



**Minutes of Meeting
April 25, 2014
Ramkota, Sioux Falls**

Members Present:

Jolon Beck	Valere Beeck
Roger Bowie	Monica Burgess
JoAnne Cleveland	Melissa Flor
Teresa Geraets	Jackie Jahala
Robert Kean	Janice Knutsen
Dan Lusk	Lisa Merchen
Pat Monson	Crystal Reuter
Cindy Roan Eagle	Peggy Waltner
Mark Way	Eric Weiss
Ted Williams	

Others Attending:

Arlene Poncelet	Jennifer Krieger
Darryl Millner	

INTRODUCTIONS

Valere Beeck called meeting to order at 8:30 a.m. Valere then read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire." Val reviewed the meeting agreements and added that if anyone needs to abstain from the vote, it needs to be clearly stated before the vote begins to make sure that there are enough votes for a quorum. A round of introductions was completed and everyone was asked to add why they are interested in being on the council.

Pat Monson shared a copy of the Governor's Proclamation for Child Care Provider Appreciation Day on May 9, 2014.

Monica Burgess noted that she would like to add "through advocacy, systemic change and building capacity" to the Council's mission statement.

AGENDA & MINUTES

Arlene noted that an agenda item needed to be added after item 16 to discuss the Designated State Agency Review. Robert Kean also noted that he would like to take a couple minutes after lunch and introduce Tim Neyhart who will be replacing him on the board. Dan Lusk made a motion to accept the meeting agenda, seconded by Mark Way. Motion passed.

Monica Burgess made a motion to approve the minutes of the January 3, 2014, Council meeting seconded by JoAnne Cleveland. Motion passed.

REVIEW AND ACCEPT THE REPORT OF THE EXECUTIVE COMMITTEE

Teresa Geraets made a motion to accept the report of the Executive Committee meeting April 22, 2014, seconded by Crystal Reuter. Motion passed.

BUDGET UPDATE

Arlene provided a report on the current status of the Council's budget for FFY13 and FFY14. Current funds available for grants are \$85,065.77. Arlene also passed out a projected forecast of proposals showing the timing for the Request for Proposals, start date and end date for each grant. The final handout provided expenditures shown on a pie chart and also in list format as of March 31, 2014 for both FFY13 and FFY14. There was some discussion regarding the amount of administrative costs shown for FFY13. This amount does include some contractual services

costs that really were for grants such as the State Employment Leadership Network and 100% of Arlene's salary costs (which when reported to the Administration on Intellectual and Developmental Disabilities is divided across all areas of the state plan). Arlene will continue to work with Department of Human Services' fiscal staff to make changes to these reports.

REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE

The following actions were taken at the April 22, 2014, meeting of the Executive Committee;

1. Council Member Recommendations
2. Family Day, School for the Deaf – approve \$800
3. 2014 Lighting the Way Conference, Augustana College – approve \$5,000.00
4. SD 2014 Fall Conference, SD RehabACTion – approve \$2,500.00
5. Sioux Falls Jaycees – approve \$500.00

Monica expressed concerns about the proposals from the School for the Deaf and the Jaycees that neither one stated anything about developmental disabilities. She felt that it needed to be noted in the response to the Jaycees in the future it needs to be stated that it is for dissemination of information about developmental disabilities.

Monica made a motion to approve the actions of the Executive Committee; and request that the Jaycees budget show where the funds would be used and include information on how people with developmental disabilities will be impacted, seconded by Mark Way. Motion passed. Eric Weiss abstained.

SFY16 Budget Request

Arlene passed out a sheet explaining the budget process and timeline. The Council's input and approval is requested now for

the SFY16 budget request as this information is usually needed before the Council meets in the summer. Arlene's recommendation was to increase the Contractual Services amount by \$5,000 or the actual amount needed to be sure there are funds to cover the contract with EDEC. Mark made a motion to follow Arlene's recommendation for the SFY16 budget request, seconded by JoAnne. Motion passed

Evaluation Salary Recommendation for Executive Director

Valere reminded the Council members that DD Council is separate from the state and that Arlene is a Council employee and not a State employee. Valere shared feedback from the council members for Arlene's evaluation. The Executive Committee recommendation was a 5% increase in salary. East Dakota Education Cooperative (EDEC) is considering a change of insurance companies and the impact for Arlene is not known. Arlene explained that the employee pays a certain amount and EDEC/Council pays a certain amount. Janice Burgess made a motion to approve a 5% salary increase beginning June 1, 2014, seconded by Crystal Reuter. Motion passed.

LEGISLATIVE UPDATES

Crystal shared that she was in Pierre to watch the process of HB1257 related to insurance coverage for Applied Behavioral Analysis (ABA) therapy for children with autism. HB1257 was eventually killed but was the reason for SB108. SB108 will form a committee that will further study autism. Robert Kean shared information about the changes to the different levels of disability funding for school districts. Melissa Flor gave a better understanding to the Council members about how that works. Eric Weiss explained HB1166 and how that will help provide individuals in the deaf community updated technology to be able to communicate.

DIVERSITY AND COUNCIL WORK

Tyler Hemmingson, Center for Disabilities, presented to the Council on cultural diversity. Council members completed a self-assessment on cultural competence and many members didn't know as much as they thought about diversity. The Council discussed stereotypes and then watched a video from Kelo-Land TV about the diversity in one school in South Dakota. He explained that there are many cultures in South Dakota that need to be provided services and information. Future meetings will include more discussion with the Council regarding how the Council can meet the needs of the diverse cultures in South Dakota.

POST-SECONDARY EDUCATION PILOT PROGRAM

Dan Lusk explained that all the stakeholders within the state were brought together and a workgroup was formed to gather information to put together the most important aspects of this proposal. Employment goals play an important role in participating in the post-secondary education pilot program. He explained that the in kind match was noted because it is known there will be volunteer match and other in kind match but the amount is not known at this time.

Dan explained the Request for Proposals that was in the packet and what the requirements are for the post-secondary proposal. The Request for Proposals was issued and interest was received. June 3rd is the deadline for the receipt of the proposal. After questions about the RFP only going to the western part of the state, Dan explained it is because the Department of Labor and Regulation has a disability employment initiative in that part of the state that is already working with students with disabilities.

He also explained that the students would have to cover the tuition and fees just like other students. They will also work with vocational rehabilitation and there are also additional supports through other state programs.

There will only be one entity chosen and the RFP will cover a three year period. The goal is to be able to develop the program and be able to roll it out throughout the state. Another goal is to design a structure that will qualify the student for financial aid. Questions were asked about the funding amount and how many students will be impacted. Dan explained that this will start small with five students the first year and a new five students for the next two years after. Council members also wanted to know if the classes will be taken for credit or audit. Dan explained that they could be taken for credit or a student could audit the class.

Roger Bowie made a motion, seconded by Robert Kean to approve \$50,000 in federal funds for the Post-Secondary Pilot Program. Motion passed. Dan Lusk, Melissa Flor and Eric Weiss abstained.

LAST ONE PICKED, WE CAN TURN IT AROUND!

Ben Anderson explained that with this funding he would talk specifically with students on reservations as well as any public audiences that could be arranged such as parent groups or teacher in-services. The reason this is an 18 month grant is so that Ben can start to build relationships during the first school year and then finish making presentations through the next school year. Ben would like to present at about 35 schools. At the end of each presentation a satisfaction survey is given out to the teachers along with a satisfaction survey for the students if appropriate. Discussion was held concerning the amount of funding, marketing plan and how schools are not asked to cover the cost of Ben's speaking.

Teresa Geraets made a motion, seconded by Mark Way to approve \$17,092.00 in federal funds for Last One Picked, We can turn it around! 17 aye, 2 nay, motion passed.

INTRODUCTIONS AND CERTIFICATES

Robert Kean introduced Tim Neyhart as the new Executive Director of Advocacy Services. Valere presented Robert Kean with a certificate of appreciation for his work on the DD Council since 1986. Cindy Roan Eagle was also presented a certificate for her six years on the Council. Also recognized was Rebecca Carlson who has completed six years on the Council.

ANNUAL REPORT FOR FFY13 AND STATE PLAN AMENDMENTS FOR FFY15

Arlene provided a copy of the State Plan, Annual Program Performance Report, and a handout showing the performance measures. Most importantly, if the Council wishes to make a substantial change to the goals or objectives of the state plan, it must be reviewed during a public comment period and a final amendment due by August 15. If there are no substantial changes, the amendment is due on December 31 and would include updates to membership and budget.

It was decided that Objective 1.2 seems appropriate for the post-secondary education proposal. A question was asked about a cross reference between our goals and measures and the federal governments. Arlene explained that with the revisions to the grant application packet last year, grantees are now asked to provide in their grant proposals the performance measures and outcomes that are expected to be met through the project.

There were no changes to the State Plan recommended by the Council.

REQUESTS FOR PROPOSALS

Teresa explained the Child Identification (CHIPS) program done by the Free Masons and how she has been talking to them about doing this for individuals with disabilities. She now has an

address to send grant proposal information to. It would then have to be decided how it would fit into the State Plan.

Arlene explained that Partners in Policymaking, Youth Leadership Forum, SD Advocates for Change, Providing Information and Resources, and Outreach & Support for the Council are non-competitive grant requests.

Transition was a topic that was brought up and how the Department of Education works with transition on a regular basis. Dan explained that starting the transition talk sooner is something that Division of Developmental Disabilities (DDD) has been working on with the Department of Education. DDD is currently working on a LifeSpan folder to get the information out sooner to families. Discussion took place about the difference in the LifeSpan folders and the portfolios given out by SD Parent Connection.

Other suggestions were: 1) taking a few key components from the Youth Leadership Forum curriculum and provide regional trainings to students who are not among the 36-40 selected each year. 2) working with parent support groups on the area of sustainability.

Arlene will use this discussion and look at what is in the works and look to see where a new Request for Proposals might fit.

DESIGNATED STATE AGENCY REVIEW

Arlene explained that the Designated State Agency (DSA) is the state agency that is named to request the Council's federal funds, provide support to the Council and provide federal reports. The Council's DSA is the Department of Human Services, Division of Developmental Disabilities. As required by the DD Act, a committee needs to be formed to review the relationship between the Council and the Designated State Agency. The committee

must include a parent/guardian, a person with the disability, state agency representative, person from the DSA, Council Chairperson and the Executive Director. This is done before starting a new state plan and then 2 ½ years into the state plan. The committee will decide if the DSA is doing what is supposed to be done and look at how to make a better relationship with the DSA.

One option for the meeting is to do it in conjunction with the next meeting. Teresa volunteered to fulfill the parent/guardian position, Jolon Beck volunteered to fulfill the person with a disability position. The state will need to designate somebody to fulfill the DSA obligation. Arlene will request one of the state agency Council members to participate.

DIRECTORS REPORT

Arlene has some thank you cards from the Partners participants. She informed everyone that she attended the Center for Independence performance of Different Dreams. She has some information on Dare to Dream and information from other symposiums that she has attended. She also noted there is information on the table and told everyone to help themselves.

NEXT MEETING

The next meeting will be held in Pierre and Arlene will send out a doodle poll to determine the best date.

Val would like to know about the housing situation and developing housing for people with multiple disabilities. Dan indicated the state submitted a grant application to HUD and was not accepted. There is a new notice of funding and up to \$20 million to be distributed and possibly 12 grants are in the process of being written for people with ID/DD or co-occurring diagnosis. They would be rental units and the people without disabilities would

also be living in the units. The landlord would designate a certain amount of units to be used for ID/DD only.

ADJOURNMENT

Val asked in the closing to share what people did and didn't like about the meeting today. Comments were made by council members such as liking to see the council become more accountable, pace and flexibility of the meeting, range of topics, and how peaceful and respectful people were when in disagreement.

Meeting adjourned at 2:47 p.m. central time.