



**Minutes of Meeting
April 27, 2012
Ramada Inn & Suites, Sioux Falls, SD**

Members Present:

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| Char Athey | Robert Kean |
| Jolon Beck | Grady Kickul |
| Valere Beeck | Ann Larsen |
| Sarah Carda | Dan Lusk |
| Becca Carlson | Lisa Merchen |
| Melissa Fluckey (Proxy for Pat Monson) | Cindy Roan Eagle |
| Teresa Geraets | Urania Roque-Vanyo |
| Dee Gustaf | Judy Struck |
| Dawn Hahn | Mark Way |
| Jackie Juhala | Ted Williams |

Others Attending:

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| Jennifer Krieger | Arlene Poncelet |
| Jody Schnied | |

INTRODUCTIONS

Valere Beeck called meeting to order at 9.04 AM and asked people to introduce themselves. Valere then read the Council's mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire."

AGENDA & MINUTES

Mark Way made a motion to accept the meeting agenda, seconded by Lisa Merchen. Motion passed.

Jackie Juhala made a motion to approve the minutes of the January 13, 2012 Council meeting, seconded by Mark Way. Motion passed.

REPORTS OF EXECUTIVE COMMITTEE MEETINGS

Mark Way made a motion, seconded by Jackie Juhala, to accept the reports of the February 15, 2012, February 29, 2012, March 14, 2012, March 28, 2012, April 18, 2012 and April 27, 2012 Executive Committee meetings. Motion passed.

RATIFY ACTIONS OF THE EXECUTIVE COMMITTEE

Arlene shared that the Executive Committee had approved two Mini-Grants – Summer Transition Program thru Independent Living Choices and Lighting the Way Conference thru Augustana.

Sarah Carda made a motion, seconded by Robert Kean to approve \$5,000 of federal funding for the Independent Living Choices summer program. Motion passed.

Judy Struck made a motion, seconded by Urania Roque-Vanyo to approve \$5,000 in federal funds for the Lighting the Way 2012 Conference. Motion passed.

Chairperson Beeck shared the results of the Executive Committee's evaluation of the Council's Executive Director. She informed the council that the Executive Committee believes that Arlene has done an exemplary job as Executive Director. Last April the council recommended a salary increase of 3% and the incentive for Years of Service with the Council per Council policy (\$200) for the contract starting June 2012. In addition, at this time, the Executive Committee recommended a \$2,500 one time payment to be implemented in June 2012.

The Executive Committee recommended a 3% salary increase and the Incentive for Years of Service for the SFY14 budget request.

Discussion was held regarding the salary increase and the one time payment. It was recommended to use language similar to the state employee one-time payment to determine the amount of the additional payment.

There was discussion of how the Council's evaluation fits with the state budget process. The Executive Committee members requested Arlene set up a meeting with the Department of Human Services Fiscal Director to review the DHS/state budget process and how the Council's budget activities fit within that timeline. The discussion may include clarification of the Council's contracted services with East Dakota and the federal/state match requirements.

Generally, at this meeting, the Council is also asked to provide a salary recommendation for the next budget request (in this case for State Fiscal Year 2014). After discussion, it was decided that the Council would wait and make the budget request recommendation at its July meeting. The current policy may need to be changed to reflect that after the annual evaluation (completed in March/April), a final decision will be made for the upcoming contract (beginning June 1) and a recommendation for the new budget request (DHS budget hearings in July or August). Salary changes would be based on available budget authority and determined after the annual evaluation.

Motion by Jackie Juhala and seconded by Mark Way to provide a 3% increase to the base salary of the Executive Director for the contract beginning June 2012 and a one-time payment based on 5% of the base salary as of today (April 27, 2012). Motion passed. Grady Kickul opposed. Dan Lusk abstained.

DIRECTORS REPORT AND BUDGET UPDATE

The Dare to Dream conference is June 10-12. If anyone would like to attend they need to fill out the registration form and give it back to Arlene.

The National Council on Disability was in Pierre in April and they discussed employment issues with parents, people with disabilities, state agency representatives and interested organizations. Any resulting report will be shared with the Council.

The Division of Rehabilitation Services is holding a public meeting for proposed changes in rules. The hearing will be held on May 7th. See Arlene or Grady for additional information.

BUDGET REPORT

Arlene reviewed the Budget Update. She noted that all of the grants have been coded to 2011 and that is why the funds are showing over-obligated. After awarding the two grants today, there is a total of \$160,301.99 of federal funds available for projects.

The Council is allowed 2 years to obligate grant funds and 3 years to spend the funds. Future proposals that have been discussed with Arlene include several projects through the Alliance for Full Participation (no costs estimate yet) and a proposal for People Planning Together (approximately \$30,000).

GRANT POLICY

The Executive Committee has been working on a Grants Policy for the Council. A draft was provided to all Council members along with current policies and applications. This will be discussed at future meetings so please continue to bring this material with you.

POST SECONDARY OPTIONS for PEOPLE WITH INTELLECTUAL DISABILITIES

Val Beeck provided some background on the materials that had been sent regarding the Osher Program at the University Center in Sioux Falls that allows people over the age of 50 to audit classes. They are not required to do anything except have a yearning for knowledge. Osher puts the money into a foundation

and the program lives off the interest. The Council would like to have Arlene send information on the program to Rapid City and North Dakota. They can then apply for the grant to see how and if it works for people with disabilities.

Grady Kickul reported that after the Minot presentation they realized that the planning of the summit was premature. Many of the key individuals were not invited and the people that had interest had no authority. Think College is having a workshop in Minnesota and rather than send South Dakotans to that, it will be discussed with Think College about hosting one in South Dakota later this summer.

COLLEGE OF DIRECT SUPPORT

Eileen Van Soest, State Administrator for the College of Direct Support in South Dakota shared how the film about two South Dakota advocates, Art and Steve from Black Hills Special Services Cooperative, was turned into a seven chapter training course within the College of Direct Support. The College of Director Support does not have continuation funding.

DIVISION OF DEVELOPMENTAL DISABILITIES UPDATE

Dan Lusk, Director, provided an update. The Division is in the process of renewing the CHOICES Waiver. The waiver is what funds the Community Support Providers (CSPs). Public forums were held and surveys mailed to over 6,000 providers, people supported, and family/friends of people supported.

The Division has two waivers, the CHOICES Waiver is the Home and Community Based Services (HCBS) Waiver and there is also a Family Support Waiver. Participants are only eligible for one waiver.

Dan shared some of the results from the Family Support Waiver Public Forums that were held. What's Working includes service coordination, information provided to participants, and self-direction. Changes that are needed include increased funding,

increased transportation options and more coordinators. Suggestions for improving relationships with stakeholders included networking opportunities for families; more public awareness of family support with schools; and an updated online system for plans, etc.

Dan commented that the Division had a visit from the National Council on Disabilities about integrated employment vs. sub-minimum wage employment. They talked about how their position is to promote integrated employment and what we can do in South Dakota to promote that for people with disabilities. If the Council is interested we can have Julie Hand and others with the Alliance for Full Participation come talk to the Council.

One thing that would be helpful is education for employers of people with disabilities but the question came up of who was responsible for employer education. It was brought to the attention of the council that the Department of Labor Disability Employment Initiative just received funding for a project in Western South Dakota.

STATE PLAN FY 2012-2016

The State Plan was submitted in August 2011. At the last meeting, Arlene shared the recommendations from the Administration on Developmental Disabilities. We will have some revisions to the state plan but none that are significant enough to require a public comment period. The State Plan Amendments are due August 15, 2012, so Arlene will have the changes ready for discussion at the July meeting.

DHS SECRETARY LAURIE GILL

Secretary Gill shared with the Council some of the activities she has been involved with since beginning with the Council last July. She reviewed some of the legislation that impacted the Department of Human Services. The Department was part of a Sunset review to prove that DHS is doing what it needs to do.

The Division of Rehabilitation Services is working on a survey of parents that have children with hearing loss. The Medicaid Solutions Workgroup put together eleven solutions. Secretary Gill informed the group about the three recommendations that came from the HCBS workgroup.

Secretary Gill also presented the three board members that are leaving a Certificate of Appreciation.

DESIGNATED STATE AGENCY REVIEW

Arlene gave a draft of the report that came from the February meeting. The Department of Human Services supplies support services, fiscal responsibilities and records access and financial reports. The budget and finances does the payments to the grantees. DHS is allowed to take five percent for administrative costs but doesn't so that allows the Council more money for grants. Part 2 is Review of Programmatic issues. Arlene reviewed the Designated State Agency Review Policy.

Char Athey made a motion, seconded by Jackie Juhala to approve the Review of the Designated State Agency. Motion passed.

OTHER INFORMATION BROUGHT BEFORE THE COUNCIL

Jolon Beck asked if the Council would be willing to donate to the Sioux Falls Jaycees for their 4th of July fireworks. It was decided that a mini grant would need to be presented to the board. For a request of \$500 or less there is a way that the director can make a decision but would still go thru the executive committee and also then to the council.

NEXT MEETING

The Council normally meets in late July or early August in either Chamberlain or Pierre. Arlene will check on July 24 or 25 to hold the next meeting.

ADJOURNMENT

Jackie Juhala made a motion, seconded by Dan Lusk, to adjourn the meeting.

Meeting adjourned at 4:07 p.m.