



**Minutes of Meeting
July 15, 2013
Governor's Inn, Pierre, SD**

Members Present:

Jolon Beck	Janice Knutsen
Valere Beeck	Melissa Flor
Monica Burgess	Dan Lusk
Rebecca Carlson	Lisa Merchen
JoAnne Cleveland	Pat Monson
Teresa Geraets	Cindy Roan Eagle
Sheri Gunderson (for Wendy Parent-Johnson)	Peggy Waltner
Dawn Hahn	Mark Way
Barb Hemmelman	Ronda Williams (for Gaye Mattke)
Jackie Juhala	Ted Williams
Robert Kean	

Others Attending:

Arlene Poncelet

INTRODUCTIONS

Valere Beeck called meeting to order at 8:30 a.m. Valere then read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire." After the mission statement was read Valere started with an opening round of introductions.

AGENDA & MINUTES

Mark Way made a motion to accept the meeting agenda, seconded by JoAnne Cleveland. Motion passed.

Cindy Roan Eagle made a motion to approve the minutes of the April 25, 2013 Council meeting seconded by Mark Way. Motion passed.

REVIEW AND ACCEPT THE REPORT OF THE EXECUTIVE COMMITTEE

JoAnne Cleveland made a motion to accept the report of the Executive Committee meeting held June 26, 2013, seconded by Jackie Juhala. Motion passed

REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE

The following actions were taken at the June 26, 2013 meeting of the Executive Committee;

1. Ability Building Services, TLCPCP Portland Trainer Gathering – approved \$3,805.53
2. SD RehabACTion, SD 2013 Fall Conference – approved \$2,500
3. SD Parent Connection, Dare to Dialogue Printing Request – Asked to present to the full Council

Dan Lusk made a motion to approve the actions of the Executive Committee, seconded by Melissa Flor. Motion passed.

It was suggested that perhaps the Council should offer the opportunity to apply for funds to attend the Portland Gathering to all Person-Centered Thinking trainers.

BUDGET UPDATE

Arlene provided a report on the current status of the Council's funding for FFY12 and FFY13 and an estimate of the FFY14 grant award and possible proposals for FFY14. The total federal funds from FFY12 & 13 funds available for projects are \$139,872.37.

Because of the timing of this meeting, right at the end of the SFY13 fiscal year and start of the SFY14 fiscal year, creation of a Condition Statement was held off until the Fall meeting. The Expenditures Report and supporting information was provided as well.

DIRECTORS REPORT

Arlene shared information related to the salaries of Executive Directors developed by the National Association of Councils on Developmental Disabilities (NACDD).

Copies of the State Employment Leadership Network Findings and Observation Report are available for every Council member. This report will be used by the SD Employment First Alliance when they meet on July 19 to develop a workplan for the state. In addition, Dan shared that Governor Daugaard has established an initiative called "Employment Works" and a task force to address the topic of employment of people with disabilities.

Arlene had just returned from the Administration on Intellectual and Developmental Disabilities (AIDD) Technical Assistance Institute and NACDD Annual Conference in Washington, DC. She shared several resources that were funded by DD Councils and available at the conference.

The Performance Measures being developed for DD Councils was a big topic at the meetings. For the FFY12 Annual Report, new performance measures were provided to Councils. These new performance measures are being refined and further developed by a workgroup and AIDD staff. As the performance measures are developed, several states will be able to asked to pilot the performance measures. It was recommended that the Council staff follow the request for pilot states as often times there are funds available to assist states to implement new data collection options, collect information and receive technical assistance.

GRANT UPDATE – Empowering Self Advocates Using Person Centered Planning

Katie Pudwill and Isaac Little provided a report to the Council via video-conference from Sioux Falls. The report covered the first year of the two-year grant that was funded by the Council and began in September 2012. The grant provides funding for People Planning Together trainings to occur across the state and includes specific trainings for transition age youth.

GRANT UPDATE – Families Planning Together

Elaine Roberts, SD Parent Connection, provided a report to the Council of the first year of the two-year grant funded by the Council and began in September 2012. The grant provides funding for Families Planning Together trainings to occur statewide. In addition, the trainers have developed specific training for educators as well. Elaine shared the plans for sustainability beyond the two years of Council funding.

GRANT APPLICATION – SD Parent Connection, Dare to Dialogue...Reach Yes Printing Project

Elaine Roberts, SD Parent Connection reviewed the proposal for printing a new resource developed by SD Parent Connection and SD Advocacy Services. The Council made recommendations for changes to the document including: keeping the tone positive, including a date stamp so people know they have the latest version, and liked the idea of additional review by the Office of Special Education. In addition, some council members felt that 10,000 copies in English and 2,500 in Spanish was too many for a new document that might need updating quickly. So they asked to see a cost breakdown for 5,000 copies vs. 10,000 copies. Prior to approval of funds, the Council has requested that they review a final version of the document, receive additional information regarding the number of copies, and have confirmation that the Office of Special Education did review and provide input into the document.

Monica Burgess made a motion, seconded by Jackie Juhala, to approve funding for the proposal. Motion was withdrawn.

Teresa Geraets made a motion, seconded by Mark Way, to place this proposal on the fall meeting agenda with a funding decision to be made after review of the final version and additional information requested. Motion passed.

REQUESTS FOR PROPOSALS (RFPs)

Arlene reviewed the packet of Draft RFPs that included:

1. Youth Leadership Forum 2014, non-competitive to Black Hills Special Services Cooperative/Transition Services Liaison Project
2. Partners in Policymaking Year 22, Continuing Education and Support for April DD Council meeting, non-competitive to SD Advocacy Services
3. SD Advocates for Change, non-competitive to SD Coalition of Citizens with Disabilities

4. Public Information and Awareness, non-competitive to Center for Disabilities
5. Outreach and Support for DD Council, non-competitive to SD Coalition of Citizens with Disabilities
6. Dare to Dream Conference 2014, non-competitive to SD Parent Connection
7. State Employment Leadership Network, non-competitive to the DHS/Division of Developmental Disabilities
8. Education and Training Mini-Grants for FFY2013, competitive and open to all applicants

The Council discussed whether these projects all expected to receive funding, why the RFPs were non-competitive, and the impact these requests would have on the Council's available funds.

Monica Burgess made a motion, seconded by Mark Way, to issue the Requests for Proposals as presented. Motion passed.

STATE PLAN UPDATE FOR FFY14

AIDD has announced that State Plan Amendments will not be due until January 1 of each year (rather than August 15). They also provided guidance on the issue of what is considered a substantial change and requires 45 days for public input.

The Council again discussed adding something about post-secondary education. Dan provided an update on the workgroup established by several cabinet secretaries to create guidelines for a pilot program for people with intellectual and developmental disabilities in conjunction with the Disability Employment Initiative. Monica Burgess is a member of this workgroup. It was suggested that the Council could show their support for the development of a pilot program by providing a small amount of funding.

In addition to post-secondary opportunities, more projects for younger children and their families should be discussed in the future. Another suggestion was for the SDAC to focus on employment for people with developmental disabilities.

NEXT MEETING

Possible meeting dates were discussed, including meeting with the Family Support Council in Chamberlain on September 27; meeting before the GreenStar Symposium in Sioux Falls on September 26; meeting before the PCT Gathering in Chamberlain on October 1; or meeting after the Gathering on October 3. Arlene will send the options discussed to the Council via a Doodle Poll to see what will work best for most members.

It was suggested that the Executive Committee and Arlene could meet with the Family Support Council on September 27 as several Council members were already busy that day.

FINAL ROUND

Rather than complete the final round, Arlene requested that Council members leave comments about positive or negative thoughts about the days meeting or future topics they would like to have presented or discussed at upcoming meetings.

Comments included:

- Liked the presentation from grantees on grant progress; more of this would be nice
- Lots of procedural questions this meeting; maybe a short board member training on procedures
- Good discussions on printing request and post-secondary education objective

DRAFT

DRAFT

DRAFT

- Liked being informed of programs that are occurring or will be occurring across the state. This is essential to hear and learn new ideas but also to prevent duplication.
- More discussion on transportation for services for those with disabilities in rural areas of the state.
- We need to party (celebrate our work).
- We need to go out and see stuff.
- We need to help people that are in need; how to run life and jobs.
- We need to have people come chat with us.
- More information on person centered thinking and would like to be a trainer.
- Liked the fast pace of the meeting.
- It was a pleasure attending for the first time and starting to put more faces to names and to get more hands-on understanding of all the Council does and how it operates.
- Financial reporting – would like to see actual project names and grantees in the pie charts; categories change from the areas of emphasis to match the Council’s goals
- Inclusion and Awareness Training (for public) – good goal for next 12 months.
- I had fun. I couldn’t understand about the numbers of the budget – it was confusing for me.
- Appreciated getting done early; speed of getting business done; everybody had opportunity to share; fulsome discussion allowed to take place.
- All of it was interesting.
- Appreciate the input of Council members that are individuals with disabilities or the parent of an individual with DD.
- Liked reports of projects (People Planning Together and Families Planning Together); discussion of printing request; conversation!

- Can we go paperless? – using the “Drop Box” format or something similar; am not sure everyone has access to computer or if they have laptop to bring to meeting.
- Positive – going around table to introduce ourselves; eating lunch together instead of having to go out; allowing us time to visit at breaks and get to know each other.
- Negative – getting off topics, but then you’d get back on topic. I still get “lost” at times in “new things” I hadn’t heard of before (example: performance measures).
- Future topic – Secretary Gill and vision and/or goals
- Future topic – current trends/events that are happening in the disability field. You alluded to this in sharing about the conference in Washington, DC
- Really enjoyed meeting some new people who made me feel very welcome for my first meeting.
- Dare to Dialogue handout is interesting. Can see benefit to tweaking it a bit.
- I really enjoyed the people on the DD Council.
- It’s always nice to have all the information Arlene sends out ahead of the meeting, but it’s an added bonus to be at the meeting to hear all the dialogue that goes with it. I learn something at every meeting.
- 365 Day a year LOVE calendar – each day do 1 loving thing for your family member that shows love; will share info to DD Council.

ADJOURNMENT

Mark Way made a motion to adjourn, seconded by Cindy Roan Eagle.

Meeting adjourned at 2:20 p.m. Central time.