



**Minutes of Meeting
September 29, 2014
Ramkota, Rapid City**

Members Present:

Jan Banghart

Valere Beeck

Monica Burgess

Melissa Flor

Dawn Hahn

Dan Lusk

Lisa Merchen

Brad Saathoff

Mark Way

Jolon Beck

Roger Bowie

JoAnne Cleveland

Teresa Geraets

Jackie Jahala

Angel Maggard

Tim Neyhart

Peggy Waltner

Eric Weiss

Others Attending:

Arlene Poncelet

Julie Lewandowski

Jennifer Krieger

Debbie Brakke

INTRODUCTIONS

Valere Beeck called meeting to order at 9:00 a.m. Valere then read the mission statement: "To assist people with developmental disabilities and their families in achieving the quality of life they desire." Val reviewed the meeting agreements. A round of introductions was completed. After the round of introductions was completed another opening round was completed asking what each person's area of interest was with the DD Council.

Responses included:

- Advocacy for people with disabilities

- Transportation
- Fast pace of change within DD service system
- Self-Advocacy
- System transformation – true community integration and inclusion
- Employment
- Transition – work with families earlier
- Post-secondary educational opportunities
- Helping families new to disability arena
- Behavioral health
- Transition – school to adulthood
- Direct support professionals wages need to increase
- Help people with DD have a meaningful adult life
- System change – transition from structured environment to a more independent life in the community
- Families do not know what is available to them
- Making sure that people interacting with systems are really listened to and responded to appropriately.
- Person centered thinking
- Being a voice for people with disabilities who may not speak on their own
- Community integration and involvement – “what matters to each of us is the same for people with DD”
- Communication – to families; to medical system; to education system

AGENDA & MINUTES

Arlene added an agenda item 3a to include reviewing and ratifying actions of the executive committee. Monica Burgess made a motion to approve the agenda as revised, seconded by Dan Lusk. Motion passed.

Mark Way made a motion to approve the minutes of the July 21, 2014, Council meeting seconded by JoAnn Cleveland. Motion passed.

REVIEW AND ACCEPT THE REPORT OF THE EXECUTIVE COMMITTEE

Valere explained that the Executive Committee met just prior to today's meeting to review two Mini-Grants. Both were recommended to receive funding.

Roger Bowie made a motion to accept the report of the Executive Committee meeting September 27, 2014, seconded by Mark Way. Motion passed.

REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE

The following actions were taken at the September 27, 2014, meeting of the Executive Committee;

1. Health and Wellness Initiative - \$3,042.74
2. Creating Possibilities: Innovation in Motion - \$5,000.00

Jan Banghart made a motion to approve the actions of the Executive Committee, seconded by Monica Burgess. Motion passed. Dan Lusk and Brad Saathoff abstained.

BUDGET UPDATE

Arlene provided a report on the current status of the Council's budget for FFY14. The FFY13 dollars have all been expended and we are now using the FFY14 dollars. The current funds available for grants are \$81,940.76.

Also handed out were pie charts showing the FFY13 and FFY14 expenditures and how the expenditures fall under each objective. Mark way made a motion to accept the budget report as presented, seconded by Jackie Juhala. Motion passed.

MISSION STATEMENT

Val began by reviewing the changes that were suggested at the July meeting. Dan noted that CMS (Center for Medicaid and Medicare Services) is now using intellectual and developmental disabilities and that mental retardation has been changed in rule.

It was also decided to add another bullet emphasizing employment. Discussion was held about how strong of a statement the Council would like to make noting that would make a difference in the wording of the statement.

It was decided the fifth bullet would read:

“People with intellectual and developmental disabilities should have opportunities for person centered meaningful employment in the most person centered integrated and competitive settings possible.”

It was also noted to change the current fifth bullet wording to say “human and legal rights” instead of just legal rights.

Monica Burgess made a motion to add “intellectual and” before “developmental disabilities” in the mission statement and approve the statement as revised, seconded by Eric Weiss. Motion passed.

Discussion about the statement of principles will continue at the next meeting.

Partners in Policymaking

Tim Neyhart thanked the council for previous support and gave a brief history of Partners in Policymaking. He also informed the council what participants do in the six weekends that they are involved and the impact that Partners has had on individuals with disabilities. Arlene informed the Council that there is \$10,000

within the grant to support the DD Council's April meeting. This covers a meeting room and actual food and lodging costs for DD Council members attending Partners. Any remaining funds are used to assist past graduates with travel costs at Continuing Education.

Mark Way made a motion to approve \$125,000 in federal funds for Partners in Policymaking, seconded by Melissa Flor. Motion passed. Roger Bowie and Tim Neyhart abstained.

South Dakota Advocated for Change

Kevin Moulton, Nancy Weiss, and Liz Warner told the council what SD Advocates for Change does and their mission statement. They also gave an overview of what their goals are, their organizational structure, and what activities have been planned and completed. Council members gave ideas of things that they would like to see the Advocates for Change work on more such as the communication, another SD JAM, pursuing a statewide fundraiser or other grants and community foundations for support and sustainability.

Jolon Beck made a motion to approve \$50,279 in federal funds for South Dakota Advocates for Change, seconded by Mark Way. Motion passed. Joanne Cleveland abstained.

Outreach and Support for the DD Council

Shelley Pfaff and Collette Wagner joined the Council meeting via conference call. Shelley explained that this relationship has been in place at the request of the Executive Director to assist with materials, financial support for advance travel, printing, etc. The budget is driven by the actual expenses. Shelley answered further questions about the advance travel and indirect costs. Match is not required because the Coalition is fulfilling a request from the Council for support. In future years, if there is no

available match from other projects, these activities would need to be reviewed.

Angel Maggard made a motion to approve \$21,525 in federal funds for Outreach & Support for the DD Council in 2015, seconded by Monica Burgess. Motion passed. Joanne Cleveland abstained.

Designated State Agency

Arlene gave an explanation to the Council about why the Designated State Agency Review is completed twice during each State Plan timeframe. The draft report was reviewed with the following changes made after much discussion was held.

- 1.3 – remove the detail
- 2.3 – remove the first paragraph of 2.3 be removed and a recommendation that the policy/procedures information be reviewed and updated as needed.
- 2.6 – remove the detail.
- 2.7, it was determined that the first paragraph should stay but the second should be removed.
- There was also discussion about moving the second paragraph of 2.7 to be noted under 2.10 since it was a fiscal issue. It was then decided that if all other examples are being removed that should also be removed.
- Recommendation that DD Council policies are reviewed with DHS staff.

Angel Maggard made a motion to approve the DSA as revised, seconded by Jackie Juhala. Motion passed.

Request for Proposals – Self-Advocacy for Younger Students

Arlene provided a revised RFP for Council discussion. The council shared a few more changes need to be made before the RFP can be published.

Changes included:

- The wording on #3 under outcomes should include something in the effect of continuing without council funds and be self-sustainable.
- The first bullet under purpose needs to include employment.
- The last bullet under Review Process, change it to say present in front of the council or via phone conference.
- Add an Outcome to have the ability to share the knowledge that is learned.

Discussion was also held about removing the examples of possible projects other than be creative. The council feels that if it is marketed right, everyone that has submitted a proposal will be creative. Arlene will make the changes and get feedback from the council before disseminating. Timelines were then discussed. Suggestions of who the RFP should be sent to included Special Education listserv, community support providers, independent living centers, Children's Home Society, SD Parent Connection, etc. Different sites that it should be posted to include the DHS website and Facebook and the Bureau of Administration's Procurement site.

Melissa Flor made a motion to issue the RFP by December 1st and have it back my March 31st, seconded by Mark Way. Motion passed.

Travel and Stipend Policy

Arlene wanted everyone to know that there is travel and other funding for council members to be able to see different training sessions.

Changes that need to be made to the policy are:

- Council should be added behind the in-state travel

- Remove All travel expenses are reimbursed using current state rates. Requests for reimbursement for travel must use the forms provided by the Council.
- Discussion was held about duplicate wording that should be removed.
- Add what receipts need to be saved and turned in.

Monica Burgess made a motion to approve the travel policy with the changes, seconded by Jackie Juhala. Motion passed.

Discussion on Cultural Diversity

Arlene shared statistics on cultural diversity within South Dakota and a resource that talked specifically about disabilities and how they are viewed by various cultures. Arlene asked if the Council would like to have someone present at the January meeting. Council members stated that IF someone comes to the Council meeting, it should be focused on people with intellectual and developmental disabilities (I/DD) and what their needs are.

There was also discussion about how to build relationships with other cultures. Does the Council need to hold a public meeting or ask specific groups to meet with the Council on the topic of people with I/DD and their needs.

Eric shared that the Tribal Vocational Rehabilitation Programs will be meeting in Rapid City in December. This may be a time to ask them what their needs are for people with I/DD.

Election for Member At Large

Arlene explained that any member of the Council is eligible for this position. It is elected annually and the person elected can serve for 2 one-year terms. Nominations were opened. Mark Way made a motion to nominate Peggy Waltner, seconded by Jan Banghart. Melissa Flor made a motion to nominate Angel Maggard, seconded by Monica Burgess. Jackie Juhala made a

motion to nominate Dan Lusk. Motion died for lack of second. Melissa Flor made a motion that nominations cease, seconded by Mark Way. Motion passed. A ballot vote was taken electing Peggy Waltner to a second term.

The next meeting will be held via DDN. Arlene will send a doodle poll for a few dates in January.

ADJOURNMENT

Angel Maggard made a motion, seconded by Jackie Juhala to adjourn the meeting at 3:18 p.m.