

2012 GOVERNOR'S AWARDS NOMINATION PROCESS

Timeline

- Nominations Due – Friday, February 24th
 - Disseminate nominations to reviewers by mid-March
 - Submit nominees to Governor for final review/selection by late March
 - Announce selected award recipients in April
 - Schedule awards ceremony to accommodate Governor's schedule (June or July)
1. Any interested individual, agency or organization may submit nominations.
 2. Nomination forms are available from the Board of Vocational Rehabilitation (BVR) by calling 945-2207 or 1-800-210-0143, or by visiting the Department of Human Services home page: <http://dhs.sd.gov/>.
 3. Nominations should be typed or legibly printed and complete. Nomination forms may be photocopied. All supporting materials should be copied or reproduced on 8 ½ X 11" paper. Do not submit video or audiotapes. Faxed copies will not be accepted.
 4. Nominations must be postmarked by Friday, February 24th, 2012.
 5. Members of the BVR, BSBVI, and SILC will review the nominations and their recommendations will be forwarded to the Governor's Office for final action.
 6. If assistance is needed in completing the nomination(s), please call BVR staff at 1-800-210-0143.
 7. Please submit nominations to:

Board of Vocational Rehabilitation
221 South Central Avenue
Pierre, SD 57501