

# **RSA-704 Part I for IL program for South Dakota - H169A120061 FY2012**

## **Subpart I - Administrative Data**

### **Section A - Sources and Amounts of Funds and Resources**

Indicate amount received by the DSU as per each funding source. Enter 0 for none.

#### **Item 1 - All Federal Funds Received**

(A) Title VII, Ch. 1, Part B	313,947
(B) Title VII, Ch. 1, Part C - For 723 states Only	0
(C) Title VII, Ch. 2	0
(D) Other Federal Funds	425,114

#### **Item 2 - Other Government Funds**

(E) State Government Funds	44,343
(F) Local Government Funds	0

#### **Item 3 - Private Resources**

(G) Fees for Service (program income, etc.)	0
(H) Other resources	0

**Item 4 - Total Income**

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	783,404
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**Item 5 - Pass-Through Funds**

Amount of other funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	0
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**Item 6 - Net Operating Resources**

[Total Income (Section 4) minus Pass-Through Funds amount (Section 5) = Net Operating Resources	783,404
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## Section B - Distribution of Title VII, Chapter 1, Part B Funds

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds by DSU Staff	Expenditures for Services Rendered by Grant or Contract
(1) Provided resources to the SILC to carry out its functions	0	32,327
(2) Provided IL services to individuals with significant disabilities	0	751,077
(3) Demonstrated ways to expand and improve IL services	0	0
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	0	0
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	0	0
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	0	0

(7) Provided training regarding the IL philosophy	0	0
(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	0	0

**Section C - Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds**

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Suppart 1, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
Western Resources for dis-ABLED Independence	IL Services, Outreach, Home Modifications, Assistive Devices	87,977	72,347	Provider	Provider
Independent Living Choices (Aberdeen)	IL Services, Outreach, Home Modifications, Assistive Devices	130,642	169,851	Provider	Provider
Independent Living Choices (Sioux Falls)	IL Services, Outreach, Home Modifications, Assistive Devices	95,298	37,284	Provider	Provider
Native American Advocacy	IL Services, Outreach, Home Modifications,	86,817	70,860	Provider	Provider

Project	Assistive Devices				
South Dakota Coalition of Citizens with Disabilities	Support of the SILC,CIL staff training	29,094	3,233	N/A	N/A

## **Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the General Operation of Centers**

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

The South Dakota Coalition of Citizens with Disabilities, a statewide, cross-disability, consumer organization, was funded to provide staff support to the Statewide Independent Living Council. These funds were used to cover meeting costs, member travel expenses, staff travel expenses, CIL staff training and SILC strategic planning activities. Specific strategic planning activities supported during FY2012 were: Support of the 2012 Youth Leadership Forum, the 2012 Dare to Dream Conference and the website design of one of the contracted CILs.

## **Section E - Monitoring Title VII, Chapter 1, Part B Funds**

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

The DSU has completed annual consumer service record (CSR) and program reviews of Part B funded CIL's, which were carried out by the DSU IL Program Specialist. The reviews are completed on-site at each respective CIL. The DSU IL Program Specialist examines appropriateness of eligibility decisions, presence of an independent living plan (ILP) or waiver of the ILP, timeliness of services and consumer outcomes. Upon the completion of the review, a report is prepared, which is shared with the CIL, DSU and SILC leadership.

The Division of Service to the Blind and Visually Impaired (SBVI) completes case file reviews for the Older Blind Independent Living Program. Consumer records are randomly selected at various points in the service delivery process i.e., application, eligibility, services and closure, successful and unsuccessful. This review examines the records for items such as appropriateness of eligibility decisions, evidence of consumer driver independent living plan, and provision of IL services in a timely manner.

Once reviews have been completed, results are discussed with staff members, and if any system issues are identified, they are addressed on a statewide basis.

## Section F - Administrative Support Services and Staffing

### Item 1 - Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides .5 FTE as administrative support of the Part B funded CIL's and other Part B funded activities. This staff is responsible for the annual reviews of CIL's and technical assistance and training to staff working with Part B funded activities. This person also ensures preparation and submission of the State Plan for Independent Living and the annual 704 report in collaboration with the SILC

### Item 2 - Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs)

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision Making	16.00	11.00
Other Staff	19.00	12.00

**Section G - For Section 723 States ONLY**

**Item 1 - Distribution of Part C Funds to Centers**

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase?	Excess Funds After Cost of Living Increase?	New Center?	Onsite Compliance Review of Center?
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**Item 2 - Administrative Support Services**

Describe the administrative support services used by the DSU to administer the Part C program.

**Item 3 - Monitoring and Onsite Compliance Reviews**

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- centers' level of compliance with the standards and assurances in Section 725 of the Act;
- any adverse actions taken against centers;
- any corrective action plans entered into with centers; and
- exemplary, replicable or model practices for centers.

**Item 4 - Updates or Issues**

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

## Subpart II - Number and Types of Individuals With Significant Disabilities Receiving Services

### Section A - Number of Consumers Served During the Reporting Year

(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	893
(2) Enter the number of CSRs started since October 1 of the reporting year	1,765
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	2,658

**Section B - Number of CSRs Closed by September 30 of the Reporting Year**

(1) Moved	40
(2) Withdrawn	68
(3) Died	73
(4) Completed all goals set	746
(5) Other	145
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	1,072

**Section C - Number of CSRs Active on September 30 of the Reporting Year**

Indicate the number of CSRs active on September 30th of the reporting year.

Section A(3) [minus] Section (B)(6) = Section C	1,586
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## Section D - IL Plans and Waivers

Indicate the number of consumers in each category below.

(1) Number of consumers who signed a waiver	1,952
(2) Number of consumers with whom an ILP was developed	706

## Section E - Age

Indicate the number of consumers in each category below.

(1) Under 5 years old	3
(2) Ages 5 - 19	122
(3) Ages 20 - 24	107
(4) Ages 25 - 59	758
(5) Age 60 and Older	1,655
(6) Age unavailable	13

## Section F - Sex

Indicate the number of consumers in each category below.

(1) Number of Females served	1,771
(2) Number of Males served	879

## Section G - Race and Ethnicity

Indicate the number of consumers served in each category below. Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).

(1) American Indian or Alaska Native	207
(2) Asian	9
(3) Black or African American	25
(4) Native Hawaiian or Other Pacific Islander	1
(5) White	2,350
(6) Hispanic/Latino of any race or Hispanic/Latino only	18
(7) Two or more races	28
(8) Race and ethnicity unknown	20

## Section H - Disability

Indicate the number of consumers in each category below.

(1) Cognitive	151
(2) Mental/Emotional	92
(3) Physical	1,358
(4) Hearing	37
(5) Vision	40
(6) Multiple Disabilities	919
(7) Other	61

## Subpart III - Individual Services and Achievements Funded through Title VII, Chapter 1, Part B Funds

### Section A - Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do *not* include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	1,468	1,466
(B) Assistive Technology	1,264	1,257
(C) Children's Services	19	19
(D) Communication Services	848	848
(E) Counseling and Related Services	3	3

(F) Family Services	285	285
(G) Housing, Home Modifications, and Shelter Services	382	382
(H) IL Skills Training and Life Skills Training	512	512
(I) Information and Referral Services	2,726	2,677
(J) Mental Restoration Services	2	2
(K) Mobility Training	13	13
(L) Peer Counseling Services	1,165	1,165
(M) Personal Assistance Services	129	128
(N) Physical Restoration Services	5	3
(O) Preventive Services	190	188

(P) Prostheses, Orthotics, and Other Appliances	0	0
(Q) Recreational Services	15	15
(R) Rehabilitation Technology Services	202	202
(S) Therapeutic Treatment	0	0
(T) Transportation Services	37	33
(U) Youth/Transition Services	33	33
(V) Vocational Services	43	40
(W) Other Services	1,461	1,457

## Section B - Increased Independence

### Item 1 - Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	1,435	1,162	204
(B) Communication	201	25	94
(C) Mobility/Transportation	156	103	21
(D) Community-Based Living	347	213	84
(E) Educational	1,083	986	75
(F) Vocational	56	34	13

(G) Self-care	311	238	57
(H) Information Access/Technology	2,111	1,048	45
(I) Personal Resource Management	906	795	74
(J) Relocation from a Nursing Home or Institution to Community-Based Living	8	6	1
(K) Community/Social Participation	26	26	24
(L) Other	163	45	11

**Item 2 - Improved Access To Transportation, Health Care and Assistive Technology**

**(A) Table**

Area	Number of Consumers Requiring Access	Number of Consumers Achieving Access	Number of Consumers Whose Access is in Progress
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(A) Transportation	51	34	4
(B) Health Care Services	201	55	21
(C) Assistive Technology	1,287	1,197	79

Note: For most IL services, a consumers access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

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**(B) I&R Information**

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

Follow-up contacts with I&R recipients

The service provider **did** engage in follow-up contacts with I&R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

**Section C - Additional Information Concerning Individual Services or Achievements**

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

None

## Subpart IV - Community Activities and Coordination

### Section A - Community Activities

#### Item 1 - Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objectives	Outcome(s)
Assistive technology	Community/Systems Advocacy	SILC/DSU	25	Develop a program to gather, evaluate, clean, refurbish and redistribute viable durable medical equipment to Medicaid recipients	The types of items to be gathered and redistributed have been identified and a request for proposal is being developed to seek a provider that would manage the program.
Housing	Collaboration/Networking	SILC	12	Increase the SILC's knowledge of available housing resources, with specific attention to the needs of the people with significant disabilities on	The SILC hosted a dialogue with staff of SD Housing Development Authority who leads efforts to address homelessness, as well as had their staff

				the verge of homelessness	participate in the annual homeless conference.
Assistive technology	Technical Assistance	DSU serving individuals with blindness or visual impairments	8	Increase consumer access to computer technology	Approximately 60 individuals received individualized training in the use of computer technology through this program.
Other	Collaboration/Networking	SILC and DSU's	20	Support leadership development within youth with disabilities	Forty-three high school seniors and juniors participated in the 2012 week-long event.
Other	Outreach Efforts	SILC	200	Provide information available IL services in SD	SILC staff hosted exhibits at various statewide conferences at which they shared information on available IL services and avenues for accessing those services.

Assistive technology	Community/Systems Advocacy	DSU	50	Apply for a grant with the FCC to establish a deaf/blind equipment distribution program	The grant has been awarded, and a program will be implemented in the coming year.
Health care	Community Ed. and Public Info.	SILC	12	Provide individuals with disabilities and their families with resources relating to changes resulting from implementation of the Affordable Care Act.	SILC circulated numerous articles in newsletters and emails , including state and national resources, containing information on pending changes to health care coverage resulting from ACA.

**Item 2 - Description of Community Activities**

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

Assistive Technology Reuse Program - This resulted from a Medicaid Solutions Workgroup, Home and Community Based Services Sub-Committee effort. The Medicaid Solutions Workgroup was established by the Governor. It involved comments and representatives of providers of medical equipment, disability organizations and providers of services such as assisted living, medical, independent living providers and various state agencies, as well as representatives from South Dakota’s assistive technology project under the AT Act.

Housing and Homeless Issues - As the conversations on these issues have continued, there has been collaboration with staff of the state agency which oversees community behavioral health services. The SILC has received training related to the SSI/SSDI Outreach Access and Recovery (SOAR) program. In addition, the SILC has encouraged CILs to work with local housing

authorities to identify ways in which they can collaborate to better address the needs of people with significant disabilities on the verge of homelessness or who are homeless. The SILC has also encouraged CILs to become involved with SOAR efforts within their communities.

## **Section B - Working Relationships Among Various Entities**

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

The SILC and CILs have been involved with South Dakota's Aging and Disability Resource Network initiative. In South Dakota this project is called the "Aging and Disability Resource Connection". CIL staff was involved with the local committee working on the development and rollout of the pilot site. SILC and DSU staff was involved with the State level committee making recommendations on the development and implementation of this initiative on a statewide basis. The lead State agency on this initiative is the Department of Social Services, and they also have representation on the SILC. Expected outcomes of these relationships is that people with physical disabilities who access the Aging and Disability Resource Connection will be smoothly transitioned to needed independent living services. Also, initial conversations are underway as to how consumers may be assisted in not having to "re-tell" their story and information if they access services from one of the providers and then are referred to the other i.e., independent living, adult services and aging.

Another area where cooperation and coordination have benefitted those served is in the area of people needing personal attendant or personal care services. Staff of CILs, DSS and DHS work together to ensure that people eligible for these services, receive them from the program that best fits their needs i.e., self-directed and managed. Once it is determined how much an individual wishes to self-direct their services, they are referred to the program that best fits their needs.

IL network member staffs also work closely together in identifying appropriate resources, services and supports for people who sustain a traumatic brain injury. Due to the complex needs of present, it takes a team approach and a compliment of services of various resources to address the needs of those being serviced.

# Subpart V - Statewide Independent Living Council (SILC)

## Section A - Composition and Appointment

### Item 1 - Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Ken Rollman	Neither	Advocate, Person with a disability	Voting	06/30/2010	06/30/2013
Larry Puthoff	Neither	Advocate, Person with a disability	Voting	08/17/2007	06/30/2013
Shelly Schock	Neither	Advocate, Person with a disability	Voting	06/30/2010	06/30/2013
Sarah Rush	Neither	Advocate, Person with a disability	Voting	08/28/2012	06/30/2013
Isabel	Neither	Advocate, Family member with a	Voting	06/30/2010	06/30/2014

Trobaugh		disability			
Monte Tschetter	Neither	Advocate, Person with a disability	Voting	06/30/2009	06/30/2014
Lyle Cook	Neither	121 Project Director, Person with a disability	Voting	07/13/2011	06/30/2014
Annette Gamber	Neither	Advocate, Family Member with a disability	Voting	07/13/2011	06/30/2014
Patrick Czerny	Neither	Advocate	Voting	06/10/2008	06/30/2014
Dave Miller	Neither	Advocate, Person with a disability	Voting	06/20/2012	06/30/2014
Margot Burton	Neither	Advocate, Person with a disability	Voting	06/17/2008	06/30/2015
Steve Stewart	State agency	Advocate, Person with a disability	Non-voting	08/27/2012	06/30/2015

Matt Cain	Center	Advocate	Non-voting	06/30/2009	06/30/2015
Tammy Kabris	State agency	Advocate	Non-voting	08/27/2012	06/30/2015
Bernie Grimme	State agency	Advocate	Non-voting	08/27/2012	06/30/2015
Sandra Neyhart	State agency	Advocate	Non-voting	08/27/2012	06/30/2015
Vona Johnson	State agency	Advocate	Non-voting	08/27/2012	06/30/2015
vacant	Neither	NA	Non-voting	01/01/2013	12/31/2013

**Item 2 - SILC Composition Requirements**

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

(A) How many members are on the SILC?	17
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(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	8
(C) How many members of the SILC are voting members?	11
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	8

## **Section B - SILC Membership Qualifications**

### **Item 1 - Statewide Representation**

Describe how the SILC is composed of members who provide statewide representation.

Current SILC membership provides statewide representation. Four of the members are from western South Dakota, five are from eastern South Dakota and the remaining eight are from central South Dakota. Two of the members live on or near reservation lands and one is Native American.

### **Item 2 - Broad Range of Individuals with Disabilities from Diverse Backgrounds**

Describe how the SILC members represent a broad range of individuals with disabilities from diverse backgrounds.

Within the current SILC composition there are representatives with the following types of disabilities; mental, physical, multiple, blindness and visual impairments and deafness and hearing impairments.

The current members also have connections with a variety of disability related organizations; South Dakota Association for the Deaf, National Federation of the Blind, South Dakota Coalition of Citizens with Disabilities, South Dakota Association of the Blind, Native American 121 Vocational Rehabilitation Projects, Centers for Independent Living, South Dakota RehabACTion and DakotaLink, South Dakota's Assistive Technology Project.

### **Item 3 - Knowledgeable about IL**

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

Members bring various levels of knowledge about independent living services to their participation on the SILC. Some have been or are recipients of IL services. Others have served, or are serving, on local CIL Boards. Still others have served on related boards and councils i.e., State Rehabilitation Council, Coalition Board of Director's or the Council on Developmental Disabilities.

To ensure that new SILC members have the opportunity to build upon their current knowledge of the IL system, the SILC provides new member orientation, to which veteran SILC members are invited. This information is provided at a separate time prior to a full SILC meeting. In addition, SILC members are supported in remaining current on IL issues by; staff regularly disseminating information on current IL services and issues; and inviting SILC members to participate in the annual CIL staff training. SILC members are supported in participating in various state and national events. They are also encouraged to participate in "listening sessions" in their communities to learn of issues specific to those communities. Occasionally the

SILC hosts a meeting in a community where a CIL is located so that SILC members can learn about its services and meet staff and consumers of IL services.

## **Section C - SILC Staffing and Support**

### **Item 1 - SILC Staff**

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

South Dakota's SILC executive director is Shelly Pfaff. Her mailing address is: 221 South Central Avenue, Suite 34A; Pierre, SD 57501. Her phone number is 605-945-2207, and her email address is shellyp@sd-ccd.org. Faith Korkow is the SILC's administrative assistant, and Colette Wagoner provides additional staff support to the SILC as needed. All three positions are part-time positions in support of the SILC, as these individuals are full-time employees of the South Dakota Coalition of Citizens with Disabilities - a statewide, cross-disability organization.

### **Item 2 - SILC Support**

Describe the administrative support services provided by the DSU, if any.

The DSU provides fiscal oversight to ensure that the SILC and CIL's meet their mandated requirements. The DSU assures the timely submission and review of the section 704 report and the State Plan for Independent Living, with updates provided to the SILC.

## **Section D - SILC Duties**

### **Item 1 - SILC Duties**

Provide a summary of SILC activities conducted during the reporting year related to the SILC's duties listed below.

#### **(A) State Plan Development**

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

During this reporting period, the SILC continued its review of the Comprehensive Statewide Needs Assessment findings completed during the previous year with participation of the Board of Vocational Rehabilitation, the Board of Service to the Blind and Visually Impaired and the SILC.

The SILC also receives updates from each of these respective boards during each quarterly meeting, a means of identifying trends with potential impact on the delivery of IL services in SD.

#### **(B) Monitor, Review and Evaluate the Implementation of the State Plan**

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

The SILC, DSU and SBVI continually evaluate the implementation of the SPIL and monitor expected outcomes. The key ways by which these responsibilities are accomplished are; annual reviews of IL services and programs conducted by the IL Program Specialist.

SILC members review the SPIL workplan and the SPIL for progress on established goals and objectives at each quarterly meeting.

#### **(C) Coordination With Other Disability Councils**

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

The SILC, State Rehabilitation Council (Board of Vocational Rehabilitation) and the Board of Service to the Blind and Visually Impaired continue to regularly exchange meeting minutes as a

means of staying current on issues impacting those they serve and the broader disability community.

Each SILC meeting agenda includes an update from the State Rehabilitation Council and the Board of Service to the Blind and Visually Impaired. The three have also collaborated on statewide events such as National Disability Employment Awareness Month activities and the annual Governor's Awards Ceremony recognizing employers and individuals committed to the employment of people with disabilities. They also collaborate on soliciting nominations for vacancies on their respective board/council on an annual basis.

SILC members serve on the State Rehabilitation Council, the Board of Services to the Blind and Visually Impaired, the SD Council on Developmental Disabilities and the SD Mental Health Planning and Coordinating Council.

#### **(D) Public Meeting Requirements**

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

The SILC hosted regularly scheduled meetings and other public forums which are open to the public. Dates and location of future quarterly meetings are tentatively set at the conclusion of the preceding meeting. As soon as arrangements have been made, notice is sent out to SILC members and CIL directors. Once an agenda has been developed, it is sent to SILC members no later than 10 days prior to the meeting date. The agendas are also posted at the SILC and DSU office locations. The agenda is also posted on the DSU website, and the date and location are included on the calendar of upcoming events of the South Dakota Coalition of Citizens with Disabilities website. Everyone receiving the agenda is encouraged to share it with interested individuals and organizations. Each agenda includes time for public comment.

SILC sponsored public forums are publicized through paid display advertisements in local and statewide newspapers. They are also promoted by SILC members and CILs serving individuals in the targeted area of the state where the forums are scheduled to be held, asking them to share the information widely. This information is also shared through a statewide network of disability advocates and organizations, asking for their assistance in spreading the word and encouraging participation. Finally, this information is posted on the DSU website, as well as the website of the South Dakota Coalition of Citizens with Disabilities.

#### **Item 2 - Other Activities**

Describe any other SILC activities funded by non-Part B funds.

Future SILC meetings are scheduled at the conclusion of the previous meeting, approximately three months from the date of the current meeting. All SILC meetings are open to the public. Staff works with other disability groups to include the dates and locations of upcoming meetings in their membership publications calendar of events and on their websites. Information is also posted on the "News Tips" section of the state website. Meeting agendas are sent to all SILC members no later than 10 days prior to the meetings. The agendas are posted at the SILC staff and DSU locations. They are also posted on the Department of Human Services website. Those receiving the agenda are encouraged to share this information with interested individuals and organizations. Each agenda includes a time for public comment.

## Section E - Training and Technical Assistance Needs

Please identify the SILC's training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs. For each category, choose up to 10 Priority Needs - Rate items 1-10 with 1 being most important.

### Advocacy/Leadship Development

General Overview	8
Community/Grassroots Organizing	
Individual Empowerment	
Systems Advocacy	
Legislative Process	

### Applicable Laws

General overview and promulgation of various disability laws	
Americans with Disabilities Act	

Air-Carrier"s Access Act	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	
Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	
Government Performance Results Act of 1993	

**Assistive Technologies**

General Overview	
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### **Data Collecting and Reporting**

General Overview	
704 Reports	
Performance Measures contained in 704 Report	
Dual Reporting Requirements	
Case Service Record Documentation	9

### **Disability Awareness and Information**

Specific Issues	
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### **Evaluation**

General Overview	
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CIL Standards and Indicators	4
Community Needs Assessment	
Consumer Satisfaction Surveys	
Focus Groups	
Outcome Measures	3

**Financial: Grant Management**

General Overview	
Federal Regulations	
Budgeting	
Fund Accounting	

**Financial: Resource Development**

General Overview	
Diversification of Funding Base	
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	

**Independent Living Philosophy**

General Overview	
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**Innovative Programs**

Best Practices	
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Specific Examples	
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**Management Information Systems**

Computer Skills	
Software	

**Marketing and Public Relations**

General Overview	
Presentation/Workshop Skills	
Community Awareness	7

**Network Strategies**

General Overview	
Electronic	

Among CILs & SILCs	
Community Partners	2

### **Program Planning**

General Overview of Program Management and Staff Development	
CIL Executive Directorship Skills Building	1 - Most important
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	10 - Least important
IL Skills Modules	
Peer Mentoring	6
Program Design	

Time Management	
Team Building	

**Outreach to Unserved/Underserved Populations**

General Overview	
Disability	
Minority	5
Institutionalized Potential Consumers	
Rural	
Urban	

**SILC Roles/Relationship to CILs**

General Overview	
Development of State Plan for Independent Living	
Implementation (monitor & review) of SPIL	6
Public Meetings	
Role and Responsibilities of Executive Board	
Role and Responsibilities of General Members	
Collaborations with In-State Stakeholders	

**CIL Board of Directors**

General Overview	
Roles and Responsibilities	

Policy Development	
Recruiting/Increasing Involvement	

**Volunteer Programs**

General Overview	
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Option Areas and/or Comments

None

# **Subpart VI - SPIL Comparison And Updates**

## **Section A - Comparison of Reporting Year Activities with the SPIL**

### **Item 1 - Progress in Achieving Objectives and Goals**

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

The SILC has developed a SPIL work plan. It has established a sub-committee to develop recommendations on a process for completing this task. The SILC has established a Consumer Satisfaction sub-committee to work on identifying recommendations on ways the SILC can gather data on consumer satisfaction. The SILC is also working with CIL Directors and the DSU IL program specialist to include data elements during the quarterly SILC meetings that will aide them in monitoring SPIL activities. The DSU's continue to complete consumer record reviews annually, and the DSUs continually monitor specialized programs/services, reporting their findings to the SILC. As noted earlier, the SILC and DSUs continue to host public forums to solicit information on unmet independent living needs of South Dakotans with significant disabilities.

The CILs and Chapter II Older Blind IL Program all complete consumer satisfaction surveys. The results of these surveys are reviewed by the DSUs staff during the annual consumer record reviews. The SILC is currently exploring how it might collaborate with these processes to incorporate four to six questions that they could use to gauge consumer satisfaction and gather input on a statewide level for future monitoring and planning efforts.

The DSUs, SILC and CILs have focused on efforts to address the independent living needs of transition age students in recent years. This is evidenced by their involvement in the annual Youth Leadership Forum, and the development and implementation of transition age services and programs at each of the CILs. These services have become an intricate part of the IL service picture in South Dakota, and it is expected it will continue to be.

The DSUs, SILC and CILs continue to work to strengthen their responses to the needs of people who are deaf in our state. Over the past few years, there has been a transition in the delivery of these services to more being provided by the CILs and they continue to grow in their capacity to meet these needs, as resources allow them to do so.

In response to the large number of returning veterans from Iraq and Afghanistan, CILs have made in-roads working with veteran agencies in support of veterans with disabilities. In larger communities, more systemic efforts are beginning to surface (i.e. providing IL assessments to the VA). In smaller communities, CILs and veteran agencies collaborate to make the best use of available resources to meet identified needs of our veterans. In addition, information on IL services and programs has been made available to various veteran organizations and agencies statewide.

Information on IL and other disability related services has been shared at statewide conferences by SILC staff. The CILs have also shared information on available services through local based events (i.e. trainings, luncheons and forums). There have been a variety of items published in consumer organization newsletters, and community newspaper stories, focused on the successful outcome of the delivery of IL services to people in our state.

The SILC provides member orientation on an annual basis. It also works to incorporate training into each of its quarterly meetings (i.e. SOAR, Homeless Coalition, Aging and Disability Resources Connection). As topics are identified, staff works to secure appropriate resources to provide the requested training at the SILC meetings. The SILC also sponsors an annual CIL staff training event and SILC members are also invited to attend. During the reporting period, this training was held, and it focused on Mental Health First Aid, and some SILC members did participate in the training.

Beyond its many relationships with and opportunities to collaborate within the IL Network, the SILC also looks beyond this circle to identify issues impacting the ability of persons with significant disabilities seeking to live independently in SD . They continue to have representation at meetings of the Disability Advocacy Network - a statewide network of organizations representing people with all types of disabilities. This network focuses on both state and national level issues, and it also provides an opportunity to develop linkages throughout the broader community.

The SILC, DSUs and CILs also have staff participating in various statewide conferences, which often incorporate the opportunity to talk with consumers and providers about currently available services and needs not being met.

SILC members, DSU staff, and CIL employees are also involved on local committees (i.e. Mayor's Committees, ADA Committees). These are additional avenues for identifying issues impacting the ability of persons with significant disabilities to live independently.

## **Item 2 - SPIL Information Updates**

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC; the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

None

## **Section B - Significant Activities and Accomplishments**

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

None

## **Section C - Substantial Challenges**

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

Challenges include:

Assuring IL services remain timely and consumer driven statewide;

Assuring efficient use of existing IL funding;

Identifying trends impacting IL services;

Encouraging CILs to diversify their funding structure for greater financial stability;

Increasing services to underserved populations within the constraints of current funding levels.

South Dakota was not in compliance with the federal requirements regarding SILC appointments and composition at the end of the reporting year. The DSU and the SILC will continue to work with RSA during the following year to bring the SILC into full compliance with these federal requirements.

## **Section D - Additional Information**

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

None

## Subpart VII - Signatures

### Signatures

Please type the names and titles of the DSU directors(s) and SILC chairperson and indicate whether the form has been signed by each of them. Retain the signed copy for your records.

As the authorized signatories we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council this 704 Report and the separate Certification of Lobbying forms ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (IL Part B)

### SILC Chairperson

Name and Title	Margot Burton, Chairperson
	Signed
Date Signed (mm/dd/yyyy)	01/04/2013

### DSU Director

Name and Title	Grady Kickul, Division of Rehabilitation Services
	Signed
Date Signed (mm/dd/yyyy)	01/04/2013

**DSU Director (Blind Program)**

Name and Title	Gaye Mattke, Director Division Services to the Blind and Vis
	Signed
Date Signed (mm/dd/yyyy)	01/04/2013