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State Plan for Independent Living (SPIL)

State:
South Dakota
Agency:
South Dakota Dept of Human Services - Division of Rehabilitation Services
Plan for:
2011-2013
Submitted in fiscal year:
2010

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Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Division of Rehabilitation Services

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Division of Service to the Blind and Visually Impaired

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

South Dakota State Independent Living Council
1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL.
Yes
1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL.
Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law.
Yes
1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Grady Kickul, Director Division Rehabilitation Services and Gaye Mattke, Director Division Service to the Blind and Visually Impaired.
Section 2: SPIL Development
2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes
2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.
Yes
2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes
2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367.
Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective.
Yes
2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act.
Yes
Section 3: Eligibility
3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds
Yes
3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.
Yes
3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes
3.4 Participating service providers meet all applicable State licensure or certification requirements.
Yes
Section 4: Eligibility
4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51.
Yes
4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services.
Yes
4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services.
Yes
Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers.
Yes
5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes
5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.
Yes
5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.
Yes
Section 6: Fiscal Control and Fund Accounting
6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds.
Yes
Section 7: Recordkeeping, Access and Reporting
7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes
7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate.
Yes
7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews.
Yes
Section 8: Protection, Use, and Release of Personal Information
8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6).
Yes
Section 9: Signatures

After having carefully reviewed all of the assurances in sections 1 - 8 of this SPIL, the undersigned hereby affirm that the State of South Dakota is in compliance and will remain in compliance with the aforementioned assurances during 2011-2013.

The effective date of this SPIL is October 1, 2010.

Section 9: Signature for SILC Chairperson
Name
Linda Biffert
Title
SILC Chairperson
Signed?
No
Date signed
Section 9: Signature for DSU Director
Name
Grady Kickul
Title
Director Division Rehabilitation Services
Signed?
No
Date signed
Section 9: Signature for Separate State Agency for Individuals Who Are Blind
Is there a Separate State Agency for Individuals Who Are Blind?
Yes
Name
Gaye Mattke
Title
Director Division Service to the Blind and Visually Impaired

Signed?
No
Date signed

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 1

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:
Goal 1
Goal Description:
Improve the quality of independent living services, including the four core services - advocacy, information and referral, independent living skills training and peer support, to individuals with significant disabilities, including individuals who are blind, that will allow them to fully participate in community life.
Goal Name:
Goal 2
Goal Description:
Provide independent living services to individuals and populations who require these services and are underserved.
Goal Name:
Goal 3
Goal Description:
Ensure that staff are qualified, as well as educated about the independent living philosophy, provides independent living services, including the four core services.
Goal Name:
Goal 4
Goal Description:

Collaborate with other State, tribal and local agencies and organizations to identify issues impacting the ability of persons with significant disabilities to live independently and participate in systems advocacy activities designed to address these issues.

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 2

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Goal 1	The SILC will continue its SPIL monitoring process. (a)SILC staff will continually monitor progress being made on SPIL activities and report outcomes at quarterly SILC meetings. (b)SILC will assess consumer satisfaction with delivered independent living (IL) services on a continual basis and report on the outcome at quarterly SILC meetings. (c)IL Network members will annually participate in collaborative opportunities to solicit information on unmet independent living needs of South Dakotans with significant disabilities. (d)DSU will complete annual consumer record reviews to ensure appropriate eligibility	10/01/2010	09/30/2013

	determinations are being made, and appropriate services are being provided as set forth in the Rehabilitation Act and the approved SPIL. (e)The SILC will monitor the role of the specialized programs/services i.e., Home Modifications/Assistive Devices (HMAD); Telecommunications Assistive Devices (TAD); Telephone Relay Services (TRS); Assistive Daily Living Services (ADLS); DakotaLink (assistive technology grant); Chapter II Older Blind program; Medical Assistance for Workers with Disabilities (MAWD) and their impact on meeting the IL needs of persons with significant disabilities in South Dakota.		
Goal 1	The IL Network will identify and implement at least four collaborative opportunities for consumer input into the IL services system and utilize gathered input into future planning efforts. (a)Host a variety of opportunities for consumer input i.e., meet with related boards/councils; host public forums; participate in other disability organizations events; participate in or utilize data from other sources surveys. (b)Invite other i.e., State entities, minority groups, to provide input into the future design of IL Services in South Dakota. (c)Representatives will provide the SILC with quarterly updates of these program activities provided directly by their agencies and programs. (d)The independent living network will advocate for additional funding for these programs as demand increases, as well as to identify other funding sources and systems that might begin addressing these needs i.e., long term care insurance, families, community service organizations.	10/01/2010	09/30/2013
Goal 2	Expand access to independent living services for populations identified as underserved as resources become available. (a)IL Network members will provide outreach and IL services to veterans with disabilities, in	10/01/2010	09/30/2013

	collaboration with state and local veteran related entities. (b)IL Network will provide outreach and IL services to youth with disabilities transitioning from school/youth service delivery system to the adult system, in collaboration with the Transition Services Liaison Project and other federal/state/local transition focused initiatives. (c)IL Network members will provide outreach and IL services to members of minority populations with disabilities in collaboration with appropriate federal, state, and local minority focused entities. (d)IL Network will promote and support community based, consumer directed recreational opportunities for persons with significant disabilities, in collaboration with other public/private entities. (e)IL Network members will implement steps to collaborate more closely with other state agencies/organizations to better serve populations identified as underserved. (f)IL Network will advocate for additional resources to support IL services/programs as demand increases, as well as identify other funding sources and systems that might begin addressing these needs i.e., long-term care insurance, families, community service organizations.		
Goal 3	Annually implement activities designed to improve community and consumer knowledge of the availability of IL and other disability related services. (a)IL Network members will provide information on IL and other disability related services at various statewide events i.e., conferences, health fairs. (b)IL Network will provide information on IL and other disability related services at local events. (c)IL Network will consult and coordinate with other statewide organizations to identify effective means of promoting all persons knowledge of the	10/01/2010	09/30/2013

	availability of IL and other disability related services. (d)IL Network will identify opportunities to educate healthcare providers on how best to support people with disabilities in their daily practices.		
Goal 3	On a continual basis the SILC will provide training to IL Network members to increase their knowledge of independent living philosophy and services and to prepare them to fulfull their statutory roles. (a)SILC will annually identify training opportunities and promote member participation in these opportunities. (b)SILC will annually provide financial support of IL Network members to participate in training opportunities. (c)SILC will seek technical assistance from RSA related to their training needs.	10/01/2010	09/30/2013
Goal 4	The IL Network will identify issues impacting the ability of persons with significant disabilities to live independently in South Dakota and participate in systems advocacy activities designed to address these issues. (a)IL Network members will annually participate in systems advocacy initiatives designed to address identified issues. (b)The IL Network will circulate information on current advocacy issues and effective ways to advocate on those issues. (c)The IL Network members will actively collaborate with state and national advocacy groups calling for needed changes that support the independent living goals of South Dakotans with significant disabilities.	10/01/2010	09/30/2010

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 3

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

This SPIL recognizes that South Dakotans with significant disabilities who live throughout the state are currently underserved by the IL services system. A major contributor to this reality is that geographically a majority of the state is defined as rural and frontier. The IL Network will host at least two small group meetings per year in underserved areas of South Dakota in order to gather input from people with disabilities as to what services and resources are needed in their communities. They will develop and maintain a matrix of identified community needs and this information will be used to inform legislators and other policy makers of the needs. The SILC will be responsible for keeping meeting related documentation.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

The entire state is identified as underserved.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

The IL Network will work to recruit individuals from minority groups as members of the SILC and local CIL boards and staff. The IL Network will also collaborate with state level groups representing minorities, such as Tribal, Hispanic, Asian, and others representing minority groups to assure that IL services are provided in an accessible manner to those they represent.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2011 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		$421,118		
Title VII Funds Chapter 1, Part C		$450,722	$450,722	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	$28,038			
Other Federal funds - other		$304,460		
Non-Federal funds - State funds	$3,116	$45,153		
Total	31154	1221453	450722	0

Year 2 - 2012 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		$303,951		

Title VII Funds Chapter 1, Part C		$450,722	$450,722	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	$28,038			
Other Federal funds - other		$304,460		
Non-Federal funds - State funds	$3,116	$33,436		
Total	31154	1092569	450722	0

Year 3 - 2013 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		$303,951		
Title VII Funds Chapter 1, Part C		$450,722	$450,722	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	$28,038			
Other Federal funds - other		$304,461		
Non-Federal funds - State funds	$3,116	$33,436		
Total	31154	1092570	450722	0

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

The DSU enters into agreements with the CILs to provide IL services that support the SPIL goals. These goals include:
quality of services, accessibility and availability of services, services for underserved populations and geographic areas, staff training and opportunites to increase collaboration within the IL Network. IL Network members partner to develop, expand and promote service options to ensure that IL services are provided to individuals of all ages who are experiencing disabilities, including persons who are older/blind.

All Part B funds not utilized in the SILC resource plan are used to support the provision of IL services. The primary focus of these activities is the provision of the four core services. These funds are also used to supported the administrative costs of the Home Modification and Assisted Device programs.

ARRA Part B funds, while available will support the Home Modification and Assisted Device program. This program provides an array of assisted devices that enable an individual to be independent in their home, community and workplace.

Part B funds are also used to support the SILC resource plan. Part B funds utilized in this way provide educational and professional growth opportunities for SILC members, SILC staff, and CIL staff. These funds are also used to provide staff support to the SILC. This is accomplished through a contractual relationship with the South Dakota Coalition of Citizens with Disabilities (Coalition). SILC resource funds are also utilized to support mini-grants to various organizations in support of activities and programs that promote the IL philosophy and to individuals to support their participation in IL related training opportunites.

Part C and ARRA Part C funds are used by centers to augment the Part B funds in the provision of IL services. These funds are also used to support the administrative cost of centers.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Other services administered by the DSU that support the SPIL goals are the Telecommunications Assistive Devices (TAD) program, the Equipment Distribution Program (EDP), Telecommunications Relay Services (TRS) program and the Assistive Daily Living Services (ADLS) program. The DSU utilizes a variety of funding sources to support these services.

The TAD program provides assistive devices to people with disabilities other than deafness and speech impairments to enable them to effectively communicate via telecommunications service systems. The annual budget for this program is $125,000.

The EDP program provides assistive devices to people who are deaf, hard of hearing or have speech impairments to enable them to effectively communicate via telecommunications services systems. The annual budget for the EDP program is

$350,000.

The TRS program provides services in support of people who are deaf, hard of hearing and have speech impairments i.e., relay operators that enable them to effectively communicate with others via telecommunications service system. The annual budget for the TRS program is $1,151,000.

Funds for TAD, EDP and TRS programs are generated from a telephone line monthly surcharge assessed on all buyers of such services.

The Assisted Daily Living Services (ADLS) is a Medicaid waiver program that provides a variety of services to qualified individuals who have quadriplegia. The funds for this program are Medicaid dollars and the estimated budget is three million dollars. One CIL is a provider for the ADLS program, and supports approximately 60 individuals.

Resources are shared with CIL and SILC members regarding the above services. Annual training allows CIL staff to network and learn about these programs.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

The SILC, DSU and the Division of Service to the Blind and Visually Impaired do not utilize in-kind resources in the provision and coordination of IL services. Nor do they require CILs to utilize in-kind resources.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

South Dakota's 2010-2013 SPIL goals and objectives provide a foundation for the accomplishment of these purposes of Chapter 1 of Title VII of the Rehabilitation Act. Goals 1, 2 and 3 of the SPIL address the South Dakota's IL Network's commitment to continuing to support and improve the provision of IL services in South Dakota, as well as help to further develop and support the statewide network of centers for independent living. They address the need to continue the redesign of IL services, as unmet needs are identified and targeted, as well as when emerging populations begin to surface, which have not been a part of the historical picture of independent living services in South Dakota. They also address the need to ensure that staff of the IL network members remain current on independent living philosophy and best practices.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

SILC and DSU staff reviewed the most recent 704 reports of the four CILs, specifically to identify CIL goals and future activities. The CIL Directors also participated in quarterly SILC meetings as individual directors. One director whom they chose to be their representative, also actively represents CIL Directors on the SILC. SPIL and DSU staff have asked the CILs to share a survey with their current as well as past consumers to gather information on their satisfaction with the delivery of services. Information gathered from all of these venues was considered in the formation of this document.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.
The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

Maximizing cooperation, coordination and working relationships among the SD IL Network members is critical to meeting the greatest amount of need with the available resources i.e., funds and staff. The SILC continues to include the involvement of a CIL representative as part of their membership. SILC staff also routinely shares with CILs and others information on state and federal levels that has the potential to impact the lives of those served through the IL system, as well as the system itself i.e., legislative activity; policy decisions; funding. Each member of the IL Network is invited to provide a report at quarterly SILC meetings.

The SILC also joined with the Board of Service to the Blind and Visually Impaired and the Board of Vocational Rehabilitation to host a public forum in Eagle Butte. Over 100 people participated in this forum, and comments gathered at this event were made available to membership of all three boards/councils.

These same three groups met jointly during the past year, continuing to identify ways in which they might further coordinate efforts in support of South Dakotans with disabilities living independently and being successfully employed. As a result of that meeting, the chairpersons of each group have been meeting regularly via conference call, and a joint meeting is scheduled for June of this year. The chairpersons report on their conference calls at each subsequent board/council meeting.

In addition, through their relationship with the South Dakota Coalition of Citizens with Disabilities, a survey was disseminated statewide to advocates, seeking input on independent living services needs. These surveys were also shared at public meetings,

staff presentations and via website postings. They were also provided to participants in Partners in Policymaking continuing education. Information gathered from all of these venues was considered in the formation of this document.

In terms of maximizing cooperation, coordination and working relationships between the membership of the SD IL Network and other entities, both public and private, several steps have been taken and will continue to be made. Other agencies represented on the SILC are the SD Department of Social Services and the South Dakota Housing Development Authority. Each of these entities is provided with time on the SILC meeting agendas to share news and issues with potential to impact the lives of people with disabilities seeking to live independently. Current SILC membership also has direct links to the State Rehabilitation Councils, Board of Vocational Rehabilitation and Board of Service to the Blind and Visually Impaired. Opportunities are developed for these councils to network during quarterly meetings as a mechanism to share information and become acquainted with the goals and strategies of each council. In addition, current membership has direct linkage to private disability related groups i.e., Paralyzed Veterans of America, South Dakota Association of the Blind, SD United for Hope and Recovery, NAMI of SD and SD Coalition of Citizens with Disabilities.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

No one member of the IL Network has the ability to meet all the needs of those served, nor are their programs and services designed to do so. Thus it is critical that all are fully aware of services available through other Federal, State and local programs, which have the potential to meet some of the IL and VR needs of those served. Information is routinely shared with IL Network members on other available resources i.e., assistive daily living services, medical assistance for workers with disabilities, benefits specialists, respite care, home care services. This sharing occurs through the quarterly SILC meetings. It also occurs through mailings and email alerts circulated through a statewide network of advocates, which includes representatives of the IL Network members. In addition, the IL Network members routinely make referrals to one another and other agencies, recognizing that each provider offers unique services necessary for consumers to reach their independent living goals. This information is also shared with those served, so they may make informed choices on from whom they wish to seek services, and so the consumers are truly in control of their journey to reaching their independent living goals.

Having SILC member representatives of the Departments of Social Services and Transportation and South Dakota Housing Development Authority is one way in which coordination of services is carried out. At each quarterly SILC meeting these entities report on developing and changing services under their direction. Thus the IL Network members are kept current on other available services. This helps to ensure that

duplication of efforts and services does not occur. In addition, some SILC members have direct ties to a diverse group of entities -both public and private - relating to the needs of people with various disabilities i.e.Board of Vocational Rehabilitation, Council on Developmental Disabilities, Workforce Development Council. Through these representatives every effort is made to stay current on available programming/services and systemic changes, as well as to build upon what is already occuring rather than create a new service or program.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

The Division of Service to the Blind and Visually Impaired has a staff of rehabilitation teachers who serve older individuals who are blind through independent living services statewide. These services, including low vision training, training in activities of daily living, communication skills and orientation and mobility, enable the consumers to remain independent in their homes and communities. Because the consumer base is comprised primarily of persons who are elderly, the majority of these individuals have secondary disabilities that also impact their ability to live independently. Some examples of the types of secondary disabilities are alterations in mental functioning, cancer, cardio-vascular disease, hearing impairment, diabetes, kidney failure, muscular-skeletal impairments, neurological changes and respiratory conditions. Staff members utilize existing community based resources such as the Independent Living Centers, Adult Services and Aging, Veterans Administration or home health programs to assist consumers with these additional needs by making referrals when appropriate.

Services provided by the rehabilitation teachers are individualized and delivered using an eligibility-based model. SBVI staff work with consumers to develop independent living plans with specific goals and objectives, as well as timelines for accomplishing those goals.

Continuous efforts are made to increase awareness of the Chapter 2 program and its benefits. In addition to developing the signature guide template with the SBVI office toll-free number imprinted along with the agency name, they have also developed a vision simulator cards and large print calendars with the same information printed for consistency and to promote recognition. These items are provided to consumers and distributed through events including SBVI public meetings, South Dakota Optometric Society conventions, local community health fairs and numerous agency presentations. The large print calendars are distributed to consumers and modeled at presentations to demonstrate the importance of large print products to individuals with low vision.

SBVI Independent Living Older Blind Closed Circuit Television Lease/Loan Program began in 2004 and was noted as a Promising Practice during RSAs Monitoring and

Review in 2007. Initially SBVI purchased a small number of units for distribution utilizing memorial funds that were donated to the agency but the program soon grew to 125 CCTVs. In 2006, an additional 25 units were added to the program utilizing funds from the Telecommunication Relay Services appropriated by the Division of Rehabilitation Services. Telecommunication Relay Services are available to help meet the telecommunication needs of South Dakota citizens with disabilities and this one time allotment increased units in the program at a valuable time of expansion. SBVI has partnered with Dakotalink, an organization that specializes in assistive technology services and devices, to provide the CCTV services offered by the program. Currently there are 167 CCTVs in the program with additional units being purchased as funding allowed for expansion. The CCTV program has been instrumental in meeting the IL needs of older South Dakotan's.

SBVI also provides support to local community based peer support groups through their rehabilitation teaching staff. This strategy has been very successful in addition to assisting with minimal funding for peer support group meeting for related expenses such as meeting rooms, transportation, mailing supplies. Volunteer coordinators/facilitators take the lead with these groups, and SBVI staff support their efforts to have an active peer support group, designed by group members to meet their needs. Due to the age of the peer support group members and the distance involved with traveling across the state, SBVI has found statewide conferences to be less successful events for the peer support group members. A more productive alternative has been regional conferences where multiple peer support groups gather in a closer location to meet others and learn about issues related to low vision. These regional events are developed based on the needs of the members in their area and are easily coordinated with the agency supporting the process with transportation and costs of speakers if needed.

By leveraging resources, increasing the collaboration, coordinating our efforts and continuing to develop creative initiatives, the agencies who partner to accomplish the SPIL will achieve their goals. This will have a positive effect and will assist the IL-OB program to achieve their overall goal to increase the number of individuals served and to improve upon the successful outcomes for older citizens who are blind in South Dakota.

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Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	**Provided by the DSU (directly)**	**Provided by the DSU (through contract and/or grant)**	**Provided by the CILs (Not through DSU contracts/ grants)**
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	Yes
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	Yes
Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation,	No	Yes	Yes

accessible transportation and other support services			
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	No	Yes
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	No	No	Yes
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Through the provision of Part B and Part C funds to the CIL's essentially all services are available. The four core services create the foundation of all IL services in SD. It is recognized that each CIL specializes in the specific services most needed in their geographic area. It is expected that although services vary from one center to another, core services remain as the most frequently provided service across the state.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

The Division of Rehabilitation Services requires a financial needs test to be completed in relation to the delivery of Home Modifications Assistive Devices (HMAD) program services. This needs test takes into account the individual's income and resources, and it may result in the individual participating in some type of cost share of provided services. The needs test is uniformly applied to all individuals seeking services through this program. The DSU provides program guidance on how the needs test is to be applied. The TAD and EDP program do not require a needs test to access services.

IL services provided by centers are provided free of charge. Occassionally a CIL may provide an extensive an program i.e., youth summer institute, and they may chose to charge a registration/participation fee to help cover related costs i.e., speakers and materials.

As allowed by policy, the Older Blind Independent Living (OB-IL) program also requires a financial needs test, which is administered for the purpose of determining who will purchase the aids and devices needed by the consumer to achieve their independent living goals. All other aspects of the OB-IL program are free of charge to the consumer, including information and referral, eligibility and training in the skills of blindness. The needs test takes into account the individual's income and resources, and it is applied uniformly to all individuals who are in the program.

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The South Dakota Division of Rehabilitation Services contracts with CILs to provide IL services, using Part B funds.
The DRS Independent Living Program Specialist works with the CIL's to meet each individual CIL's goals and objectives.
Annual reviews are completed at each center. Another mechanism is the review of each centers 704 reports. SILC and DSU staffs are available to assist CIL's to achieve their agency goals, which support the attainment of the SPIL goals.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

Determinations of eligibility for IL services, and maintenance of a consumer service records (CSR) for each person served will be completed by an IL specialist or comparable CIL staff. The DRS IL program specialist will visit each CIL at least annually to review consumer service records and to discuss any identified problems and recommended solutions.

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Section 3: Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

South Dakota is comprised of 66 counties, all of which are covered by one of four centers for independent living centers. The four CILS are: Independent Living Choices (ILC - formerly Prairie Freedom Center for Independent Living), Native American Advocacy Project (NAAP), Opportunities for Independent Living (OIL) and Western Resources for disABLED Independence (WRDI). The Divisions of Rehabilitation Services and Service to the Blind and Visually Impaired provide vocational rehabilitation services in all 66 counties. Within South Dakota there are also nine Native American tribal territories, and

independent living and vocational rehabilitation services are also provided in some or all of these areas through tribal vocational rehabilitation programs.

ILC serves persons with significant disabilities in all or part of Aurora, Bon Homme, Brookings, Brule, Buffalo, Charles Mix, Clay, Davison, Douglas, Gregory, Hanson, Hutchinson, Jerauld, Kingsbury, Lake, Lincoln, McCook, Miner, Minnehaha, Moody, Sanborn, Turner, Union and Yankton counties.

NAAP serves persons with significant disabilities on all nine Native American reservations in South Dakota that include all or part of Bennett, Brule, Buffalo, Charles Mix, Corson, Dewey, Gregory, Jackson, Lyman, Marshall, Mellette, Minnehaha, Pennington, Roberts, Shannon, Todd, Tripp, Yankton and Ziebach counties.

OIL serves persons with significant disabilities in all or part of Brown, Beadle, Campbell, Clark, Codington, Day, Duel, Edmunds, Faulk, Grant, Hand, Hamlin, Hyde, Marshall, McPherson, Potter, Roberts, Spink and Walworth counties.

WRDI serves persons with significant disabilities in all or part of Butte, Custer, Fall River, Harding, Haakon, Hughes, Jackson, Jones, Lawrence, Lyman, Meade, Mellette, Pennington, Perkins, Stanley, Sully and Tripp counties.

The State's network is complete in terms of 34 CFR 364.25 in that services are available in all 66 counties, including all reservation lands.

Funding sources for services consists of IL Part B, Part C, ARRA funds, state match and grants and funding secured locally from each center. Grant funds available may vary from community to community.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

South Dakota's IL Network has not identified a need to develop a plan for expanding the existing network of CILs. It has identified the reality that even though the entire population has access to some level of independent living services, the same scope of services as may not be available to persons in other portions of the state. Thus their attention has been focused on how to increase the level of services available to all South Dakotans with significant disabilities needing and requesting IL services.

The SPIL signatories have set the following priorities for the use of Part C funds awarded to South Dakota in the future:

1.The first priority is to use available funds to support existing Part C CILs; ILC, NAAP,

OIL and WRDI at the level of funding of the previous year.

2.The second priority is to use available Part C funds to provide a cost-of-living increase to all existing Part C CILs, ILC, OIL, NAAP and WRDI.

3.The third priority is that additional funds will be distributed to existing Part C centers proportionate to their current Part C funding in order to maintain or increase the level of services in their respective service areas. Additionally, the IL Network has determined that although the entire state has access to services from the existing CILs, the entire state is underserved.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A

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Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

South Dakota's Division of Rehabilitation Services awards Part B funds directly to CIL's for the provision of IL services. Part B funds are also used to fund the SILC resource plan. The DRS Independent Living Program Specialist monitors the agreements with the CILs annually, and ongoing as needed.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

The South Dakota Division of Rehabilitation Services (DRS) provides fiscal oversight for the Part B funds that go to the four CILs in South Dakota. The DRS independent living program specialist provides direct oversight of these funds and related activities. This staff person also provides technical assistance to the CILs as requested.

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Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The SILC Resource Plan allocates federal funding from Title I Innovation and Expansion funds for the operation of the SILC. The major areas where funding is allocated includes staff salary and benefits, SILC Member travel and teleconference expenses for council and committee meetings; training for staff and council members; travel for staff and

council members to regional and national IL conferences; office expenses including rent, supplies, copy machine, phones - (long distance and toll-free); insurance; expenses related to holding public forums and small group meetings; and funding for individual and organizational requests for financial support of various trainings and activities. This allocation plan will fund the SILC activities, which must be completed to meet the goals and objectives of this SPIL.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

There is an excellent system in place for checks and balances to ensure the fiscal accountability of the SILC. SILC staff develops an annual budget to outline the proper expenditure of funds and use of resources the SILC receives under the resource plan. This budget and any modifications during the year is approved by the entire SILC. Staff keeps a detailed accounting of expenditures through their work with a local accounting firm. At each of the quarterly SILC meetings, they are presented with a financial report on expenditures to date and remaining balances. SILC staff submits requests for reimbursement of expenses to the Division of Rehabilitation Services on a monthly basis.

There are no conditions or requirements in the SILC Resource Plan that would compromise the independence of the SILC.

The SILC, CILs, and DSUs will rely, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State Plan for Independent Living.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The South Dakota SILC is established under the State of South Dakota, Office of the Governor, Executive Order 93 - 6. Executive Order 93 - 6 addresses the role of the SILC, its composition, appointing authority and the SILC's duties. Governor Walter D. Miller signed this Executive Order June 9, 1993. The independence of teh SILC, with respect to the DSU and all other State agencies, is ensured by the DSU only acting as a fiscal agent between the SILC and the South Dakota Coalition of Citizens with Disabilities in the

provision of staff and other support services. SILC staff receives direction from the SILC chairperson or the SILC as a whole.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

The Governor completes all appointments to the SILC, including ex-officio appointees representing various agencies of State government. The SILC is presently comprised of a total of 16 members. Nine of these members are persons with disabilities, and they are not employed by a State agency or a CIL. The directors of the Divisions of Rehabilitation Services (DSU) and Service to the Blind and Visually Impaired (the separate agency serving individuals who are blind or visually impaired) are both ex-officio members of the SILC. The total number of voting members is 12, and one of the voting members is a CIL director chosen by the CIL directors within the state. The types of disability groups represented by current SILC members are physical, mental, cognitive, sensory and multiple. The South Dakota SILC also includes representatives from the SD Departments of Transportation and Social Services, as well as the SD Housing Development Authority. Current membership also provides for statewide representation. The SILC Chairperson, Vice-Chairperson and Member-at-Large are all elected from and by the voting members. No member of the SILC may serve more than two consecutive three-year terms. When vacancies occur, they are filled by Governor appointment, either at the time annually when new appointments are mad, or during the interim, depending on the desire of the Governor.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

The SILC has a part-time executive secretary and administrative assistant through a purchase of service agreement between the South Dakota Coalition of Citizens with Disabilities (Coalition) and the Division of Rehabilitation Services. This agreement provides for similar staff support for the State Rehabilitation Council. The Coalition's Executive Director acts as the SILC's executive secretary, and she carries out activities per the direction of the SILC leadership. The administrative assistant receives direction from SILC leadership and the SILC executive secretary. The SILC Chairperson gives primary direction to staff, and some examples of activities carried out by staff are:

Complete all logistical arrangements for regular and special SILC meetings.
Handle correspondence, including minutes, public notices, letters, press releases and reports.

Provide support to committees, including scheduling, facility arrangements and material preparations.
Schedule, promote and conduct community forums to obtain public comment for the State Plan for Independent Living services.
Assist in preparing and submitting the annual Section 704 Report and the State Plan for Independent Living.
Complete travel arrangements for SILC members and make reimbursement payments for allowable expenses.
Provide funding in support of events and projects, which the SILC approves, and which support persons with significant disabilities living as independently as possible, as well as promoting the IL philosophy.

SILC staff and the SILC Executive Committee have regular contact, including teleconference calls, to conduct SILC business.There are no staff assignments made that would create a conflict of interest.

This purchase of service agreement is evaluated annually. The Coalition Executive Director seeks feedback from the chairpersons of the involved parties on the quality of services being provided, the adequacy of the level of staff support being provided, and their interest in continuing this arrangement. The most recent evaluation resulted in very positive feedback being gathered and a new agreement being negotiated for the 2010 - 2013. Work is underway to strengthen this process to ensure that the entire SILC membership has adequate opportunity to provide input into the future negotiation and evaluation of this relationship.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

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Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Each of the four CILs in South Dakota, maintains established job descriptions that include requirements for education, personal experience, and skills for employees that provide IL services.

Each CIL follows its established plan to identify and provide accommodations as needed and requested by the consumers served.

Each of South Dakota's CILs follows their established personnel policies that include provisions for staff development and affirmative actions to employ persons with disabilities.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

DRS reimburses CIL's on a per unit of service cost. Each centers service funds are designated at the following proportions: 70% provision of core services, 15% for the provision of other IL services and 15% to cover the administrative costs associated with the provision of the HMAD and TAD program. DRS works closely with the Department of Human Services' Office of Budget and Finance to assure that claims are paid

accurately and on time, and that these fiscal transactions meet EDGAR requirements.

DRS uses a modified accrual basis of accounting consistent with most other agencies of the State of South Dakota. Modified accrual accounting is used to show the flow of financial assets to the funds and balances available for spending at year end. Each of South Dakota's four CILs will follow its established fiscal policies and cost allocation plan, and they will be responsible for monitoring and maintaining records of their expenditures to assure compliance with EDGAR fiscal and accounting requirements.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

DRS maintains supporting documentation of accounting transactions on-site for the current and prior fiscal years. The State of South Dakota's Records Center maintains supporting documentation, as required by state and federal regulation, for at least three (3) years after the final financial status report is filed for each fiscal year.

DRS completes and submits all required annual performance and financial reports, as well as any others, which the Secretary determines to be appropriate. In addition, DRS provides access to the Commissioner and Comptroller General, or their representatives, when requested for the purpose of conducting audits, examinations and compliance reviews. IL Network members also routinely consult with representatives of the Commissioner, seeking needed technical assistance relating to the delivery of IL services.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

For services provided directly by the CILs, each entity maintains consumer service records documenting eligibility based on existing medical records or self reported information from the consumer. They also maintain information and referral data so that consumers can be referred to other appropriate services and agencies. The CILs provide independent living services to any individual present in the state, who meets eligibility requirements, without regard to age, color, creed, gender, national origin, race, religion, or type of disability and in accordance with 34 CFR 364.4(b).

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

Information and referral for IL services is provided to all interested individuals. There are no eligibilty requires to attain the service, and an individual is not required to open a CSR for only information and referral. These services are provided without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

Each of the CILs in South Dakota will assure that individuals with significant disabilities within its designated service area that are otherwise eligible for services as identified in its consumer eligibility process are determined eligible for and provided with IL services.

CILs will be responsible for following its established consumer eligibility determination process to assure that eligibly consumers have access to their services.

All potential consumers are prescreened for eligibility of IL services in a manner that meets the requirements of 34 CFR 364.51 prior to the provision of services.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

The CILs provide independent living services to any individual present in the state, who meets eligibility requirements, without regard to age, color, creed, gender, national origin, race, religion, or type of disability.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

There are no specific residency requirements for the provision of IL services. Although the state recognizes that the limited funds available need to be reserved for SD residents first. Generally referrals from individuals living in a bordering state are referred to a CIL in their local area.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

The CILs maintain a consumer service record that includes either a written IL plan, mutually agreed upon by the consumer and IL staff, or a signed waiver stating that an IL plan is unnecessary. Each entity is responsible for following its identified method of assuring that consumers are provided the opportunity to develop or waive an Independent Living Plan and that their decision is indicated via signature. Furthermore, individuals choosing to develop an ILP will be assisted by their corresponding CIL staff in doing so.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

The CILs provide information to every consumer, in written and other accessible formats, about the purpose and availability of the Client Assistance Program. This information includes ways by which to contact the CAP program.

Each of the CILs in South Dakota will be responsible for following its policies of assuring that consumers are notified of the availability of the Client Assistance Program in South Dakota and related contact information in formats that are accessible to those being served.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

CILs have written policies that assure the confidentiality of all personal information. They also will have written policies concerning release of information forms, which will comply with 34 CFR 364.56(a) and HIPPA. Each CIL will have the responsibility for following its policies, which assure consumer information is kept confidential, as well as policies guiding the use of signed releases of information prior to sharing consumer information with other service provides or entities.

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Section 7: Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
Goal 1	The quality of services will be evaluated on an ongoing basis, through the completion of IL service participant surveys, consumer needs assessments, public meetings and other identified opportunities for public input including quarterly SILC meetings.
Goal 2	The IL Network will continue to collect service data from other applicable sources, and utilize it to track what services are available, which services are most utilized and what services are needed.
Goal 3	Annually DSU and SILC will coordinate and facilitate training for CIL staff and SILC members. All sessions will contain an evaluation component, and results will be shared at quarterly SILC meetings. If individula SILC members are supported in participating in other training opportunities, those individuals will provide the SILC with a report on the training.
Goal 4	The IL Network will continue to explore opportunities to collaborate with each other and with other public and private entities, providing services to South Dakotans with disabilities. They will identify opportunities to lessen duplication of efforts in meeting the IL needs of South Dakotans with significant disabilities and collaborative ways to address identified issues impacting the ability of persons with significant disabilities to live independently.

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Section 8: State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

The Division of Rehabilitation Services requires a financial needs test to be completed in relation to the delivery of Home Modifications Assistive Devices (HMAD) program services. This needs test takes into account the individual's income and resources, and it may result in the individual participating in some type of cost share of provided services. The needs test is uniformly applied to all individuals seeking services through this program. The service providers maintain written policies on how the needs test is to be applied, and the DSU reviews these policies on an annual basis.

As allowed by policy, the Older Blind Independent Living program also requires a financial needs test, which is administered for the purpose of determining who will purchase the aids and devices needed by the consumer to achieve their independent living goals. All other aspects of the OB-IL program are free of charge to the consumer, including information and referral, eligibility and training in the skills of blindness. Like the HMAD program, the needs test takes into account the individual's income and resources, and it is applied uniformly to all individuals who are in the program.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 1820-0527. The time required to complete this information collection is estimated to average 60 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4760. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Ms. Sue Rankin-White, U.S. Department of Education, Rehabilitation Services Administration, PCP-5013, 400 Maryland Ave, SW, Washington, DC 20202-2800.