

## **Statewide Independent Living Council (SILC)**

**December 8<sup>th</sup> – 9<sup>th</sup>, 2010**

AmericInn Lodge & Suites, Ft. Pierre

**SILC MEMBERS PRESENT:** Vona Johnson, Patrick Czerny, Margot Burton, Brad Konechne, Shelly Schock, Larry Puthoff, Ann Fortin, Marilyn Kinsman, Monte Tschetter, Grady Kickul and Gaye Mattke. Matt Cain was present via speakerphone.

**SILC MEMBERS ABSENT:** Jenneil Watkins, Ken Rollman, Jim Simbeck and Isabel Trobaugh. **OTHERS PRESENT:** Ann Van Loan, WRDI; Julie Paluch and Ryan Strege, Interpreters; Shelly Pfaff, SILC staff; Denise White, DRS staff; and Faith Ellis, SILC staff.

**OPENING ACTIONS: Welcome & Introductions** – Margot Burton, Chairperson, called the meeting to order at 1:35 PM. She welcomed everyone and had them introduce themselves. Shelly reported that staff had received notice from Ken Rollman and Isabel Trobaugh, who were both out of state; Jim Simbeck who had a family member ill; and Jenneil Watkins who was busy with other commitments - all sent their regrets. **Meeting Protocol** – Margot mentioned that staff mailed the meeting protocol with the agenda, and she reminded all in attendance to please participate in a professional manner, as outlined in this document. **Approval of Agenda** – After confirming that everyone had received a copy of today's agenda, Margot asked if there were any changes or additions. None were noted. **MOTION TO ACCEPT THE AGENDA AS WRITTEN – MADE (M), SECONDED (S) AND CARRIED (C).**

**Approval of September 8<sup>th</sup> - 9<sup>th</sup> Meeting Minutes** – After confirming everyone had received and reviewed a copy; Margot called for any changes/additions to the September 8<sup>th</sup> - 9<sup>th</sup>, 2010 meeting minutes. Upon hearing none, **MOTION TO APPROVE THE SEPTEMBER MINUTES AS WRITTEN – MSC**

**PUBLIC COMMENT:** Margot called for Public Comment at this time, but upon hearing nothing, moved forward.

**INDEPENDENT LIVING PHILSOPHY & HISTORY:** Shelly shared a **SILC Training Pre/Post Survey** (See Attachment A) and had them take five minutes to complete it. She pointed out to not use your name, instead use a key identifier that only you'll recognize next time. This survey is going to be done twice, now as a Pre-SILC training and then later as Post-SILC training. It's meant to help measure effectiveness and provide guidance on the direction of future trainings.

Past trainings have been several hours of detailed material. We're unclear of its effectiveness or if it's overload. Instead, it was suggested to provide smaller chunks of training at more meetings - more often. This Pre-SILC Training survey is step one. Staff collected completed surveys.

Denise continued with a handout entitled, "**Consumer Control Principles in Independent Living**" (See Attachment B). She explained that consumer control in the world of independent living and especially at centers for independent living (CILs) is a crucial concept, and it means:

- having a governing body comprised of at least 51% people with disabilities,
- having people with disabilities in management roles,
- having direct service staff be people with disabilities who work with consumers to aid them in defining their own needs, on their own terms, with their own solutions,
- having people with disabilities in support or clerical roles,
- involving volunteers with disabilities in the center's daily operations, and
- that stakeholders - the people with disabilities, play a significant role in deciding issues and methods of advocacy efforts.

These guiding principles recognize that people with disabilities control their own destiny. This is translated into policies by the center's board of directors, and put into operation by management and staff. Consumer control must be flexible if services and advocacy efforts are to represent the varying interests among the diverse consumers.

This philosophy of consumer control is a learned concept, like learning family traditions and values. It needs to be continually shared and passed down. A key thought to grasp is that IL is not a delivery system rather it is an actual way of thinking, a belief system, or a mindset.

An inquiry was made regarding how do we know if a CIL actually employs over 50% of its staff with people with significant disabilities. Grady responded by saying DRS takes that data directly off the CILs federal 704 report and basically we have to trust and take their word for it. Grady added, if anyone ever has information to the contrary, please let the Department know.

Next Shelly moved to another handout, "**History of Independent Living**", (See Attachment C). This teaches how the history of IL is closely tied to the civil rights struggles; and how there were five main social "movements" that directly influenced the disability rights movement.

Denise shared another handout entitled, "Best Little Nursing Home in Town" (See Attachment D). As a learning exercise, the group was asked to read the story, break into three small groups for discussion and take 15 minutes to answer the three questions.

## **Break**

Shelly facilitated the group reporting and review of everyone's answers, all of which were similar. She explained that the plan is to conduct training at future meetings. Grady asked staff if the next

topic was selected yet. Shelly explained that they were going to be based off the survey questionnaires turned in earlier. Grady suggested studying the relationship between CILs and the SILC as a training topic, and staff concurred that this would definitely be a future topic.

**CIL DIRECTOR'S REPORTS: Independent Living Choices (ILC)**

– Matt Cain announced first that their new ILC marketing video has been completed, and he asked if the group felt they would like to see the end results, he would gladly bring it next time. The general consensus was yes, so it will be added to the next meeting's agenda.

Regarding the Springfield ramp issue, Matt explained that he found his area contractors have trouble because they do so few and far between. They said there usually are pre-drilled hole troubles that are time consuming. Matt's solution was to solicit bids, and then selected one contractor from Yankton who will fulfill all their ILC ramps needs at a good price.

Matt added that they completed their annual 704 report. Some highlights are:

- ILC served 1,016 people this year - the most they ever have;
- they assisted 34 people out of institutions, and
- on average, people are actually receiving 4 and half "services" per person.

Matt also reported that they recently joined forces with a service cooperative in Balatin, MN where they are doing an "apartment living skills" course for students with disabilities. They hired ILC to conduct assessments. This project will mean \$37,000 for their HMAD program.

Another sign of growth, Matt explained now that ILC has reached the \$500,000 budget threshold, it involves more intensive audit

reports - which cost more. This could mean an extra \$8,000 to \$10,000 in accounting expenditures vs. last year.

**Native American Advocacy Program (NAAP)** – No representative was in attendance today, but Marla Bull Bear had supplied a handout on their NAAP accomplishments for staff to share (See Attachment E).

**Opportunities for Independent Living (OIL)** – Ed Pinkman, interim acting director, was also unable to attend, but he had reported to staff via email that they were doing business as usual and concentrating their efforts on the search for a new director.

**Western Resources for dis-ABLED Independence (WRDI)** – Ann Van Loan shared a written report. (See Attachment F) WRDI held their annual golf tournament, and although the number of golfers was down, it was a success.

They conducted their homeless count in Rapid City, with sad results saying there are over 200 homeless children; and twice as many adults this year compared to last.

Ann reported that Emerson Alston is no longer with them. Ann mentioned they still haven't hired anyone for the Pierre office. WRDI currently has only five full-time employees and two part-time employees.

The Board is conducting some raffle fundraisers. Right now they're in the midst of a raffle to win a framed Terry Redlin print, with 2<sup>nd</sup> prize being \$300 cash. There are also plans for a Valentine's raffle closer to February featuring overnight stays in Deadwood. Ann also reported:

- WRDI continues to do ADA surveys on a fee for service basis,
- WRDI is now an official Ticket To Work agency,

- WRDI was notified they'll receive another year of the Federal Home Modification Loan Program at \$250,000,
- Denise and Daryl, from DHS, conducted a State Review at WRDI last month, and
- Their annual 704 report has been completed.

A question was raised regarding the use of Federal Home Modification Loan funds. Ann answered that these funds will support approximately 25 projects at \$10,000 each. She added an issue they encounter is the tough decision of approving/not approving projects for mobile homes that are quite run down.

**THIRD PARTY IL COST EFFECTIVENESS STUDY:** Matt was accidentally disconnected via speakerphone at this point, so Ann Van Loan reported that this study is not yet done. It is on track to be completed and turned in by the December 31<sup>st</sup> deadline.

**DRS DIRECTOR'S REPORT: Director's Comments** - Before Grady began his report, he asked the Chair if he may add something to the agenda tomorrow that he neglected to bring up earlier. Upon approval, he continued by saying that he would like to officially recommend that the SILC become an organizational member of the SD COALITION of Citizens with Disabilities. He added, he's personally an individual member, and he's always pleased to see so many agencies and related groups who are also COALITION members. The cost is minimal; Grady hopes to have a motion to spend \$100.00. SILC was instructed to sleep on it, and they will discuss and vote on this tomorrow.

Grady went forward explaining that Governor-elect Dennis Daugaard will be sworn in January 8<sup>th</sup>. Daugaard's transition team has been named and they are meeting regularly. He is renewing the majority of executive positions. DHS Secretary Jerry Hofer will not be continuing in that role. Grady said that DRS appreciates the four and half years Sec. Hofer guided us; he will be missed. We are proud of the many positive accomplishments. No candidates for

filling the DHS Secretary position have been announced yet. Grady explained that the new governor would have an executive committee comprised of six members and department heads will report to one of the six executive committee members. The departments of Health, Human Services and Social Services will now report directly to Deb Bowman. Governor Rounds has provided his final budget address for the next fiscal year. Governor-elect Dugaard will provide his State of the State address January 11<sup>th</sup>. Governor Rounds' budget proposed several cuts, some more notable ones are the across the board 5% from education, 5% from Medicaid, and 5% reduction in fees paid to DHS providers. Grady added that in the long run, there may end up being three different budget proposals: Governor Rounds', Governor-elect Dugaard's, and the budget that finally gets through the legislature, which may have parts of both.

**Comprehensive Statewide Needs Assessment** - Grady explained that this topic was actually going to be covered by Margot under the Joint Chairpersons item tomorrow. The assessment is in Stage Three, and it is designed to project the needs of people with disabilities for the next three to five years. When it enters Stage Four, it will be presented to the Executive Committee for further direction and sharing with their respective groups. It's slated for final completion by June 2011.

**Business Resource Network (BRN)** - Grady explained this is a group comprised of large employers in the Sioux Falls area. They were awarded a contract from DRS to help to educate employers, provide technical assistance, and promote the employment of people with disabilities. It's meant to be developed as a model that can be emulated elsewhere around the state. BRN is now an official 501(c)(3) non-profit and have very recently hired Julie Briggs as their Executive Director. She has an office at the South Dakota Rehabilitation Center for the Blind, an in-kind contribution of the Division of SBVI. Grady thanked Gaye for this support. We'll have more to report at upcoming meetings.

Shelly asked the Chair if she could share an item with the group. She passed around the 2010 National Disability Employment Awareness Month (NDEAM) booklet. She explained that the Board of Vocational Rehabilitation (BVR) staff receives event summaries and compiles them. It shows the broad scope of events and many examples of the positive press that these NDEAM events garner.

Grady thanked members who attended NDEAM events in their areas and urged if you haven't been involved, please attend one this coming fall.

Margot reported to the group that the SILC had a volunteer - Ann Fortin - to be their representative on the NDEAM joint sub-committee that initially reviews and approves the submitted proposals for funding. Ann is on the Aberdeen area NDEAM event committee also so she is familiar with it. She will be a helpful addition to the joint NDEAM committee.

As people looked over the NDEAM success booklet, it was mentioned that the artist/author featured on this year's national NDEAM poster, Laura Hershey, had very recently passed away. At the national level, DOL was glad they had honored her artwork and contributions.

**DRS IL PROGRAM SPECIALIST REPORT: Ramp Report** - Denise reported that she had asked the four CILs for information on the troubles with Springfield ramps first reported at the last SILC meeting. They seemed to all report something slightly different, and yet, they did all feel it has been continually going downhill. A rough draft of their concerns was compiled for review (See Attachment G).

She explained that she had cautiously approached the head person at Springfield via an email and had not heard back from him. Denise asked Grady if the division has a written agreement or contract with them, and if so, was there a cost per unit, or a set number per year, or how it worked. He replied that he was not sure; he thought there

might have been something in writing in the past. Grady said after the last SILC meeting, he had spoke to Lamont Cain again. Lamont had not attended his planned meeting with DOC Secretary Reich as intended, but instead he simply phoned Al Muter at Springfield. Al was going to check into this on their end. Since this has been Lamont's project from the beginning, Grady felt he might have more pull with Al. Denise said that leaves us still needing to decide what to do next. Should a letter be sent to Springfield, and if so, should it come from DRS, from SILC, or from the four CILs? Vona offered to find out who their SDHA contact is at Springfield and maybe we could go through that person; maybe that could help us find the proper political channels to use. Grady cautioned that with the current political climate and administrative changes on the horizon, we should approach this carefully. Staff mentioned maybe it's time to simply rethink the whole ramp program, it is after all, over 15 years old, with hardly any changes having occurred since it's inception. Others mentioned that the entire program is quite costly, time consuming, and could use improving. Another factor to consider is that as of June 2011, there will be no more Home Modifications and Assisted Devices (HMAD) program funds for people to use to build ramps. Consequently, maybe this is the perfect time to educate consumers, their families, and other providers/agencies. Denise clarified that the division has found other funding streams to continue building ramps. ILC seems to have created a solution, let's give it time and see how it works.

Margot confirmed that Vona, Grady, Denise and SILC staff would work together to move forward on this ramp issue, and keep the SILC posted on any progress.

**SPIL Work Plan** – Denise shared copies of the final State Plan for Independent Living (SPIL) submitted to and approved by RSA (See Attachment H). These goals and objectives allow the SILC, an opportunity to celebrate accomplishments and follow the growth as goals are met. She stressed that if after your review anyone has questions, do not hesitate to contact her.

A member mentioned it seems the four CIL reports heard earlier today are not consistent in what is reported and suggested a template for greater consistency in reporting. The SILC is to monitor progress on the SPIL, staff suggested possibly taking the four Goals listed and use them as topic areas for the four annual SILC meetings since we have to show progress on these measures and goals. It was suggested the SILC could use some of the reporting areas to create a template for reporting at the meetings. General consensus was to have Denise and SILC staff work on developing a draft template to review and consider implementing in the future.

**Four Core Services Status Update** – Denise reported that the following figures are for the first five months of this fiscal year, from June through October 2010. The percentages spent in critical areas were:

- 69% spent on the four core services;
- 57% on “other” services;
- 59% on HMAD services; and
- 59% of the administrative HMAD funds are spent.

Denise reported that one center has expended all their service funds as of September; one center expended all their four core services funds and other funds as of November; and two centers have funds yet available in all the categories. This simply shows that the four CILs are not spending their funds at the same rate or on the same areas. She added that the division is pleased with the changes in the payment structure.

**BSBVI DIRECTOR’S REPORT: Older Blind IL Program** – Gaye reported there have been 473 people served to date in 2010. This number is down compared to 2009, and they’re unable to find an explanation for the decrease in consumers served. They feel that with the aging population, there should be more eligible consumers and had anticipated the number served would continue to grow. Staff has been actively working to promote this program. She added that of those 473 people served:

- 90% receive services in their own homes;
- 75% are women;
- 70% are over the age of 80; and
- 3% are actually over the age of 100!

Gaye thanked Pat and DakotaLink for the **Computer Information Access** program. This program does not buy people equipment, it provides training to assist them to access the equipment they have. Many times, it's about simply adjusting their computer settings to fit their needs; other times it's training the person on using the computer programs or navigating the Internet. Currently there are 10 people participating in the program, but the program has the capacity to serve up to 50 individuals to address a need that has been expressed by citizens with vision loss.

**The Deaf/Blind Peer Support Program** pilot is being coordinated with CSD. This program is for consumers with dual sensory loss, who are possibly isolated, and have other needs. Currently the program has two peer support providers; one is a person who utilizes American Sign Language and the other has hearing loss and low vision.

Gaye explained that for the BSBVI, Lyle Cook is their representative on the NDEAM committee. She added that for the Governor's Awards Join Committee, the SBVI representative is Angela Boddicker from DOE.

Gaye reported that Deanne Curran has resigned from the BSBVI, to move to Minnesota. She had been the appointed representative on the Board from SD Parent Connection (SDPC), so Elaine Roberts, SDPC Director, is helping find a replacement.

Gaye finished by saying that the BSBVI next meets Friday, December 10<sup>th</sup>.

Margot asked if anyone had anything further for the day, and heard none. **Motion to adjourn for the day – MSC**; meeting concluded at 5 p.m.

**MEETING RECONVENED**: The meeting was called to order again at 8:35 a.m. on December 9<sup>th</sup>. The group was welcomed back by Chairperson, Margot Burton, and introductions were again made.

**PUBLIC COMMENT** – Margot invited public comments, again there were no visitors or comments at this time.

**JOINT SILC/BVR/BSBVI CHAIRPERSONS MEETINGS** – Margot started with the reminder that these three groups are attempting to stay in better contact, and are holding joint meetings/conference calls. Dan Rounds, BVR Chairperson; Dave Miller, Chairperson of BSBVI; and Margot Burton, SILC Chairperson, participate in these meetings. Grady Kickul, Eric Weiss, Bernie Grimme, and Gaye Mattke also participate, as well as Colette Wagoner, BVR staff, and Shelly Pfaff, SILC staff. All attended a Joint meeting on October 14<sup>th</sup>, during the Fall VR Conference in Deadwood. Discussions occurred on the status of the Comprehensive Statewide Needs Assessment (CSNA) mentioned yesterday. The consultants contracted to conduct this assessment have begun developing priorities, goals, and strategies. Eight to ten key individuals have been identified for interviews by the consultants. The next meeting involving the consultants, chairpersons, and related staff, will be scheduled for late January or early February.

**SILC EXECUTIVE SECRETARY REPORT:**

**SILC Budget Report** - Shelly shared a handout of the SILC Budget Report as of November 30<sup>th</sup> (See Attachment I). As mentioned at the last meeting, this will be a standard item at each meeting. You'll see down the left columns, there are five main budget categories:

1. Staff Travel,
2. Member Travel,
3. CIL Staff Training,
4. Meeting Expenses, and
5. Strategic Planning Funds.

Shelly said the figures here are fairly straightforward, remaining balances are in a good place for being half way through this fiscal year. If you would like further information or have questions on these, just let her know.

**704 Report Update** - Shelly explained that the 704 Report has a half-inch of instructions alone. There are many detailed portions. One of those portions, we are actually asking the SILC to help out with today. She shared a handout of several pages listing training and technical assistance needs (See Attachment J). Members were asked to take ten minutes, mark their top ten, and turn it in to staff. Shelly thanked them for their time and assistance.

## **Break**

**Access to Medical Care for Individuals with Mobility Disabilities** – Shelly reminded the group how at the last meeting she had shared this handout. It had been suggested that the SILC could get this information to medical sites across the state, as an advocacy project. Shelly reported that she has spoken to Rebekah Craddock with the South Dakota Association of Health Organizations (SDAHO) regarding ideas to aid us in getting this resource guide into medical facilities. They are not allowed to give us mailing lists or mailing labels. They could promote this resource guide in their newsletter. There could be a link directing people to a website to access or download this document vs. us spending the money to mail them. This seems like a fiscally good idea and a good start. General consensus was staff should follow up and work with SDAHO to do that.

**ADVOCACY ISSUES: Disability Advocacy Network (Network) Report** – Margot reminded the group that this Network involves

over 20 statewide organizations from the disability arena. The SD COALITION of Citizens with Disabilities has been the key player bringing these organizations together. This Network held it's "3<sup>rd</sup> Annual Disability Policy Summit", in July. Participants continually discover they have more in common than not and there is much to be learned.

Each organization has identified what they feel would be their legislative issues for the coming session. Commonly, the budget – adequate funding for needed services and supports, was the hot button topic.

Margot reported that, as SILC Chairperson, she attended the Network meeting held October 27<sup>th</sup> in Oacoma, and again felt it was a very productive. You really hear the passion all of these different organizations/agencies have for what they do and the financial issues troubling them all.

Shelly was asked to speak to this initiative from the COALITION standpoint. She said that participants are recognizing and speaking to the value of the Network, and they are calling for it to continue. The COALITION is committed to this initiative, and it is seeking funding in support of it.

Grady agreed that the Network, has gained in clout and persuasive power as a singular, united voice vs. as separate entities. When a legislator can pick up concise, factual information on an issue, all in one spot, plus they can see how many organizations represented in this Network feel the same way about it – it is definitely an effective way to influence public policy.

Margot announced that the next meeting of the Network will be via videoconference DDN sites, on Monday, December 13<sup>th</sup>, from 3:00 - 4:30 pm CST. Staff said the following towns have had sites booked: Rapid City, Pierre, Aberdeen, Chamberlain and Sioux

Falls. If you would be interested in attending, contact staff for details.

Vona asked how could she learn more about those different organizations, especially when it comes to referring consumers to needed and appropriate services. She added they experience a wide variety of scenarios, frequently involving landlords and tenants, and are asked advice on where they should turn next.

Margot turned to staff to answer this best, and Shelly asked to switch to wearing her COALITION hat. She suggested that the COALITION would be your easiest one-stop call for information and referrals.

Margot agreed with Vona that it is tough to know everything about everything, especially when it comes to all the programs out there for people with disabilities, but that the COALITION, and the Network are great contacts. In the western part of the state, she sees more efforts being made to simply get the word out about existing programs.

**OTHER BUSINESS:** Margot called for any other business. Shelly, as COALITION Executive Director, replied that the COALITION would like to ask the SILC if it would be appropriate for the COALITION to submit a SILC organizational application for Strategic funds. No dollar amount or actual project is being proposed today, we're just checking if it's ok to apply.

After much discussion about being cautious to not look as if we're discriminating, and yet not look as if we only fund "our own", checking by-laws, and reading the actual application page, the general consensus was that the group felt it would be fine to allow the COALITION to do an application knowing they'll be reviewed as all applications are reviewed. **MOTION TO ALLOW THE COALITION TO SUBMIT FUNDING APPLICATION – MSC**

Other Business - Grady mentioned he wanted to revisit the topic he broached yesterday regarding having the SILC become an organizational member of the SD COALITION of Citizens with Disabilities.

**MOTION TO JOIN THE COALITION SPENDING UP TO \$100 (\$35 Org. dues/\$65 Donation) - MSC**

Other Business - Vona invited everyone to submit items for their South Dakota Housing Development Authority newsletter. They would like to offer to help spread the word about programs or events. Please send articles, stories, or flyers, and they'll do their best to help get the word out.

Vona added that they recently featured an article from Gaye about the Service to the Blind and Visually Impaired (SBVI). We're really interested in providing our large readership a wide variety of information on all kinds of programs, so please turn in materials or contact us at [www.sdha.org](http://www.sdha.org)

Other Business - A question was raised for Grady from the deaf community at large, on if the state is considering funding for IL services for people who are deaf and hard of hearing? Grady replied that as a stand-alone project, probably not. He added that the division is committed to still do their best and provide those types of services through the CILs.

Another question for Grady was, "What's next then for Telephone Relay Services (TRS) and the equipment distribution program (EDP); are they now under IL too? Couldn't find deaf services in the new SPIL and was wondering what happened to them?" Grady replied how the term "deaf services" has become a blanket phrase covering all those services we do that are provided to more than just the deaf, so they're included as part of IL.

Another question was, "Will the TRS fund money get spent elsewhere this year?" Grady replied he did not think so.

Other Business - Shelly Schock, SILC representative on the Joint Governor's Awards Committee, provided the group a quick update. She said they have met and reviewed the numerous categories of the draft nominations. These nomination forms will be finalized and disseminated in early January with a due date in early February. The Joint Committee will then review all the nominations received and forward their recommendations to the Executive Committee, DHS and finally to the Governor's Office for final review and selection. The Awards ceremony will hopefully be scheduled in early May. The Governor's schedule will determine when it will take place, which always means it could be subject to change based on his calendar. Shelly Schock added that she's been impressed and pleased with how coordinated and organized Colette Wagoner, BVR staff person, has been. Gaye added a thank you to Shelly for her commitment and energy directed to this subcommittee.

## **Break**

Other Business - Matt asked to go back to an item he missed yesterday due to his phone line troubles. Regarding the Third Party IL Cost Effectiveness Study that the four CILs have contracted with Bill Anderson from USD, some setbacks have held them behind schedule. Last update said that we could possibly have it done by next week. Matt would like to ask to have it on the agenda next time to provide a more comprehensive update to the SILC.

Other Business - Matt offered the group a story to prove just how much work still needs done. In their area, there is a young student who utilizes a wheelchair. She was supposed to be transitioning from the elementary school to the middle/high school building, but that building is not accessible. Many of the classes she needs are on the second floor. The school district decided that instead of accommodating her and finding a viable solution, they would

simply have her continue to receive classes in the elementary building. Imagine, this young student, middle school age and eventually high school age, doing all her classes at the elementary school. Not a good or appropriate solution. Matt explained that ILC has been advocating and the case has already gone to mitigation. He'll keep us posted on where it goes.

**CLOSING ACTIONS: Future Agenda Items** – Items for consideration on the next agenda are: Comprehensive Statewide Needs Assessment, IL Cost Effectiveness Study, Business Resource Network update, updates from both the Governor's Awards and NDEAM sub-committees, and ILC's marketing video. Margot called for any other ideas. Vona wanted to put in a vote for having the small chunks of training at each meeting; she felt it was very valuable. Members were invited to contact the chairperson or staff with any additional items they wish to have included on upcoming agendas. It was also agreed to have someone from the mental health arena come to talk about intervention possibilities in housing situations.

**Scheduling the Next Meeting** – Margot called for suggestions on the next meeting. It was suggested that the SILC meeting be planned to piggyback the BVR meeting, in the same location. Knowing that the next BVR meeting is set for Fort Pierre, March 14<sup>th</sup> and 15<sup>th</sup>, it was agreed to attempt to schedule the next SILC meeting in Fort Pierre the afternoon of Wednesday, March 15<sup>th</sup>, and the morning of Thursday, March 16<sup>th</sup>. Staff will set up arrangements and let the group know. Chairperson Margot thanked everyone again for their time and wished them safe travels. Grady also extended his thanks to the group.

**MOTION TO ADJOURN - MSC.** Meeting adjourned at 10:15 am.