



Department of Human Services

Interpreter Registry Form

Initial Registration

IN ACCORDANCE WITH SDCL 1-36A-10.3, AN INTERPRETER MAY NOT ACCEPT FINANCIAL REIMBURSEMENT FOR INTERPRETING SERVICES PROVIDED UNLESS THE INTERPRETER IS CERTIFIED AND REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES.

I UNDERSTAND THAT FOR THE DEPARTMENT TO CONSIDER MY REGISTRATION I MUST:

1. COMPLETE THIS APPLICATION FOR INITIAL REGISTRATION
2. HAVE ONE OF THE FOLLOWING CERTIFICATIONS:
 - RID CERTIFICATION
 - NAD LEVEL III, IV, OR V CERTIFICATION
 - EIPA (EDUCATIONAL INTERPRETER PROFICIENCY ASSESSMENT) CERTIFICATION WITH A SCORE OF AT LEAST 3.5 ON THE PERFORMANCE TEST
 - SOUTH DAKOTA LEVEL III, IV, OR V
3. SUBMIT PAYMENT OF THE REGISTRATION FEE IN THE AMOUNT OF:
 - \$75.00 FOR SD CERTIFIED INTERPRETERS
 - \$50 FOR NATIONALLY CERTIFIED INTERPRETERS (RID, NAD, OR EIPA)

Please type or print:

Full name: _____

Last Name

First Name

Middle Name

Maiden Name

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

INTERPRETER CERTIFICATION YOU CURRENTLY HOLD
(Attach a copy of your current certificate and submit with this application)

Certification Type	Level	Date Issued	Expiration Date
South Dakota (certified by the Department of Human Services prior to July 1, 2006)			
NAD			
RID			
EIPA (Educational Interpreter Proficiency Assessment) with a minimum score of 3.5			

I FURTHER UNDERSTAND:

- 1. THAT PURSUANT TO SDCL 1-36A ANY INTERPRETER RECEIVING REMUNERATION MUST BE REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES AND UPON RECEIVING MY REGISTRATION THE DEPARTMENT WILL PROVIDE ME WITH A CERTIFICATION FOR THE STATE OF SOUTH DAKOTA**
- 2. THAT WORKING WITHOUT A VALID SOUTH DAKOTA CERTIFICATE IS A VIOLATION OF SDCL 1-36A AND PUNISHABLE BY A CLASS 2 MISDEMEANOR**

Make check or money order payable to the Department of Human Services

Submit Interpreter Registry form to:
Janet Ball
 Department of Human Services
 Hillsvie Plaza, E. Hwy. 34
 c/o 500 East Capitol
 Pierre, South Dakota 57501-5070

In the performance of my duties as an interpreter for the Deaf, I agree to abide by the laws of the State of South Dakota and to abide by the professional standards of the relevant Interpreter Code of Ethics for the national certification being registered.

Signature

Date

If you have any questions please call: Janet Ball @ V/TTY (605) 773-4547 or email janet.ball@state.sd.us