

OUTSTANDING EMPLOYER OF THE YEAR

These awards are given to employers for outstanding achievement in improving employment opportunities for people with disabilities. One each is given to:

- Small private employer; less than 50 employees; (non-government).
- Large private employer; more than 50 employees; (non-government).
- Other employer (any size); government (local, county, state or federal); educational (school district, university, vocational technical institute); and nonprofit organizations (public or private) .

Two letters of support or recommendation must be included with this nomination form. Letters must be from persons other than the nominator.

NOMINEE'S NAME: _____

BUSINESS ADDRESS: _____
Address City Zip

BUSINESS PHONE: _____ EMAIL: _____

CHOOSE EMPLOYER CATEGORY (choose one only)

- Small private employer Large private employer Other

TOTAL NUMBER OF EMPLOYEES: _____

NUMBER/OR PERCENT OF EMPLOYEES WITH DISABILITIES: _____

NUMBER OF EMPLOYEES HIRED LAST YEAR WITH DISABILITIES: _____

NOMINATION SUBMITTED BY: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

1. Describe the policies and procedures supporting outreach, recruitment, placement, training, and career advancement of persons with disabilities?

(Continue on back)

2. Describe efforts made to accommodate workers with disabilities? Provide specific examples.

3. Describe what steps are taken to ensure an effective working relationship between all employees with and without disabilities?

4. Describe how the employer ensures that employees with disabilities are fully included in the company's workforce?

5. Explain efforts the nominee has made on the local, state, and/or national levels to encourage other employers to hire people with disabilities?

6. Explain why you feel this nominee is deserving of this award?

7. Include 2 letters of support or letters of recommendation. Letters must be from persons other than the nominator. Nomination may include additional items (i.e., newspaper clippings, magazine articles) not to exceed a total of 7 pages; all copies or reproductions of articles must be on 8 1/2 X 11" paper.