

**TRAINING FOR JOB
PLACEMENT PROVIDERS
TO ASSIST INDIVIDUALS
WITH VISION LOSS FIND
EMPLOYMENT**

SESSION #4

KELLIE HAUGLID AND BOB SMITH

RECORDINGS AVAILABLE

- All sessions have been recorded and posted on the SD Department of Human Services website under Provider Training: <http://dhs.sd.gov/servicetotheblind/resources.aspx>
 - If you missed a recording, you can send me the answers to the quiz for Session 1 or the “code words” for Sessions 2 and 3.

OVERVIEW

- Review of handouts:
 - Resource Guide
 - HKNC flyer
 - HR Handbook
 - Information Intake form
- Discussion Q&A

RESOURCES

- Resource Guide
- Hellen Keller National Center
- HR Handbook
- Personal, Disability and Employment Information Intake from
 - Thank you Loni Broton, a private provider, for letting us use her example.
 - Change it to fit your style.
 - Discuss expectations of each other.

HR HANDBOOK

- The Rehabilitation Research and Training Center on Employment for Individuals with Blindness or Other Visual Impairments has published A Human Resource (HR) Guide for Working with Employees Experiencing Vision Loss (PDF). This guide provides useful information for HR staff and supervisors who are helping employees who experience vision loss maintain employment. The guide may be particularly helpful for HR staff and supervisors who are unfamiliar with blindness or low vision.
 - https://www.ntac.blind.msstate.edu/docs/HRGuide_20190619.pdf

DISCUSSION Q&A

- Guest Speaker:
 - Ron Gehrts, Employment Specialist at the SD Rehabilitation Center for the Blind

FOR CERTIFICATE OF ATTENDANCE:

- Email me at Kellie.Hauglid@state.sd.us
 - One thing you appreciated about this whole training
AND
 - One thing you would change.

THANK YOU FOR JOINING US!

Kellie Hauglid

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