

Adult Day Services Grant Application

Questions (answers in red) submitted to DHSTITLEIII@state.sd.us as of 5/23/2023:

I am a home health agency. Can I apply for the grant?

Any organization interested in providing adult day services may apply for the grant. All project and applicant requirements must be met.

I currently operate an assisted living but we have accumulated personal debt previously to continue to operate the assisted living. Would we be able to use grant funds to pay off debt which would make the ability to expand possible?

Paying off debt would not be an allowable use of the grant funds.

What is the application acceptance, denial and appeal process?

Applications will be accepted through June 9, 2023. Incomplete applications may be returned or denied. The grant evaluation team has final authority to approve or deny requests. Requests that are denied are not subject to an administrative appeal.

Who many FTE's does it take to run a successful program?

The Adult Day Services provider provisions (FY24 ADS Provider Provisions) are located here: <https://dhs.sd.gov/ltss/ltssproviders.aspx>. Staff to Participant ratio shall be a minimum of one to six (1:6). Providers serving a high percentage of participants who are severely impaired should have a staff to participant ratio of one to four (1:4).

What qualifications do the staff need to have?

The Adult Day Services provider provisions (FY24 ADS Provider Provisions) are located here: <https://dhs.sd.gov/ltss/ltssproviders.aspx>. See F 6.2 Basic Requirements for All Staff Members and F 6.3 Staff Training and Evaluation.

What is the intention of the program? Does it include appointments, activities, shopping, etc. or more of quality day respite care that includes activities of engagement, medication administration, etc.?

The Adult Day Services provider provisions (FY24 ADS Provider Provisions) are located here: <https://dhs.sd.gov/ltss/ltssproviders.aspx>. See Adult Day Services Offered.

If applying for money to pay a lease agreement, can the lease be a 5 year lease?

The intent of the adult day services grant opportunity is to provide funding for start-up costs. Expenses need to be incurred prior to the start of operations/provision of services.

Could the grant be used to pay a lease longer than 2 years or does it need to be used within 2 years?

The intent of the adult day services grant opportunity is to provide funding for start-up costs. Expenses need to be incurred prior to the start of operations/provision of services.

In Part IV for the budget and narrative, it says to attach the enclosed excel spreadsheet, is there a specific sheet that we should be using? **Attached is a budget document that can be used.**



Adult Day Grant
Budget.xlsx

I'd like to apply for funds to better meet the needs of those we're serving, and will serve in the future, living with advanced dementia. Our current location is a rental space with only one bathroom. This has always presented a major challenge as many we serve need assistance with toileting, 1:1, every hour. Thus, at times creating increased incontinence issues. I know the funds are available/appropriate for property purchases and renovations, I just want to make sure that since I'm already providing services in this area, that this is another way these funds could be used. **The intent of the grant is to expand adult day services so if the program will increase services to consumers then it could be considered for the grant application. If it would not expand services to additional consumers then it would not be considered for the grant application.**

Reviewing the items listed for the Grant Application and given that we have no previous organizational history, does the DHS Subrecipient questionnaire, FFATA sub recipient Information Request, Projection Template for 2023, Certificate of Liability Coverage and South Dakota Streamlined Sales Tax Agreement need to be attached to our application? **No, those items are not part of the grant application but rather would be needed if awarded the grant for the contract process.**