

# MINUTES

## Criminal and Juvenile Justice Initiatives Financial Workgroup

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April 15, 2021  
1:30 pm- 2:15 pm  
Teleconference/Zoom

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### In Attendance

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Tiffany Wolfgang, Linda Reidt Kilber, Belinda Nelson, Terry Dosch, Rebecca Kiesow-Knudsen, Deanna Nolan, Stacy Bruels, Doug Dix, Laura Schaeffer, Steven Gordon, Akber Sakib, Sarah Wellner, Amy Hartman, Laurie Mikkonen, Jennifer Humphrey, Laura Ringling

Not Present: Thomas Stanage

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### Welcome and Introductions

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- Doug Dix welcomed the group.
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### Review and Finalize Minutes from the January 7th Meeting

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- Linda Reidt Kilber moved to approve the minutes. Belinda Nelson seconded the motion. Minutes were approved.
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### Review CBISA Services

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- Doug Dix provided an overview of the proposed Functional Family Therapy (FFT) model. The proposal is designed to streamline billing and be more consistent with CYF billing processes. Items proposed include moving to a 15-minute unit, adjusting the collateral contact to begin reimbursement at an initial 8 minutes rather than 15, and adjusting the referral and engagement fee from being a flat standalone code to being billed under the collateral contact code with the 8 minute initial unit.
- The workgroup agreed that moving to a 15-minute unit for FFT services made sense as it aligns with how the workgroups have tried to align other rates and models to streamline.
- Doug Dix explained that calculating a fiscal impact was challenging due to the differences in session length, the change in the minimum time for billing collaterals and impacts of adjusting the referral and engagement fee. DSS proposed to implement the model in FY23 with a commitment to monitor impacts.

- It was discussed that the modeled rate would align with the CYF modeled rate. The workgroup expressed concern and if the CYF rate will cover expenses. The FFT model includes more nonbillable time for progress note documentation and training resulting in different productivity levels between CYF and FFT.
- The workgroup's consensus was to move forward with the proposal, but with a commitment to evaluate FY22 data before implementing in FY23.
- Doug Dix walked through an overview of all rates that were modeled during Year 4. They are as follows:
  - CBISA: convert to a 15-minute unit and align with the outpatient model and implement in FY22
  - CJI-MRT: convert to a 15-minute unit and align with the outpatient model and implement in FY22
  - Adolescent SUD EBP: follow recommendations for CBISA
  - JJRI MRT, ART, and FFT: follow the CYF model, convert to a 15-minute unit, revise first collateral unit to begin at 8 minutes, and include referral and engagement fee services as part of collateral contacts with proposing to implement in FY23.

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#### Next Steps

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- DSS will draft and send minutes for review and workgroup approval in order to post final minutes on the website.

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#### Public Comment

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- Doug Dix asked for any public comment. Being none, the meeting was adjourned.