

# MINUTES

## Criminal and Juvenile Justice Initiatives Financial Workgroup

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September 15, 2020  
10:00 pm- 12:30 pm  
Teleconference/Zoom

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### In Attendance

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Tiffany Wolfgang, Linda Reidt Kilber, Belinda Nelson, Terry Dosch, Amy Hartman, Rebecca Kiesow-Knudsen, Deanna Nolan, Stacy Bruels, Jennifer Humphrey, Laurie Mikkonen, Doug Dix, Laura Schaeffer, Steven Gordon, Akber Sakib, Thomas Stanage, Sarah Wellner, Laura Ringling

Not Present:

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### Welcome and Introductions

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- Tiffany Wolfgang welcomed the group.

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### Review and Finalize Minutes from the August 20<sup>th</sup> Meeting

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- Linda Reidt Kilber moved to approve the minutes. Belinda Nelson seconded the motion. Minutes were approved.

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### Review CBISA and Adolescent SUD EBP Rates

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- Laurie Mikkonen provided an overview of the salary information reported on the cost reports including the reported units and calculation of a cost per unit based on the salary. Discussion was had that salaries related to low intensity residential should be removed. Using this information, a salary weighted average was calculated for an FTE providing direct service to include the addiction counselor, supervisor and clinical or medical director salary.
- The weighted average calculated was input into the recommended modeled outpatient rate from Year 2 of the Rate Methodology Workgroup using FY2018 survey information as a means to compare CBISA to the modeled outpatient rate. The outpatient model and CBISA model were compared side by side with the

updated salary for CBISA and updated personnel cost percentage compared to overall costs.

- This model then calculated an individual rate per 15 minutes and a group rate per 15 minutes as had been done for outpatient services previously. In comparing outpatient and CBISA, the individual rate modeled calculated to \$24.44 per 15 minutes, indexed to FY20, compared to the outpatient FY20 index of \$24.39 per 15 minutes. The group rates per 15 minutes were \$6.84, and \$6.83, respectively. This calculation was conducted during the workgroup meeting.
- The workgroup discussed results of the survey including average group size, average length of the session, supervision costs, and concerns noted related to nonbillable time under the current model. The workgroup discussed moving towards a 15-minute unit, similar to outpatient services, rather than a session rate, which would then in turn allowing billing of collateral contacts, individual, and make up sessions in addition to the group time. The workgroup came to a general consensus that revising the rate to the 15-minute unit would be heading in the right direction and possibly alleviate pressure felt by clinicians.
- To move in this direction, it was decided that a time study should be conducted of what would become billable time under a 15-minute modeled rate to assist in determining a fiscal impact. DSS will create the spreadsheet and send to workgroup members early next week. The timeframe to track was determined to be October 5 through October 30.
- It was also determined that Tiffany and Stacy would visit with Rebecca regarding potential options and models for the Adolescent Substance Use Disorder Evidence Based Practice (Adolescent SUD EBP) rate and bring back to the next meeting.
- While the time study is being conducted, the workgroup determined to jump ahead to the MRT rates. DSS staff will begin compiling information to bring to the next meeting.
- An additional meeting was scheduled for November 19<sup>th</sup> from 10am to Noon.

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### Next Steps

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- DSS will develop an excel spreadsheet for providers to track proposed billable time for the CBISA model.
- DSS and LSS will meet to review Adolescent SUD EBP
- DSS will begin compiling information for MRT.

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### Public Comment

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- Amy Warwick attended as a member of the public. Laurie Mikkonen asked for any public comment. Being none, the meeting was adjourned.