

**South Dakota  
HOSPITAL EXEMPTION  
FROM PREADMISSION SCREENING NOTIFICATION**

**Instructions for the Hospital Discharge Staff:** Use black ink and print clearly. Send this notification to the nursing facility or swing bed and Long Term Services & Supports (LTSS) Nurse Consultant for your region prior to discharge from the hospital. Please send the notification to the LTSS Nurse Consultant via secure email. This form must be completed fully in order for the nursing facility or swing bed to accept payment for services. Incomplete forms will be returned.

<b>SECTION A: IDENTIFYING INFORMATION FOR APPLICANT/PATIENT</b>			
Last Name	First Name	MI	
Living arrangement prior to the hospital admission:			
<input type="checkbox"/> group home	<input type="checkbox"/> psychiatric hospital	<input type="checkbox"/> own home/apt - alone	
<input type="checkbox"/> own home/apt – with friend or relative	<input type="checkbox"/> homeless	<input type="checkbox"/> prison	
<input type="checkbox"/> nursing facility	<input type="checkbox"/> other (please specify)		
Street Address	City	State	Zip
SD County of Residence	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (mm/dd/yyyy)	
Social Security #	Medicaid Recipient <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> pending		
Hospital Name	Hospital Phone #		
Hospital Contact	Discharge from Psychiatric Unit to NF? <input type="checkbox"/> yes <input type="checkbox"/> no		
<b>SECTION B: DIAGNOSIS OF SERIOUS MENTAL ILLNESS or INTELLECTUAL and DEVELOPMENTAL DISABILITIES</b>			
1) If applicable, date of most recent Level II PASRR determination* _____(mm/dd/yyyy) <input type="checkbox"/> not applicable			
* The date of the most recent Level II PASRR is only applicable for persons with diagnoses of serious mental illness or intellectual and developmental disabilities as indicated in this section. Call Long Term Services & Supports if unable to verify.			
2) Does the individual have a diagnosis of any of the mental illness as defined in the DSM-IV most recent version? <input type="checkbox"/> yes <input type="checkbox"/> no If yes please list below.			
<input type="checkbox"/> schizophrenia	<input type="checkbox"/> personality disorder		
<input type="checkbox"/> mood disorder	<input type="checkbox"/> other psychotic disorder		
<input type="checkbox"/> delusional (paranoid) disorder	<input type="checkbox"/> another mental disorder other than ID		
<input type="checkbox"/> panic or other severe anxiety disorder	If so, describe _____		
<input type="checkbox"/> somatoform disorder			
3) Does the individual have a diagnosis of intellectual or developmental disability (ID/DD) (mild, moderate, severe or profound) as described in the ARSD? 67:54:04:05. <input type="checkbox"/> yes <input type="checkbox"/> no			
4) Does the individual have a severe, chronic disability that is attributable to a condition other than intellectual disability (ID), but is closely related to ID because this condition results in impairment of general intellectual functioning or adaptive behavior similar to that of persons with ID and requires treatment or services similar to those required for persons with ID? <input type="checkbox"/> yes <input type="checkbox"/> no      If yes, please specify:			

**SECTION C: CERTIFICATION FOR HOSPITAL EXEMPTION**

As the individual's physician, I certify that the individual:

\*is discharging to a nursing facility or swing bed directly from a hospital after receiving acute inpatient hospital care; and

\*requires nursing facility services for the condition for which he/she received care in the hospital; and

\*as the physician, I certify, no later than the date of discharge, that the individual requires less than 30 days of nursing facility or swing bed services.

Physician's Printed Name

Physician's Signature

Date (mm/dd/yyyy)

*Please note:* The individual cannot be admitted to the nursing facility through the hospital exemption if all three criteria are not met. If the individual does not meet the three criteria for exemption, the individual may still seek nursing facility or swing bed admission through a pre-admission screen via completion of the "SCREENING FOR ADMISSIONS TO THE NURSING FACILITY OR SWING BED FOR MENTAL ILLNESS or INTELLECTUAL and DEVELOPMENTAL DISABILITIES" and referral to Long Term Services & Supports, if applicable.

**SECTION D: IDENTIFYING INFORMATION FOR THE NURSING FACILITY OR SWING BED TO WHICH AN INDIVIDUAL WILL BE ADMITTED**

Facility Name

Facility Contact

Street Address

City

State

Zip

Date of Expected Admission (mm/dd/yyyy)

Phone #

Fax #

Printed Name of Hospital Staff completing this form

Time sent to LTSS

Signature of Hospital staff completing this form

Date (mm/dd/yyyy) sent to LTSS

Circle the name of the LTSS Nurse Consultant to whom you sent this notification form.

Region I – Crystal Hamann  
Phone: 605-394-2224 ext. 7  
[Crystal.Hamann@state.sd.us](mailto:Crystal.Hamann@state.sd.us)

Region II – Toni Rounds  
Phone: 605-353-6640 x5  
[Toni.Rounds@state.sd.us](mailto:Toni.Rounds@state.sd.us)

Region III – Cassandra Varilek  
Phone: 605-882-5010 x6  
[Cassandra.Varilek@state.sd.us](mailto:Cassandra.Varilek@state.sd.us)

Region IV – Danielle Schaeffer  
Phone: 605-661-8628  
[Danielle.Schaeffer@state.sd.us](mailto:Danielle.Schaeffer@state.sd.us)

Region V – Amy Jelen  
Phone: 605-688-5000  
[Amy.Jelen@state.sd.us](mailto:Amy.Jelen@state.sd.us)

**THIS NOTIFICATION FORM MUST BE KEPT IN THE NURSING FACILITY OR SWING BED RESIDENT'S ACTIVE FILE. BY ACCEPTING ADMISSION, THE NURSING FACILITY OR SWING BED CONFIRMS THAT THE HOSPITAL EXEMPTION CRITERIA AND ALL APPLICABLE REQUIREMENTS OF SOUTH DAKOTA'S PASRR PROGRAM ARE MET. THE NURSING FACILITY OR SWING BED ACCEPTS THE ADMISSION ONLY AFTER RECEIPT AND REVIEW OF THIS NOTIFICATION FORM FOR 100% ACCURACY AND COMPLETION. THE NURSING FACILITY OR SWING BED ACCEPTS RESPONSIBILITY FOR REQUESTING A RESIDENT REVIEW (IF REQUIRED) FROM LONG TERM SERVICES & SUPPORTS PRIOR TO THE 30<sup>th</sup> DAY FOLLOWING ADMISSION FROM THE HOSPITAL.**