

DDD Stakeholder Collective

Purpose: Foster open and clear communication by providing updates and facilitating a feedback loop with DDD's stakeholders

Meeting Agreements:

- Mute microphone when not speaking
- One person talks at a time
- Be respectful of others' perspectives
- Listen to understand before providing solutions

People: Self-Advocates, Families/Guardians, Community Support Providers, CHOICES Case Management Providers, Family Support Coordinators, DD Council members, SD Supporting Families Community of Practice, and DDD staff

Date: January 26, 2022

Time: 3pm -4:00 pm CT

Location: Zoom

Agenda Item	Owner	I or D Info Decision	Desired Outcome	Come Prepared to...	Time Allotted
1. Welcome & Standing Items <ul style="list-style-type: none"> • Members of the Collective • Review of Agenda & Meeting Agreements • Navigating Zoom • Assigning Roles <i>Timekeeper: Jenny K</i> <i>Recorder: Augusta W</i> <i>Chat Box Monitor: Kade A</i> <i>Waiting Room: Jaze & Jamie</i>	Joey Younie	I	We review the purpose of the Stakeholder Collective sessions and which stakeholders are invited We revise agenda to reflect our current priorities and engage team member through roles.	Add your name, role and which group you are representing (if applicable) to the chat box	5 mins
2. Brief overview of Charting the LifeCourse Framework	Carrie G	I	A refresher on the CtLC framework to set the tone for our time together		5 mins
<ul style="list-style-type: none"> • An individual is in the center of everything we do, and they exist in the context of their family. In addition, there are different domains that make up a person's life and many areas of support to consider when doing person centered planning. • All of our stakeholders are encouraged to attend an Intro to Charting the LifeCourse Training. 					
3. What have DDD Stakeholders been focusing on since October?	Julie H	I	Members of the Collective share priorities, updates and progress with one another	Go to www.menti.com & use the code 2676 4758	5 mins



<p>4. What is DDD focused on right now?</p> <ul style="list-style-type: none"> • Case Manager/Service Coordinator Foundational Training • CSP Rate Methodology • HCBS Settings • Continuum of Care 	<p>Julie H Joey Jaze Jamie</p>	<p>I</p>	<p>DDD shares updates about current initiatives and focus areas</p>		<p>15 mins</p>
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- Foundational Trainings are part of our efforts to be in compliance with administrative rules.
 - Training link will be available March 1st, 2022 on provider portal.
 - Effective June 1st any CM or FSC will complete this training. This is a self-paced, web-based training in which the participant will be given a certificate to be kept in training files.
- Rate Methodology – Phase one has been completed and a report is available on the DDD webpage
 - Phase two will kick off when the current legislative session ends. This phase will include the previous workgroup members.
 - Among other things, the following will be discussed: analysis of current rate structure, analysis of current enhanced rate structure, analysis of ICAP,
 - Implementation is tied to the CHOICES waiver renewal.
- HCBS Settings
 - January of 2014 CMS issued the HCBS Settings Final Rule
 - Focuses specifically on quality of services delivered and ensuring participants who receive HCBS funding have full access and benefits of community living.
 - August 8, 2019 SD Statewide Transition Plan was approved by CMS
 - Two areas of focus are physical location of where they are served and the person-centered service planning
 - May 1, 2022 DDD validation of provider settings
 - July 1, 2022 Providers submit required revisions to policies
 - March 17, 2023 FULL COMPLIANCE DEADLINE
- Continuum of Care
 - DHS reissued an RFP for the eastern side of the state. April 15th is when we expect to have that announced and awarded.

<p>5. Using CtLC principle of the “3 Buckets” to map strategies for system-wide efforts</p>	<p>Julie H</p>	<p>I</p>	<p>We are familiar with the concept of how to apply the CtLC principle of types of support to guide our discussion</p>		<p>5 mins</p>
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- DDD is asking our stakeholders what they need in the three buckets to help our system be successful.
- Overview of the Charting the LifeCourse Three Buckets and how it relates to the focus of our breakout groups.

<p>6. Breakout rooms – Choose your topic!</p> <ul style="list-style-type: none"> • Case Manager/Service Coordinator Foundational Training • CSP Rate Methodology • HCBS Settings • Continuum of Care 	Julie H	D	<p>For each topic, we have identified what is necessary to make these efforts successful in each of these areas:</p> <ul style="list-style-type: none"> • Discovery/Information • Connection & Partnerships • Instrumental Supports 	<p>Choose a breakout “room”, contribute to the conversation & report to other attendees</p>	20 mins
<ul style="list-style-type: none"> • HCBS Settings – What do we need to fill our buckets. <ul style="list-style-type: none"> ○ Discovery and Information – trying to figure out the best way to support people who need restrictive strategies especially when they live with other people. ○ Funding for alternative locks. Suggestions or ideas on how to do those things – discussion between CSP’s ○ How can we connect with families to better understand the why behind these rules. Being at the table when policies and procedures are coming into play. ○ Participant handbook – explain in layman’s terms what we can do, can’t do, these are your rights, etc. with a focus on once you’re already in services. ○ Family Portal • Case Manager/Service Coordinator Foundational Training <ul style="list-style-type: none"> ○ Discovery & Navigation – surveying the people who have been through it. <ul style="list-style-type: none"> ▪ Concrete training and technical assistance - making our tools work for us. ▪ Having a timeline available ○ Connection and Networking – Connecting with each other with what is working and bringing back annual collaborative meetings. • Additional ideas and feedback can be submitted to jaze.sollars@state.sd.us and Julie.hand@state.sd.us 					
<p>7. Wrap Up:</p> <ul style="list-style-type: none"> • Next meeting date – <i>April 20, 2022</i> • 2022 DDD Stakeholder Meeting schedule • What’s one thing you appreciated about our time together today – <i>use Chat</i> 	Kim P	I		<p>Mark your calendar!</p> <p>Share one thing you appreciated about today’s meeting in the Chat</p>	5 mins

Closing/Appreciation round:

- Breakout sessions - 6
- Poll/word cloud - 4
- Appreciate the new approach and connecting CtLC to our work
- The chance to ask questions if we have them
- Learning about upcoming training
- The poll and word cloud were cool
- Being respectful of our time and staying on the agenda
- Updates on the settings rule
- Timelines for upcoming events; ways to continue providing ideas
- Hearing timelines for when things need to be in place
- Some great ideas