DDD Stakeholder Collective

Purpose: Foster open and clear communication by providing updates and facilitating a feedback loop with DDD's stakeholders

Meeting Agreements:

- Mute microphone when not speaking
- One person talks at a time
- Be respectful of others' perspectives
- Listen to understand before providing solutions

People: Self-Advocates, Families/Guardians, Community Support Providers, CHOICES Case Management Providers, Family Support Coordinators, DD Council members, SD Supporting Families Community of Practice, and DDD staff

Date: April 20, 2022   **Time:** 3pm -4:00 pm CT   **Location:** Zoom

Agenda Item	Owner	I or D Info Decision	Desired Outcome	Come Prepared to…	Time Allotted
1. Welcome & Standing Items • Members of the Collective • Review of Agenda & Meeting Agreements • Navigating Zoom • Assigning Roles *Timekeeper: Augusta* *Recorder: Kari D* *Chat Box Monitor: Lindsay* *Waiting Room: Jaze & Jamie*	Joey Younie	I	We review the purpose of the Stakeholder Collective sessions and which stakeholders are invited We revise agenda to reflect our current priorities and engage team member through roles.	Add your name, role and which group you are representing (if applicable) to the chat box	5 mins
2. What have DDD Stakeholders been focusing on since January?	Julie H	I	Members of the Collective share priorities, updates and progress with one another	Go to www.menti.com & use the code 9288 9597	5 mins

Notes:

- Members of the meeting completed a poll to provide input regarding what partners have been focusing on since the group last met in January.
    - HCBS settings rule – 8
        - Rights Restrictions – 5
    - CQL Accreditation – 6
    - Person Centered Planning – 4
        - Piloting the new ISP process and budget process
        - Meeting the needs of participants by way of building what they view is their good life
    - Adjusting to changes - 3
        - SMART expectations
        - Voc Rehab referral changes
        - Roles & Responsibilities updates
    - Workforce Development/Staff Development/Professional Development – 2
    - Discussions about people with IDD and mental health challenges
    - Behavioral Analysis
    - Self-Advocates group
    - Policy Implementation
    - Preparation for revisions to CSP rate methodology

3. DD System Updates:
• 2022 Public Health Emergency status
• CSP Rate Methodology
• ARSD Revisions planned
• CHOICES waiver renewal – March 2023
• Requests for Proposals
  o Case Management & service documentation
  o Service authorization & billing
	Joey		DDD provides updates regarding efforts that will impact stakeholders in the coming months		5 mins

Notes:
- Public health emergency status has been extended until July 2022. Appendix K flexibilities will remain in place 6 months after PHE ends. CDC reviews on a quarterly basis. Biden Admin will give a 60-day notice prior to ending the PHE.
- CSP Rate Methodology- specific to the CHOICES waiver and CSP services and supports. DDD continues to work with consulting agency, Guidehouse and is now moving into phase 2 of this effort. DDD asked that the same partners continue into phase 2 of this workgroup. Updates will correlate with CHOICES waiver renewal. Waiver renewal is due to CMS by March 1, 2023. Current waiver will expire May 31, 2023.
- DDD will be revisiting ARSD revisions in the near future. Revisions will align with the HCBS Settings Final Rule and the Rate Methodology efforts. DDD has a target date for revisions early Fall 2022.
- DDD is in the process of submitting Request for Proposals (RFP) for two specific areas. The first RFP issued will be for Service authorization and billing. This would allow for DDD to authorize services requested by the person. It would also be a billing mechanism for both CHOICES and FS 360 providers. The other RFP will be to establish a Case Management and Service Documentation system. DDD is seeking a unified system for CHOICES and Family Support 360. DDD has an 18–24-month timeline for these systems to be implemented. The systems are intended to be technology focused.

4. HCBS Settings – Overview
• Components of HCBS Settings Rule
  o Person Centered Planning
  o Physical locations
• DDD efforts to support compliance
• Timelines for compliance
• Communication to families, providers, and partners
	Jaze		Members of the Collective learn about the HCBS Settings Final Rule, efforts to ensure compliance, and planned communication with stakeholders		15 mins

Notes:
- Jaze presented on the HCBS Settings Final Rule -Provided an overview prior to breakout sessions. See handouts/slides
- Required date for implementation and full compliance by March 2023.

5. Breakout "rooms" – HCBS Settings Rule – What Information Is Needed? • Person Centered Planning • Physical Locations	Julie H	D	Members of the Collective provide perspective and feedback, which informs DDD's approach to communication & training for: • People receiving CHOICES & Family Support 360	Choose a breakout "room" Contribute to conversation	25 mins

			• Guardians & Family members • Public & Private Partners (ex. schools, advocacy organizations, child/adult protective services) • Direct Support Professionals & other provider staff		

• DDD held breakout rooms to discussion the HCBS Settings Rule. Asked group members to provide input as to what DDD can do to support successful implementation of the HCBS Settings. The members were asked to join one of the following groups: (1) People receiving CHOICES or FS 360 services, guardians or family members; (2) Public and Private Partners; (3) Direct Support Professionals and other provider staff. • Each group then spent time reporting out regarding the breakout room discussions. Reported on recommendations voiced within the groups to help support the implementation of the HCBS Settings expectations. • See attachments for notes from each group

6. Wrap Up: • What's one thing you appreciated about our time together today – *use Chat* • Next meeting date – *July 20, 2022* • Which topics should be included on our next agenda?	Kim P	I		Mark your calendar! Share one thing you appreciated about today's meeting in the Chat	5 mins

Notes:
• Kim asked for input on what was appreciated about our time together today.
    ○ Appreciate the opportunity to get additional information
    ○ The time and information given
    ○ Give and receive information
    ○ Opportunity to gain new information and changes that are approaching
    ○ Always appreciate the opportunity to have consistent communication
    ○ Information given and seeing so many people in one meeting. Thank you DDD staff for all your hard work and dedication!
    ○ The openness of all stakeholders to share their thoughts and ideas on how to continue collaboration
    ○ Breakout room discussion
    ○ Great conversation and opportunity to hear from everyone
    ○ Thank you for the information on the RFPs – it's helpful to have this on our radars
• The next meeting is scheduled for July 20, 2022.
• DDD asked for topics from the stakeholders either in the chat or by email for next meeting.