



## DEPARTMENT OF HUMAN SERVICES

Division of Long Term Services & Supports  
Hillsview Plaza, 3800 East Highway 34  
c/o 500 East Capitol Avenue  
Pierre, SD 57501

**PHONE:** 605-773-3656 or  
1-866-854-5465

**FAX:** 605-773-4085

**WEB:** [dhs.sd.gov](http://dhs.sd.gov)

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### **Add-On Payment Information Requirements for Individuals who are Chronically Ventilator Dependent**

When Medicaid is the primary payor for a resident of a South Dakota nursing home, the facility may request an additional add-on payment above and beyond the normal nursing facility reimbursement for those individuals needing extraordinary care which is not addressed in the normal reimbursement methodology. Medicaid reimbursement for services provided to a recipient residing in state shall be the per diem rate plus a negotiated rate to cover additional extraordinary treatment.

The Department will negotiate with providers on a case-by-case basis to determine the negotiated rate for recipients requiring extraordinary care. Providers are responsible for notifying the Department of significant changes in an individual's condition. A new rate may be negotiated when this change occurs.

The add-on payment will be negotiated on an individual basis between the Department of Human Services and the provider. The negotiated rate shall be an all-inclusive reimbursement rate for all services and supplies furnished by the facility in the care and treatment of the recipient, except as otherwise agreed by the Department. The negotiated rate may not exceed the actual cost of the services provided to the recipient.

Extraordinary care includes caring for individuals who are chronically ventilator dependent as defined below:

- Individual must meet the criteria for South Dakota Medicaid;
- Individual must meet the criteria for nursing facility level of care;
- The facility must meet Department of Health (DOH) requirements for ventilator use, and
- Individual must be ventilator dependent due to major complex medical disease or other accidents.

For consideration of the add-on payment, the following information must be submitted to the Department of Human Services' Division of Long Term Services and Supports (LTSS). Contact Michelle Hudecek RN, LTSS Nurse Consultant Program Manager by phone at 773-3656 or email [Michelle.Hudecek@state.sd.us](mailto:Michelle.Hudecek@state.sd.us) if you have any questions on the process.

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1. Name of Resident \_\_\_\_\_
2. Resident's South Dakota Medicaid Number: \_\_\_\_\_
3. Provider's South Dakota Medicaid Number: \_\_\_\_\_
4. Provider Contact Name & Phone # for Clinical Information: \_\_\_\_\_
5. Information to submit includes:
  - Recent history and physical.
  - Recent physician progress note.
  - Copy of lab and x-rays.
  - Copy of licensed clinician notes that document the ventilator was applied and is being monitored.
  - Copy of documentation that indicates the exact date the ventilator was started.
  - Copy of respiratory treatment orders and plan of care.
  - Invoices for ventilator equipment being used.

The above information must be submitted before the initial authorization or reimbursement can occur. Updates must be submitted on a monthly basis thereafter for continued authorization and should include:

- Documentation of continued ventilator use to include respiratory therapy treatment notes.
- Updated progress notes pertinent to this issue.
- Documentation of date treatment is discontinued.

Once the above information is received, the Department of Human Services will review the medical information to determine if the criteria are met. If the criteria have been met, the Department of Human Services' Office of Budget and Finance will calculate an additional payment rate based on the specific costs of the extraordinary treatment to be provided.

A contract will be required with the facility before authorization of individualized services can be arranged. The contract will be prepared and routed for signature including the agreement to provide specialized services as authorized.

Once approval is determined, the rate has been set and a contract has been signed by both parties, a document will be provided to the facility and to the Department of Human Services' Office of Budget and Finance authorizing additional payment for the specified services, to include a period of authorization and the review date.