



BOARD OF VOCATIONAL REHABILITATION
DEPARTMENT OF HUMAN SERVICES
DIVISION OF REHABILITATION SERVICES
221 South Central Avenue
Pierre, South Dakota 57501
(605) 945-2207 (Voice or TDD)

MEMORANDUM

SUBJECT: Governor's Awards Nominations

FROM: Board of Vocational Rehabilitation

The Board of Vocational Rehabilitation (BVR), working with the Board of Service to the Blind and Visually Impaired (BSBVI) and Statewide Independent Living Council (SILC), is asking for your assistance in gathering nominations for the Governor's Awards.

We hope that you will consider nominating individuals and employers for the awards, as well as help circulate the enclosed nomination forms to others (i.e., people in your office, board and organizational members), and encourage them to make nominations of those deserving recognition.

The five nomination categories are:

1. Distinguished Service
2. Outstanding Citizen with a Disability
3. Outstanding Employee with a Disability
4. Outstanding Employer of the Year (3 categories)
 - a. Small Private Employer; less than 50 employees (non-governmental)
 - b. Large Private Employer; more than 50 employees (non-governmental)
 - c. Public Employer of any size (local, county, state or federal government entity, school district, university)
5. Outstanding Transition Services

We hope to provide notice to recipients and nominators by the end of June. The date of the awards ceremony is coordinated with the Governor's office based upon his availability. Dates of the previous awards ceremonies have been held late summer or early fall.

Thank you for supporting this awards program, which recognizes South Dakotans for their contributions to the employment of people with disabilities. If you have any questions, please contact Board staff at 605.945.2207 or 1-800.210.0143.

GOVERNOR'S AWARDS

NOMINATIONS PROCESS

1. Any interested individual, agency or organization may submit nominations.
2. Nomination forms are available from the Board of Vocational Rehabilitation (BVR) by calling 945-2207 or 1-800-210-0143, or by visiting the visiting the Governor's Awards web page at http://dhs.sd.gov/drs/Govenors_Awards/Gov_awards_main.aspx
3. Nominations should be typed or legibly printed and complete. Nomination forms may be photocopied. All supporting materials should be copied or reproduced on 8 ½ X 11" paper. You can now submit a nomination at any time of the year and you can do this electronically using in Online Form. Video or audiotapes, and faxed copies will not be accepted.
4. Members of the BVR, BSBVI, and SILC will review the nominations and forward their recommendations to the Governor for final action.
5. If assistance is needed in completing the nomination(s), please call BVR staff at 1-800-210-0143.
6. Please submit nominations to:

Board of Vocational Rehabilitation
221 South Central Avenue, Ste 34A
Pierre, SD 57501