

REPORTING INSTRUMENT

OMB Control Number: 1820-0606

Expiration Date: June 30, 2014

**UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION**

**SECTION 704
ANNUAL PERFORMANCE REPORT
For
STATE INDEPENDENT LIVING SERVICES
PROGRAM
(Title VII, Chapter 1, Part B of the Rehabilitation Act of 1973, as amended)**

Part I INSTRUMENT

**(To be completed by Designated State Units
And Statewide Independent Living Councils)**

Reporting Fiscal Year: 2014

State: South Dakota

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 35 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (P.L. 105-220 Section 410 Workforce Investment Act). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Rehabilitation Services Administration, LBJ Basement, Attention: Timothy Beatty, PCP Room 5057, U.S. Department of Education, 400 Maryland Ave, SW, Washington, DC 20202-2800 or email timothy.beatty@ed.gov and reference the OMB Control Number 1820-0606. Chapter 1, Title VII of the Rehabilitation Act.

SUBPART I – ADMINISTRATIVE DATA

Section A – Sources and Amounts of Funds and Resources

Sections 704(c) and 704(m)(3) and (4) of the Act; 34 CFR 364.35 and 364.36

Indicate amount received by the DSU as per each funding source. Enter “0” for none.

Item 1 - All Federal Funds Received

(A) Title VII, Ch. 1, Part B	\$254,201
(B) Title VII, Ch. 1, Part C – For 723 states Only	\$
(C) Title VII, Ch. 2	\$
(D) Other Federal Funds	\$264,447

Item 2 - Other Government Funds

(E) State Government Funds	\$ 26,660
(F) Local Government Funds	\$

Item 3 - Private Resources

(G) Fees for Service (program income, etc.)	\$
(H) Other resources	\$

Item 4 - Total Income

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	\$545,308
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Item 5 – Pass-Through Funds

Amount of other government funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	\$
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Item 6 - Net Operating Resources

[Total Income (Section 4) <minus> amount paid out to Consumers (Section 5) = Net Operating Resources	\$545,308
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Section B – Distribution of Title VII, Chapter 1, Part B Funds

Section 713 of the Act; 34 CFR 364.22, 365.1, 365.20, and 365.21

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds for Services by DSU Staff	Expenditures for Services Rendered By Grant or Contract
(1) Provided resources to the SILC to carry out its functions	\$	\$ 22,366
(2) Provided IL services to individuals with significant disabilities	\$	\$ 501,469
(3) Demonstrated ways to expand and improve IL services	\$	\$
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	\$	\$
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	\$	\$
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	\$	\$
(7) Provided training regarding the IL philosophy	\$	\$
(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	\$	\$

Section C – Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds

Sections 704(f) and 713 of the Act; 34 CFR 364.43, and 34 CFR 365 Subpart C

Enter the requested information for all DSU grants or contracts, funded at least in part by Part B funds, in the chart below. If a column is not applicable to a particular grant or contract, enter “N/A.” If there were no non-Part B funds provided to this grantee or contractor for the purpose listed, enter “\$0” in that column. Add more rows as necessary.

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Subpart I, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
WESTERN RESOURCES FOR INDEPENDENT LIVING	IL SERVICES, OUTREACH, HOME MODIFICATIONS ASSISTIVE DEVICES	\$ 40,870	\$ 81,615	Provider	Provider
NATIVE AMERICAN ADVOCACY PROGRAM	IL SERVICES, OUTREACH, HOME MODIFICATIONS ASSISTIVE DEVICES	\$ 60,366	\$ 42,813	Provider	Provider
INDEPENDENT LIVING CHOICES	IL SERVICES, OUTREACH, HOME MODIFICATIONS ASSISTIVE DEVICES	\$113,882	\$161,923	Provider	Provider
SOUTH DAKOTA COALITION OF CITIZENS WITH DISABILITIES	RESOURCES TO THE SILC TO CARRY OUT ITS FUNCTIONS	\$ 19,611	\$ 2,755		
Total Amount of Grants and Contracts		\$234,729	\$289,106		

Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the General Operation of Centers

Section 713 of the Act; 34 CFR 365.1 and 34 CFR 365.20

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

A purchase of service agreement was established between the Division of Rehabilitation Services and the South Dakota Coalition of Citizens with Disabilities to, in part, provide staff support to the Statewide Independent Living Council. Part B funds awarded in this agreement were used to cover SILC meeting costs, member travel, staff travel, SILC sponsored annual CIL staff training and strategic planning activities.

Specific strategic planning activities supported during FY14 were: 2014 Youth Leadership Forum, summer transition programming through a CIL, support of a public meeting on one of the Native American nations in an effort to gather input on a proposed SPIL amendment and increase outreach to Native people with disabilities, support of National Disability Employment Awareness Month Activities in communities statewide and support of a statewide Cross-Disability Conference for people with disabilities of all ages.

Section E – Monitoring Title VII, Chapter 1, Part B Funds

34 CFR 80.40(a)

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

The Designated State Unit (DSU) has completed annual IL participant record and CIL program reviews of Part B funds. Reviews were completed on-site at each CIL. The DSU Independent Living Program Specialist, along with other Department of Human Services staff, examined the appropriateness of eligibility decisions, the presence of independent living plans (ILP) or waivers of the ILP, service timelines, and consumer outcomes. Upon completion of the reviews, a report was prepared and shared with the CIL, DSU and SILC leadership. Results were discussed with staff members of the CILs, and any identified issues were addressed.

There was one identified CIL that required Corrective Actions as a result of the review. These corrective actions are being addressed and the DSU continues to provide technical assistance to assure compliance with regulations. The DSU continues to provide on-site reviews of the CIL to assure the corrective actions are being addressed in a timely manner.

Section F – Administrative Support Services and Staffing

Section 704(c)(2) and 704 (m)(2) and (4) of the Act; CFR 364.22(a)(2) and 34 CFR 364.31

Item 1 – Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides administrative support of the Part B funded CILs and other Part B funded activities. The staff responsible for the annual reviews of the CILs as it relates to Part B funds and technical assistance and training to staff working with Part B funded activities. The staff collaborates with the SILC in ensuring preparation and submission of the State Plan for Independent Living (SPIL), any amendments to the SPIL, and the annual 704 report.

Item 2 – Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs):

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision-Making Staff	.00	.00
Other Staff	.30	.00

Section G – For Section 723 States ONLY

Section 723 of the Act, 34 CFR Part 366, Subpart D

Item 1 – Distribution of Part C Funds to Centers

In the chart below, please provide the following information:

- A) name of each center within your state that received Part C funding during the reporting year;
- B) amount of Part C funding each center received;
- C) whether the Part C funding included a cost-of-living increase;
- D) whether the Part C funding included any excess funds remaining after cost-of-living increases were provided;
- E) whether any of the centers received its Part C funding pursuant to a competition for a new center in the state; and
- F) whether the center was the subject of an onsite compliance review conducted by the DSU during the reporting year.

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase? (Yes/No)	Excess Funds After Cost of Living	New Center? (Yes/No)	Onsite Compliance Review of Center?
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			Increase? (Yes/No)		(Yes/No)

Add additional rows as necessary.

Item 2 – Administrative Support Services

Section 704(c)(2) of the Act; 34 CFR 364.22(a)(2)

Describe the administrative support services used by the DSU to administer the Part C program.

Item 3 – Monitoring and Onsite Compliance Reviews

Section 723(g), (h), and (i); 34 CFR 366.38, 366.40 – 46

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- A) centers’ level of compliance with the standards and assurances in Section 725 of the Act;
- B) any adverse actions taken against centers;
- C) any corrective action plans entered into with centers; and
- D) exemplary, replicable or model practices for centers.

Item 4 – Updates or Issues

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

SUBPART II – NUMBER AND TYPES OF INDIVIDUALS WITH SIGNIFICANT DISABILITIES RECEIVING SERVICES

Section 704(m)(4) of the Act; 34 CFR 364.53

In this section, provide data from all service providers (DSU, grantees, contractors) who received Part B funds and who were listed in Subpart I, Section C of this report, except for the centers that receive Part C funds. Part C centers will provide this data themselves on their annual 704 Reports, Part II.

Section A – Number of Consumers Served During the Reporting Year

Include Consumer Service Records (CSRs) for all consumers served during the year.

	# of CSRs
(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	819
(2) Enter the number of CSRs started since October 1 of the reporting year	1,554
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	2,373

Section B –Number of CSRs Closed by September 30 of the Reporting Year

Include the number of consumer records closed out of the active CSR files during the reporting year because the individual has:

	# of CSRs
(1) Moved	40
(2) Withdrawn	85
(3) Died	53
(4) Completed all goals set	1,200
(5) Other	84
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	1,462

Section C –Number of CSRs Active on September 30 of the Reporting Year

Indicate the number of CSRs active on September 30th of the reporting year.

	# of CSRs
Section A(3) <minus> Section (B)(6) = Section C	911

Section D – IL Plans and Waivers

Indicate the number of consumers in each category below.

	# of Consumers
(1) Number of consumers who signed a waiver	1,714
(2) Number of consumers with whom an ILP was developed	659
(3) <i>Total number of consumers</i> served during the reporting year	2,373

Section E – Age

Indicate the number of consumers in each category below.

	# of Consumers
(1) Under 5 years old	2
(2) Ages 5 – 19	124
(3) Ages 20 – 24	107
(4) Ages 25 – 59	618
(5) Age 60 and Older	1,517
(6) Age unavailable	5

Section F – Sex

Indicate the number of consumers in each category below.

	# of Consumers
(1) Number of Females served	1,518
(2) Number of Males served	855

Section G – Race And Ethnicity

Indicate the number of consumers served in each category below. *Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).*

**This section reflects a new OMB directive.
Please refer to the Instructions before completing.**

	# of Consumers
(1) American Indian or Alaska Native	176
(2) Asian	6
(3) Black or African American	31
(4) Native Hawaiian or Other Pacific Islander	3
(5) White	2,103
(6) Hispanic/Latino of any race or Hispanic/ Latino only	23
(7) Two or more races	17
(8) Race and ethnicity unknown	14

Section H – Disability

Indicate the number of consumers in each category below.

	# of Consumers
(1) Cognitive	205
(2) Mental/Emotional	75
(3) Physical	1,206
(4) Hearing	20
(5) Vision	27
(6) Multiple Disabilities	802
(7) Other	38

SUBPART III – INDIVIDUAL SERVICES AND ACHIEVEMENTS FUNDED THROUGH TITLE VII, CHAPTER 1, PART B FUNDS

Sections 13 and 704(m)(4); 34 CFR 364.53; Government Performance Results Act (GPRA) Performance Measures

Subpart III contains new data requests. Please refer to the Instructions before completing.

Section A – Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do not include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	1,696	1,686
(B) Assistive Technology	1,283	1,258
(C) Children’s Services	3	3
(D) Communication Services	1,054	1,028
(E) Counseling and Related Services	3	3
(F) Family Services	413	413
(G) Housing, Home Modifications, and Shelter Services	373	366
(H) IL Skills Training and Life Skills Training	559	557
(I) Information and Referral Services	4,679	4,373
(J) Mental Restoration Services	4	4
(K) Mobility Training	27	27
(L) Peer Counseling Services	1,437	1,435
(M) Personal Assistance Services	151	150
(N) Physical Restoration Services	0	0
(O) Preventive Services	305	305

Services	Consumers Requesting Services	Consumers Receiving Services
(P) Prostheses, Orthotics, and Other Appliances	0	0
(Q) Recreational Services	101	101
(R) Rehabilitation Technology Services	6	6
(S) Therapeutic Treatment	0	0
(T) Transportation Services	17	17
(U) Youth/Transition Services	85	85
(V) Vocational Services	33	33
(W) Other Services	1,632	1,628

Section B – Increased Independence and Community Integration

Item 1 – Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	1,672	1,464	173
(B) Communication	234	161	65
(C) Mobility/Transportation	126	83	21
(D) Community-Based Living	374	212	111
(E) Educational	1,428	1,316	94
(F) Vocational	46	29	12
(G) Self-care	336	240	45
(H) Information Access/Technology	1,303	1,195	57
(I) Personal Resource Management	754	672	55
(J) Relocation from a Nursing Home or Institution to Community-Based Living	9	4	1

Significant Life Area	Goals Set	Goals Achieved	In Progress
(K) Community/Social Participation	151	69	75
(L) Other	100	60	27

Item 2 – Improved Access To Transportation, Health Care and Assistive Technology

(A) Table

In column one, indicate the number of consumers who required access to previously unavailable transportation, health care services, or assistive technology during the reporting year. Of the consumers listed in column one, indicate in column two, the number of consumers who, as a result of the provision of IL services (including the four core services), achieved access to previously unavailable transportation, health care services, or assistive technology during the reporting year. In column three, list the number of consumers whose access to transportation, health care services or assistive technology is still in progress at the end of the reporting year.

Areas	# of Consumers Requiring Access	# of Consumers Achieving Access	# of Consumers Whose Access is in Progress
(A) Transportation	18	12	3
(B) Health Care Services	167	113	45
(C) Assistive Technology	1,462	1,388	45

Note: For most IL services, a consumer’s access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

(B) I&R Information

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

The service provider **Native American Advocacy Program** did ___ / did not X engage in follow-up contacts with I & R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

The service provider **Western Resources for Independent Living** did / did not engage in follow-up contacts with I & R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

The service provider **Independent Living Choices** did / did not engage in follow-up contacts with I & R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

Section C – Additional Information Concerning Individual Services or Achievements

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

None.

SUBPART IV – COMMUNITY ACTIVITIES AND COORDINATION

Section 704(i), (l), and (m)(4) of the Act; 34 CFR 364.26, 364.27, and 364.32

Section A – Community Activities

Item 1 – Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Subpart IV contains new data requests. Please refer to the Instructions before completing.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objective(s)	Outcomes(s)
Assistive Technology	Community/ Systems Advocacy	SILC and DSUs	18	Identify new and innovative technologies available to support people living independently, identify barriers to accessing and advocate with policymakers to support the provision of these technologies.	Presentations on AT impacting persons with various disabilities e.g., visual; deafness; hard of hearing; transition age youth; elderly; mental; intellectual/developmental have been provided to the SILC during its meeting this year. A draft summary report has been submitted to the SILC providing findings, as well as recommendations for increasing access to AT for all people with disabilities.
Other	Outreach/ Collaboration/ Networking	SILC and DSU	40	Increase the SILC's knowledge of the IL needs of American Indians presently underserved and barriers to their receiving available services.	The SILC and DSUs worked with the Director of the Cheyenne River Sioux Tribe American Indian VR Program to host a public meeting regarding an amendment to state plan. An estimated 45 people participated, providing input on the SPIL amendment and

					IL services and needs.
Other (Transition is not an option on the dropdown)	Community/ Systems Advocacy	SILC, DSU and CILs	400	Support leadership development within youth with disabilities statewide through promotion of Youth Leadership Forum and CIL Summer Transition Programs	Thirty-three high school seniors and juniors completed the week-long Youth Leadership Event and developed leadership skills that will support them in a variety of settings. All of the CILs sponsored summer transition services reaching approximately 120 youth in communities throughout the state.
Other	Collaboration/ Networking	SILC and DSU	12	Exchange information with SILC and DSU representatives from within the region and increase the SILC's awareness of alternative approaches and strategies for addressing IL needs.	SILC and DSU representatives have been able to learn from other states in the region on how they meet their responsibilities and carry out their duties e.g., SILC recruitment; staffing; public meetings.
Other	Community/ Systems Advocacy	SILC and CILs	26	Participate in Disability Advocacy Network meetings in order to remain current on issues impacting people with all types of disabilities statewide and movements to address those issues.	SILC/CIL representation on the Network has led to greater coordination in statewide advocacy efforts and broader awareness within the statewide disability community of issues with potential to impact them.
Assistive Technology	Community/ Systems Advocacy	DSU	40	Promote the SD National Deaf Blind Equipment Distribution	Since the program began in 2013; 23 individuals who are eligible for services

				Program	have received devices to assist them with their telecommunication needs in South Dakota.
Other	Technical Assistance/ Community Education and Public Information	SILC, DSU and SRCs	36	Host NDEAM events statewide	Events were held in 12 communities statewide publicizing the value of employment of people with disabilities for the individuals, their employers and their communities. Statewide press coverage resulted from the events.
Other	Community Education and Public Information	SILC, SRCs and DSU	24	Co-Host Annual Governor's Awards Ceremony	Positive recognition of award recipients resulted in a broader public awareness of employment of individuals with disabilities and businesses who employ individuals with disabilities.
Other	Collaboration	SILC, CILs, DSU, Tribal VR programs	28	Training, collaboration and networking between SILC, CIL staff and Tribal VR program staff	Tribal VR Program staff were invited and participated in the annual two-day CIL staff training event sponsored by the SILC. This resulted in increased networking between staff, as well as learning of one another's programs and services.

Item 2 – Description of Community Activities

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

None.

Section B – Working Relationships Among Various Entities

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

The growing relationship with representatives of the 121 VR Programs in South Dakota has resulted in representatives of three different programs being members of the SILC, State Rehabilitation Council and the State Rehabilitation Council for the Blind Agency; whereas previous to this time a representative from one of the programs was on all three councils/boards. This change has resulted in a broadening of the conversation taking place in terms of the independent living needs of people with significant disabilities living on the nine American Indian Nations in South Dakota and how those needs might best be met by services and programs.

Services focused on transition-age youth have also grown, as the SILC, CILs and others recognize the value of providing youth with opportunities to develop skills, which will be beneficial as they move beyond high school. There are growing activities within the independent living arena within the state, as well as within the vocational rehabilitation, special education, labor and other aspects of the service delivery systems and greater world to encourage youth with disabilities to pursue living independently and seek employment.

Finally, through the work of its various workgroups, the SILC has taken major steps to identify how it may promote further development of efforts that result in people with disabilities having access to up-to-date accessible technology that supports them living independently in their homes and communities. They are monitoring the implementation of new devices and services within the Telecommunications Adaptive Devices and Telecommunications Equipment Distribution Programs, as well as the development of communication services, both resulting from passage of legislation during the last state legislative session. Through the efforts of another workgroup, the SILC has also begun to identify how they might impact the availability of affordable, accessible housing options for those served through the independent living programs, CILs and other portions of the service delivery system.

SUBPART V – STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

Section 705 of the Act; 34 CFR 364.21

Section A - Composition and Appointment

Item 1 – Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Margot Burton	Neither	Person with a disability	Voting	06/16/08	06/30/15
Matt Cain	Center	CIL Director	Voting	05/27/09	06/30/15
Steve Stewart	State Agency	Person with a disability	Non-Voting	08/27/12	06/30/15
Clarke Christianson	Neither	Person with a disability	Voting	07/01/13	06/30/16
Sarah Rush	Neither	Person with a disability	Voting	08/28/12	06/30/16
Kathleen McOwen	Neither	Person with a disability	Voting	07/01/13	06/30/16
Shelly Schock	Neither	Person with a disability	Voting	06/03/10	06/30/17
David Miller	Neither	Person with a disability	Voting	08/27/12	06/30/17
Isabel Trobaugh	Neither	Person with a disability, family member	Voting	06/03/10	06/30/17

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Monte Tschetter	Neither	Person with a disability	Voting	05/28/09	06/30/17
Craig Eschenbaum	Neither	Person with a disability	Voting	07/30/14	06/30/17
Gillian Plenty Chief	Neither	Native American VR Program	Voting	07/30/14	06/30/17
David Scherer	Neither	Tech Act Program	Voting	07/30/14	06/30/17
Vona Johnson	State Agency	SDHDA	Non-Voting	08/27/12	06/30/15
Tammy Kabris	State Agency	DSS	Non-Voting	08/27/12	06/30/15
Bernie Grimme	State Agency	DRS, DSU	Non-Voting	08/27/12	06/30/15
Sandy Neyhart	State Agency	DSBVI, Blind Agency	Non-Voting	08/27/12	06/30/15

Item 2 – SILC Composition Requirements

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

SILC Composition	# of SILC members
(A) How many members are on the SILC?	17
(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	9
(C) How many members of the SILC are voting members?	12
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	9

Section B – SILC Membership Qualifications

Section 705(b)(4) of the Act; 34 CFR 364.21(c)

Item 1 – Statewide Representation

Describe how the SILC is composed of members who provide statewide representation.

Current membership includes five individuals from Western South Dakota, five from Eastern South Dakota and seven from Central South Dakota. One of the current members lives on or near reservation lands in the north central portion of the state. Members also represent a variety of community sizes statewide e.g., the smallest community represented has a population of 663; three come from communities of approximately 2,000 residents; one represents communities with approximately 7,000 residents; another two represent communities with populations of around 13,000; and the final three represent communities with approximately 26,000 – 68,000 and 154,000 residents.

Item 2 – Broad Range of Individuals with Disabilities from Diverse Backgrounds

Describe how the SILC members represent a board range of individuals with disabilities from diverse backgrounds.

Current SILC membership includes people with a variety of disabilities e.g., physical, deaf and hard of hearing, developmental/intellectual disability, blind and visual impairment, and multiple disabilities.

In addition, there is significant diversity within the membership based on life aspects such as age, education and employment history. Members range from retirement age to individuals in their 20s and 30s. They include people with advanced college degrees, as well as people with high school education as their highest level of educational attainment. Members have a wide range of work history from sheltered to part-time to full-time employment; as well as employment in the private and public sectors and in a variety of fields such as professional and business, manufacturing, leisure and hospitality, medical and rehabilitation and self-employment.

Members are also involved in a wide spectrum of community activities both disability and non-disability related e.g., SD Association of the Deaf, SD Association of the Blind, center for independent living, church, community theatre, youth sports programs, 121 Vocational Rehabilitation Program, SD Coalition of Citizens with Disabilities, hunting, fishing and many more – too many to mention.

Item 3 – Knowledgeable about IL

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

Some members are past recipients of IL services, while others have served or are serving on local CIL boards. Others comes with less direct knowledge of centers for independent living, yet much knowledge of other services which support persons with disabilities living independently and working in their communities. The services they are knowledgeable

about may also be under the Rehabilitation Act, as well as under other disability related law such as the Developmental Disabilities Act and Mental Health Act. All members come with some knowledge of IL services.

To ensure that all SILC members have a similar knowledge of IL philosophy, services and centers for independent living, the SILC annually provides general orientation to members. It is typically held in conjunction with a regularly scheduled SILC meeting. In addition to this training, SILC members are provided with information from state, regional and national resources addressing current issues in the IL world, as well as best practices and emerging policies impacting persons with significant disabilities seeking to live independently. SILC members are also kept abreast of upcoming training opportunities and encouraged to participate in these opportunities through the provision of financial support of their related expenses by the SILC.

Members are also encouraged to participate in “listening sessions” held in their communities that focus on the community needs and goals, in order to ensure that the needs of all people are included in these conversations and subsequent planning and implementation.

Section C – SILC Staffing and Support

Item 1 – SILC Staff

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

Shelly Pfaff is the SILC’s Executive Secretary. The contact information for the SILC staff is: 221 South Central Avenue, Suite 34A; Pierre, SD 57501; 605 945-2207 (phone); 605 945-2422 (fax); shellyp@sd-ccd.org (email). Faith Korkow is the SILC’s Administrative Assistant, and Colette Wagoner provides additional staff support as needed. All three individuals have the same contact information for mailing, phone and fax purposes. All three individuals are full-time employees of the South Dakota Coalition of Citizens with Disabilities, and through a purchase of service agreement dedicate a portion of their time in support of the Statewide Independent Living Council.

Item 2 – SILC Support

Describe the administrative support services provided by the DSU, if any.

The DSU provides fiscal oversight to ensure that the SILC and CILs meet the mandate requirements. The DSU assures timely review and submission of the 704 report and the State Plan for Independent Living, with updates provided by the SILC.

Section D – SILC Duties

Section 705(c); 34 CFR 364.21(g)

Item 1 – SILC Duties

Provide a summary of SILC activities conducted during the reporting year related to the SILC’s duties listed below:

(A) State Plan Development

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

Quarterly SILC meeting agendas include standing reports from the Division of Rehabilitation Services (designated state unit), the Division of Service to the Blind and Visually Impaired (the separate agency serving persons who are blind) and from SILC Staff. These reports are one means by which the SILC is made aware of trends occurring in the delivery of IL services in the state, as well as consumer demographics and consumer satisfaction with the delivery of services.

Some of the topics routinely included in these reports are: IL Services Report, CIL Reviews, Board of Vocational Rehabilitation Update, Chapter II Older Blind Report, Board of Service to the Blind and Visually Impaired Update, SILC Budget Report, Assistive Daily Living Services Report, CIL Staff Training Update, Consumer Satisfaction Results, Regional SILC Conference Call Reports, Home Modifications and Assistive Devices Program Report and Telecommunication Equipment Distribution Program Report.

During the past year the SILC also established Workgroups to carry out and report back on specific activities within the State Plan for Independent Living. The four Workgroups are: Assistive Technology, Housing, Public Awareness – Network Development and Community Engagement, and Consumer Services – Qualified Independent Living Staff and SPIL Progress Monitoring. During the past year, each quarterly meeting has included either time for workgroups to meet, time for workgroup reports or time for workgroup related activities needing full SILC involvement to be completed as a part of the meeting(s). For example, the Assistive Technology Workgroup incorporated several presentations into quarterly SILC meetings to begin addressing the objectives focused on further exploring technologies with the best potential to support and extend independent living for South Dakotans with significant disabilities, barriers affecting access to these services and ways to expand the scope and funding of services.

Based upon recommendations from the Rehabilitation Services Administration, the signatories drafted an amendment to the SPIL designed to address what process would be utilized if a Part C CIL relinquished its Part C funds and the funds then became available for use in the state. Working together the drafted language was shared statewide, and a specific effort was made to garner input from the Native American population of the state, since this population is one that has traditionally been identified as underserved in our state. Through a public meeting on one of the reservations, which is close to a second reservation, input was received on the drafted language in relation to how the process would potentially impact the delivery of services to Native Americans with significant disabilities. Input was also invited from CILs, IL consumers and others statewide prior to it being submitted to RSA.

(B) Monitor, Review and Evaluate the Implementation of the State Plan

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

These activities are carried out through the completion of the annual review of IL services and programs carried out by the DSUs' staff. A second method of monitoring, reviewing and evaluating implementation of the state plan is through the quarterly reports provided by CIL Directors and DSUs' staff, as well as the review of various state and federal reports i.e., 704 reports; consumer satisfaction results; ADLS reports; closed circuit TV reports.

An additional means of carrying out these activities has been the formation of a SILC Consumer Services Workgroup and its resulting work. This workgroup has developed a tool to track accomplishments of SPIL related goals, objectives and activities. This tool is currently

being used, with information being shared with at SILC quarterly meetings. At the same time, the SILC and workgroup are evaluating the effectiveness of the tool and identifying any changes that might improve its usefulness in monitoring and implementation of the SPIL.

(C) Coordination With Other Disability Councils

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

As noted earlier, each SILC meeting agenda includes an update from the State Rehabilitation Council and the Board of Service to the Blind and Visually Impaired. All three entities collaborated on statewide events, such as the National Disability Employment Awareness Month activities and the annual Governor's Awards Ceremony. They also collaborated on soliciting nominations for vacancies on their respective board/council.

SILC members serve on the State Rehabilitation Council, the Board of Service to the Blind and Visually Impaired, the South Dakota Council on Developmental Disabilities and the South Dakota Mental Health Planning and Coordinating Council. The SILC also participated in the Disability Advocacy Network - an informal group of statewide disability organizations that meets to work for public policy on the state and federal levels to benefit people with disabilities.

The SILC also collaborated with the State Rehabilitation Council, the Board of Service to the Blind and Visually Impaired, the South Dakota Council on Developmental Disabilities and other statewide disability related organizations e.g. protection and advocacy agency, parent training and information center to host the public forums held on Native lands to gather input on services to Native Americans with disabilities and the proposed State Plan amendment.

(D) Public Meeting Requirements

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

SILC regularly scheduled meetings and other public forums are open to the public. Dates and locations of future quarterly meetings are tentatively set at the conclusion of the preceding meeting. As soon as arrangements have been made, notice is sent out to the SILC members and CIL Directors. Once a draft agenda has been developed, it is sent to SILC members no later than 10 days prior to the meeting. Information is also posted on the DSU website, as well as on the SILC staff website, and at the staff office location.

Public forums and public meetings are advertised per federal regulations, with the appropriate advanced notice and in local newspapers, which reach individuals in the surrounding catchment area of the meeting locations.

Item 2 – Other Activities

Describe any other SILC activities funded by non-Part B funds.

None.

Section E – Training and Technical Assistance Needs

Section 721(b)(3) of the Act

Please identify the SILC’s training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs.

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Advocacy/Leadership Development	
General Overview	
Community/Grassroots Organizing	
Individual Empowerment	2
Systems Advocacy	
Legislative Process	
Applicable Laws	
General overview and promulgation of various disability laws	
Americans with Disabilities Act	
Air-Carrier’s Access Act	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	8
Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	
Government Performance Results Act of 1993	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Assistive Technologies	
General Overview	
Data Collecting and Reporting	
General Overview	
704 Reports	
Performance Measures contained in 704 Report	
Dual Reporting Requirements	
Case Service Record Documentation	
Disability Awareness and Information	
Specific Issues	
Evaluation	
General Overview	
CIL Standards and Indicators	7
Community Needs Assessment	5
Consumer Satisfaction Surveys	
Focus Groups	
Outcome Measures	
Financial: Grant Management	
General Overview	
Federal Regulations	
Budgeting	
Fund Accounting	
Financial: Resource Development	
General Overview	
Diversification of Funding Base	
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	
Independent Living Philosophy	
General Overview	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Innovative Programs	
Best Practices	
Specific Examples	
Management Information Systems	
Computer Skills	
Software	
Marketing and Public Relations	
General Overview	
Presentation/Workshop Skills	
Community Awareness	
Networking Strategies	
General Overview	
Electronic	
Among CILs & SILCs	
Community Partners	
Program Planning	
General Overview of Program Management and Staff Development	
CIL Executive Directorship Skills Building	
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	
IL Skills Modules	
Peer Mentoring	
Program Design	
Time Management	
Team Building	

	Choose up to 10 Priority Needs — Rate items 1-10 with 1 being most important
Training and Technical Assistance Needs	
Outreach to Unserved/Underserved Populations	
General Overview	
Disability	
Minority	
Institutionalized Potential Consumers	
Rural	4
Urban	
SILC Roles/Relationship to CILs	
General Overview	
Development of State Plan for Independent Living	1
Implementation (monitor & review) of SPIL	6
Public Meetings	10
Role and Responsibilities of Executive Board	
Role and Responsibilities of General Members	
Collaborations with In-State Stakeholders	3
CIL Board of Directors	
General Overview	
Roles and Responsibilities	
Policy Development	
Recruiting/Increasing Involvement	
Volunteer Programs	
General Overview	
Optional Areas and/or Comments (write-in)	9 (this is a narrative field only)

SUBPART VI – SPIL COMPARISON AND UPDATES, OTHER ACCOMPLISHMENTS AND CHALLENGES OF THE REPORTING YEAR

Section 704(m)(4) of the Act; 34 CFR 76.140

Section A – Comparison of Reporting Year Activities with the SPIL

Item 1 – Progress in Achieving Objectives and Goals

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

Goal 1: Improve the quality of independent living services, including the four core services – advocacy, information and referral, independent living skills training and peer support, including individuals who are blind, that will allow them to fully participate in community life.

- Objective 1: The SILC will continue its SPIL monitoring process.

The SILC has developed a SPIL work plan which provides guidance on specific goals and includes objectives with timelines to accomplish the goals. Each SILC member has volunteered to be part of workgroups whose tasks are to work towards accomplishing goals by completing activities associated with each of the goals. The SPIL goals and workgroup activities are a standing agenda item during the quarterly SILC meetings. This provides an opportunity for the workgroup members to share information about progress being made toward the SPIL goals and obtain input from the entire group to ensure the objective is being addressed appropriately.

- Objective 2: The IL Network will identify and implement at least four collaborative opportunities for consumer input into the IL services system and utilize gathered input into future planning efforts.

The CILs and Chapter II Older Blind IL Program each complete consumer satisfaction surveys. Following the development of the SILC’s Consumer Satisfaction sub-committee, a Consumer Satisfaction Survey (CSS) was developed with the intent to provide consistent information and feedback to the SILC on independent living services statewide. The CSS includes six questions that are asked of individuals whose records for Independent Living Services were closed successfully and unsuccessfully. Procedurally, the data from the CSS results will be aggregated on a quarterly basis with the information used to gauge consumer satisfaction and gather input on a statewide level for future monitoring and planning efforts.

In addition to a CSS; the members of the IL Network are also involved with Public Meetings that are held jointly with the DSU’s and Native American Vocational Rehabilitation (VR) 121 projects. These public meetings occur annually and are held at alternating locations in the state focusing on native lands where there is a Native American

VR program present. These events provide an opportunity for individuals located in areas of the state where there are likely to be sparse or low opportunities for services; to offer input and provide the SILC representatives with suggestions and recommendations to reduce or eliminate barriers that exist in these areas.

The IL Network also prioritizes time during their quarterly meetings for consumer organizations to share information and present updates on their activities and initiatives throughout the year. This provides the IL Network with information and opportunity to broaden their objectives within the goals established in the SPIL to ensure cross disability support and awareness is present for the members. During the past year, input has been received from the South Dakota Association of the Deaf, South Dakota Association of the Blind; South Dakota Coalition for Citizens with Disabilities and the Disability Alliance Network (DAN).

Goal 2: Provide independent living services to individuals and populations who require these services and are underserved.

- Objective 1: Expand access to independent living services for populations identified as underserved as resources become available.

The DSUs, SILC and CILs have focused on efforts to address the independent living needs of transition age students in recent years. This is evidenced by their involvement in the annual Youth Leadership Forum, and the development and implementation of transition age services and programs at each of the CILs. These services vary but include summer work exploration opportunities and weekly group meetings for youth which have become an intricate part of the IL service picture in South Dakota.

The DSUs, SILC and CILs continue to work to strengthen their responses to the needs of people who are deaf in our state. The SILC has prioritized the need to learn more about services for people who are deaf in South Dakota and the barriers they experience. As a work plan area of the SPIL, the SILC has determined there is a specific need to support the implementation of program changes to ensure equal access for individuals who are hearing impaired. Over the past few years, the CILs have accepted the responsibility of delivery of the services to individuals with hearing loss and as a result, they continue to grow in their capacity to meet the needs of individuals with hearing impairment.

The DSUs, SILC and CILs have prioritized the goal of identifying obstacles affecting access to IL services for non-English speaking citizens and implement program changes to ensure equal access to services. Toward this goal; they learned about resources that exist which ensure interpreters are available for people of ethnic backgrounds. The group has established a goal in the current SPIL and will work towards understanding and increasing their awareness of the diverse cultures representing in the State.

Goal 3: Ensure that staff are qualified, as well as educated about the independent living philosophy, provides independent living services, including the four core services.

- Objective 1: Annually implement activities to improve community and consumer knowledge of the availability of IL and other disability related services.

Information on IL and other disability related services has been shared at statewide conferences by SILC staff. The CILs have also shared information on available services through events (i.e. trainings, luncheons and forums). There have been a variety of items published in consumer organization newsletters, and local community newspapers which focused on the successful outcome of the delivery of IL services to people in our state.

- Objective 2: On a continual basis the SILC will provide training to IL Network members to increase their knowledge of independent living philosophy and services and to prepare them to fulfill their statutory duties.

The SILC provides its members with orientation training on an annual basis. It also works to incorporate training into each of its quarterly meetings (i.e. Money Follows the Person). As topics are identified, staff works to secure appropriate resources to provide the requested training at the SILC meetings. The SILC also sponsors an annual CIL staff training event and SILC members are also invited to attend. The training held in 2014 included a variety of topics including SHINE, Money Follows the Person, Mandatory Reporting, Ethics & Human Services Issues, along with a segment which offered participants the opportunity to brain storm on the skills necessary to be a good independent living specialist. The training is open to others, including SILC representatives, with the primary target audience of CIL staff members.

Goal 4: Collaborate with other State, tribal and local agencies and organizations to identify issues impacting the ability of persons with significant disabilities to live independently and participate in systems advocacy activities designed to address these issues.

- Objective 1: The IL Network will identify issues impacting the ability of persons with significant disabilities to live independently in SD and participate in systems advocacy activities to address these issues.

South Dakota SILC considers itself fortunate because of the strong relationships and opportunities to collaborate within the IL Network. SILC members actively look beyond these connections to identify issues impacting the opportunities of persons with significant disabilities seeking to live independently in SD. The SILC continues to have representation at meetings of the Disability Advocacy Network - a statewide network of organizations representing people with all types of disabilities. This network focuses on both state and

national level issues, and it also provides an opportunity to develop linkages throughout the broader human service community.

The SILC, DSUs and CILs also have staff participating in various statewide conferences, which often incorporate the opportunity to talk with consumers and providers about currently available services and needs not being met.

SILC members, DSU staff, and CIL employees are also involved on local committees (i.e. Mayor's Committees, ADA Committees). Engaging in these local opportunities provides us with additional avenues for identifying issues impacting the ability of persons with significant disabilities to live independently.

Item 2 – SPIL Information Updates

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC; the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

The SPIL was amended this year to include language in the event that a current Part C grant to a CIL is relinquished or terminated. The unused funding will be subject to a competitive discretionary grant process to be made available to existing and prospective new CILs. The grant would re-establish a new center in the vacated area, and if there are no fundable applicants, the funds would then be distributed to the other CILs proportionate to their current Part C award to serve their current service areas. The vacated area would remain unserved by Part C funds and the Designated State Unit could reallocate Part B funds and other funds to the existing CILs cover the unserved area. A minimum amount of start-up costs of \$150,000 is identified in the amended SPIL to establish a new CIL. If the unserved area includes Native American Tribal Reservation areas, Native American non-profit organizations would be encouraged to apply to operate a CIL in that area.

Section B– Significant Activities and Accomplishments

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

None.

Section C – Substantial Challenges

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

The Designated State Unit identified reservation land that was being underserved by one of the CIL's. This was identified in the previous 704 report of consumers served by county, and it was also identified during the public meeting on the amendment to the state plan, held on the Standing Rock Indian Reservation in May 2014. Comments were made during the public meeting that many people were not getting services that they needed on the Standing Rock and Cheyenne River reservations. It was determined there needs to be a permanent presence on or near those reservations so that consistent services can be provided. The DSU has been working with the CIL covering that area, and the CIL has had no success yet in hiring an Independent Living Specialist to work in that area. It is identified as one of the Corrective Actions that the CIL needs to remediate in order to provide coverage in areas that are being underserved. The DSU continues to communicate with the CIL and gets regular updates regarding the status of hiring staff to cover that area.

Section D – Additional Information

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

None.

SUBPART VII - SIGNATURES

Please sign and print the names, titles and telephone numbers of the DSU directors(s) and SILC chairperson.

SIGNATURE OF SILC CHAIRPERSON DATE

David Miller, SILC Chair **(605)336-6628**

NAME AND TITLE OF SILC CHAIRPERSON PHONE NUMBER

SIGNATURE OF DSU DIRECTOR DATE

Eric Weiss, Director **(605)773-3195**

NAME AND TITLE OF DSU DIRECTOR PHONE NUMBER

SIGNATURE OF DSU DIRECTOR (Older Blind Program) DATE

Gaye Mattke, Director **(605)773-3195**

NAME AND TITLE OF DSU DIRECTOR (Older Blind Program) PHONE NUMBER
