



South Dakota Department of Human Services

Interpreter Registry Form

Initial Registration Application

IN ACCORDANCE WITH SDCL 1-36A-10.3, AN INTERPRETER MAY NOT ACCEPT FINANCIAL REIMBURSEMENT FOR INTERPRETING SERVICES PROVIDED UNLESS THE INTERPRETER IS CERTIFIED AND REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES.

I UNDERSTAND THAT FOR THE DEPARTMENT TO CONSIDER MY REGISTRATION I MUST:

- 1. COMPLETE THIS APPLICATION FOR INITIAL REGISTRATION
2. HAVE ONE OF THE FOLLOWING CERTIFICATIONS:
- RID CERTIFICATION
- NAD LEVEL III, IV, OR V CERTIFICATION
- EIPA (EDUCATIONAL INTERPRETER PROFICIENCY ASSESSMENT) CERTIFICATION WITH A SCORE OF AT LEAST 3.5 ON THE PERFORMANCE TEST OBTAINED NOT MORE THAN FIVE YEARS PRIOR TO THE DATE OF INITIAL REGISTRATION
3. SUBMITS THE APPLICABLE FEE:
- \$50 FOR NATIONALLY CERTIFIED INTERPRETER (RID, NAD, OR EIPA)

Name: Last Name First Name Middle Name Maiden Name

Street Address: City/St/Zip:

County of Residence: Email Address:

Home/ Cell Phone Number: Work Number:

INTERPRETER CERTIFICATION CURRENTLY HELD

(Attach a copy of your certificate and submit with this application)

Table with 4 columns: Certification Type, Level, Date Issued, Expiration Date. Rows include NAD, RID, and EIPA (Educational Interpreter Proficiency Assessment).

I UNDERSTAND:

1. THAT PURSUANT TO SDCL 1-36A ANY INTERPRETER RECEIVING REMUNERATION MUST BE REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES AND UPON RECEIVING MY REGISTRATION THE DEPARTMENT WILL PROVIDE ME WITH A CERTIFICATION FOR THE STATE OF SOUTH DAKOTA
2. THAT WORKING WITHOUT A VALID SOUTH DAKOTA CERTIFICATE IS A VIOLATION OF SDCL 1-36A AND PUNISHABLE BY A CLASS 2 MISDEMEANOR

Make check or money order payable to the Department of Human Services

**Submit registration form, registration fee,
and copy of current certification to:**

**Julie Paluch
Department of Human Services
Hillsview Plaza, E. Hwy. 34
c/o 500 East Capitol
Pierre, South Dakota 57501-5070**

*In the performance of my duties as an interpreter for the Deaf,
I agree to abide by the laws of the State of South Dakota and
to abide by the professional standards of the Code of Ethics for Interpreter*

Signature

Date

**If you have any questions please call: Julie Paluch @ V/TTY (605) 773-5301 or email
julie.paluch@state.sd.us**